

**Town of Waltham**

Office Hours:

Tuesday 9:00 a.m. - 3:00p.m.

Friday 9:00 a.m. - 3:00p.m.

9:00 a.m. – 1:30p.m. July & August

Meeting Hours:

Select Board - 1<sup>st</sup> Monday each month, 7.00p.m. – Clerk’s Office

Planning & Zoning Board - 3<sup>rd</sup> Tuesday each month, 6:30p.m. Clerk’s Office

High School Board - 2<sup>nd</sup> Monday each month 6:00p.m. VUHS Library Elementary

School Board - 3<sup>rd</sup> Monday each month 7:00p.m. VUES Library

All meetings are open to the public. Any postponed, cancelled or special meetings will be -warned and posted.

**PHONE NUMBERS**

Town Clerk ..... 877-3641

Email: [waltham@myfairpoint.net](mailto:waltham@myfairpoint.net)

Town of Waltham Website: [www.sites.google.com/site/townofwalthamvermont](http://www.sites.google.com/site/townofwalthamvermont)

Vergennes Area Rescue Squad..... 911

Vergennes Fire Department..... 911

State Police ..... 911

Notaries: Mary Ann Castimore, Lucille Evarts..... 877-3641

Emergency Shelters:

Vergennes Armory. .... 877-2982

VUHS..... 877-2939

Vergennes American Legion..... 877-3216

---

ANNUAL REPORTS  
OF THE TOWN OFFICERS  
TOWN OF WALTHAM

Year ending December 31, 2018

Town of Waltham  
Chartered 1761

Population: 2010 US Census – 486  
Dogs - 132  
Registered Voters 12/31/2018 – 377

---

PO Box 175, Vergennes  
2053 Maple Street Waltham, VT 05491  
(802) 877-3641

TOWN OF WALTHAM  
2018 ANNUAL REPORT  
INDEX

WARNING - ANNUAL TOWN MEETING.....4

TOWN OFFICERS 2018.....6

WALTHAM TOWN REPORTS

    Addison County Regional Planning Commission Report.....31

    Animal License Form 2019.....43

    Auditor's Report-Waltham.....12

    Delinquent Tax Report/Tax Status.....20

    Dog Licensed 2018 .....41

    Financial Statement .....14

    Fire Warden's Report .....9

    Important Dates.....34

    Minutes – Annual Town Meeting – 2018.....7

    Planning Commission/Development Review Board Report .....10

    Reports of Community & County Agencies.....36

    Select Board Budget.....21

    Select Board Report.....9

    Vermont Department of Health Report.....32

    Vital Statistics.....35

    Zoning Report .....11

WARNING

ANNUAL TOWN MEETING

MARCH 4, 2019

The qualified voters of the Town of Waltham, Vermont are hereby notified that the annual Town Meeting of the said Town of Waltham will be held in the Town Hall on the 4th day of March, 2019 commencing at 6:00 P.M., to transact the following business, to wit:

ARTICLE 1: To elect a Moderator for the ensuing year.

ARTICLE 2: To receive the reports of the several town officers.

ARTICLE 3: To elect the following officers from the floor:

- |                                  |                        |
|----------------------------------|------------------------|
| a. Clerk                         | 1 year term            |
| b. Treasurer                     | 1 year term            |
| c. Selectboard person            | 3 year term            |
| d. Listers (2)                   | 1-1 and 1- 3 year term |
| e. Auditor                       | 3 year term            |
| f. Collector of Delinquent Taxes | 1 year term            |
| g. First & Second Constables     | 1 year term            |
| h. Grand Jurors (2)              | 1 year term            |
| i. Town Agent                    | 1 year term            |
| j. ANWSD Director                | 3 year term            |

ARTICLE 4: Will the Town vote to pay real estate taxes to the Town Treasurer by November 1, 2019? Delinquent taxes will be subject to a 2% penalty charge for one week and then an 8% penalty charge plus 1% per month interest against them from November 8, 2019. Postmarks will be accepted.

ARTICLE 5: Will the Town vote a minimum of \$300.00 per mile for town roads?

ARTICLE 6: Will the Town vote to authorize the Selectmen to borrow money to meet current expenses?

ARTICLE 7: Will the Town vote from taxes an amount of \$10,692.00 based on per capita to help support the Bixby Library?

ARTICLE 8: To see what sum of money the Town will vote from taxes for each of the following requests:

	Budget
Addison County Home Health & Hospice	\$579.00
Addison County Parent/Child Center	\$250.00
Addison County Restorative Justice Services	\$50.00
Addison County Transit Resources	\$320.00
American Legion Post # 14	\$80.00
American Red Cross	\$250.00
Champlain Valley Agency on Aging	\$250.00

Counseling Service of Addison County	\$300.00
Elderly Services	\$130.00
Green-Up Vermont	\$50.00
Homeward Bound Humane Society	\$100.00
HOPE	\$200.00
Hospice Volunteer Services	\$200.00
John Graham Shelter	\$120.00
Open Door Clinic	\$100.00
Otter Creek Resources Conservation	\$50.00
RSVP	\$180.00
Vermont Adult Learning	\$300.00
Vermont Association Conservation District	\$100.00
Vermont Center for Independent Living	\$100.00
Women Safe	<u>\$200.00</u>
TOTAL REQUESTS	\$3,909.00

ARTICLE 9: Will the Town vote to accept the Selectmen's budget for Town operations as printed, and authorize the Select Board to collect taxes to pay for the Town's educational liabilities to ANWSD?

ARTICLE 10: Will the town vote the sum of \$11,454.10 from the carryover balance to reduce taxes for the fiscal year 2020?

ARTICLE 11: Will the town vote to allocate the sum of \$25,000 from the Capital Reserve Fund for needed repairs and improvements?

ARTICLE 12: To transact any business which may be proper to bring before this meeting.

The legal voters of the Town of Waltham are further notified that voter qualification, registration and absentee voting shall be as provided by 17 V.S.A., CH 43 and 51.

Dated this 4th day of February, 2019

Attest: The Select Board



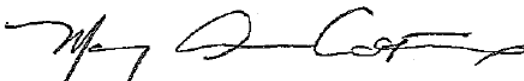
Michael Grace



Andrew Martin



Timothy Ryan



Mary Ann Castimore, Clerk

WALTHAM TOWN OFFICERS 2018

Elected:	Name	Phone	Term
Expires			
Moderator	Don Ross	877-6743	2019
Clerk & Asst. Treasurer	Mary Ann Castimore	877-3674	2019
Treasurer & Asst. Clerk	Lucille Evarts	233-0567	2019
	Timothy Ryan	877-3361	2019
Select Board	Michael Grace	877-3929	2020
	Andrew Martin	877-6265	2021
Listers	Steven Flint	989-2925	2019/apt
	Derek Cohen	877-8370	2019
	Robin Jackman	877-8306	2021
First Constable	Brent Newton	558-4064	2019
Second Constable	Robin Jackman	877-8306	2019
Delinquent Tax Collector	Lucille Evarts	233-0567	2019
Town Grand Jurors	Julie Jackman	877-8306	2019
	Fran Simpson	545-2155	2019
Town Agent	Kevin Bourdon	877-6311	2019
Director ANWUSD	Tom Borchert	877-3681	2019
Auditors	Eileen Corcoran	545-2541	2019
	Jeffrey Glassberg	877-2359	2020
	David Kayhart	877-2548	2021
Cemetery Commissioners	Susan Bourdon	877-6377	2019
	Margo Grace	877-3929	2020
	Amanda Bodell	877-2359	2021
Justice of Peace	Mary Ann Castimore	877-3674	2021
	Terrance Evarts	545-2547	2021
	Elizabeth Lowry	877-3031	2021
	Rachael Steponaitis	355-4253	2021
	Roberta Steponaitis	877-2956	2021
Appointed by the Select Board:			
Civil Defense/Dog Warden	Mary Ann Castimore	877-3674	
Development Review Board	Phillip Nowell, Chair; Terrance Evarts, Dan Morris, Chris Von Trapp, Beverly Blakeney, Nancy Anderson, Lizbeth Ryan		
E-911 Coordinator	Phillip Westra	877-2500	
Fire Warden	Michael Grace	870-0365	
Health Officer	Geoffrey Nelson	349-3305	
Regional Planning Representative	Tom Yager	545-2457	
Road Commissioners	The Select Board	877-3641	
Solid Waste Management Rep.	Andrew Martin	877-2625	
Zoning Administrator	Ken Wheeling	735-6563	

MARCH 5, 2018  
TOWN OF WALTHAM  
ANNUAL TOWN MEETING

The meeting was called to order at 6:01 pm by Moderator Don Ross.

The Pledge of Allegiance was recited.

Chris Bray, Vermont State Senator, talked about the Clean Water Act and other topics going on in Montpelier. Tim Ryan Asked about the new mandatory road assessment that each town must pay \$2,000 regardless of miles of roads. Chris stated it will be changed proportionately.

Diane Lanpher, local House Representative, talked about the \$6 billion budget and that the majority goes to education and healthcare. She also talked about taxes and about which fund they would go in, among other topics. For more information go to [dlanpher@leg.state.vt.us](mailto:dlanpher@leg.state.vt.us)

Warren Van Wyk, local House Representative, talked about the \$1.6 billion education costs and \$750 million deficit in the State Pension Fund. He also talked about economic growth and affordability. For more information go to [wvanwyck@leg.state.vt.us](mailto:wvanwyck@leg.state.vt.us)

ARTICLE 1: Don Ross was elected Moderator for the ensuing year by the Clerk casting 1 ballot as moved, seconded, and voted.

ARTICLE 2: Town Officers Reports: A motion was made by Tom Borchert, seconded by David Kayhart, was voted on and accepted.

ARTICLE 3: To elect the following officers from the floor:

- a. Mary Ann Castimore was elected Clerk for the ensuing year by the Moderator casting 1 ballot as moved, seconded and voted.
- b. Lucille Evarts was elected Treasurer for the ensuing year by the Clerk casting 1 ballot as moved, seconded and voted.
- c. Andrew Martin was elected to the office of Select Board for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- d. Derek Cohen was elected Lister for a 1 year term by the Clerk casting 1 ballot as moved seconded and voted. Robin Jackman was elected for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- e. David Kayhart was elected Auditor for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- f. Lucille Evarts was elected as Collector of Delinquent Taxes for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- g. Brent Newton was elected First Constable for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted. Robin Jackman was elected Second Constable by the Clerk casting 1 ballot as moved, seconded and voted.

- h. Fran Simpson and Julie Jackman were elected Grand Jurors for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- i. Kevin Bourdon was elected Town Agent for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.

ARTICLE 4: It was moved, seconded and voted to pay the real estate taxes to the Town Treasurer by November 1, 2017. The delinquent taxes will be subject to a 2% penalty charge for 1 week and then an 8% penalty charge plus 1% per month interest after that. Postmarks will be accepted.

ARTICLE 5: It was moved, seconded and voted to spend a minimum of \$300 per mile on Town roads.

ARTICLE 6: It was moved, seconded and voted to authorize the Select Board to borrow money to meet current expenses.

ARTICLE 8: It was moved, seconded and voted to approve the amount of \$3,809 to give to the Community and County Agencies as listed.

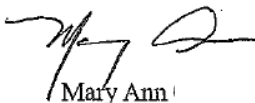
ARTICLE 9: It was moved, seconded and voted to accept the Select Board's budget for town operations as printed and to authorize the Select Board to collect taxes to pay for the town's education liabilities to the Addison Northwest School District.

ARTICLE 10: It was moved, seconded and voted to spend up to \$25,000 for needed repairs to Town Hall and the Town Clerk's Office as recommended by the Preservation Trust of Vermont. This will be matched by up to a \$20,000 grant from The Vermont Division of Historic Preservation.

ARTICLE 11: ANY OTHER BUSINESS: Tom Borchert talked about the ANWSU \$21 million budget that has an increase of 1 ½ % increase from last year even though there are 40 less students and 3 less teachers. He talked about the \$7.6 million bond that will be going to an updated heating system and solar array at the high school, and security upgrades at all 4 schools among other needed improvements. Phil Nowell said the Planning Commission is working on a new Town Plan. He will be sending out a survey electronically to residents who wish to participate and there will be a hearing in April. Two of the subjects will be energy/solar development and Buck Mountain and forest fragmentation for wildlife protection. Robin Jackman asked about the upcoming town wide reappraisal. The town has \$21,000 in a fund for this purpose, and 1 proposal from NEMRC.

The meeting was adjourned at 7:46 pm

Respectfully submitted



Mary Ann

Waltham Town Clerk



## Selectboard Report 2019

The town had a nice quiet year with little to report. The biggest event turned out to be the change in the five town recycling and trash disposal service contractors. The transition to the new vendor has been completed and seems to be operating smoothly.

The town applied for grants to the Walter Cerf Community Fund and the Preservation Trust of Vermont for assistance in renovations and improvements to the Town Hall. Unfortunately in this very competitive process, we were not successful obtaining either grant. We will reapply again this year with the hope of better success.

The Selectboard is proposing a budget for fiscal year 2020 which meets the town's needs and reduces the estimated municipal tax rate from FY19.

The Selectboard would like to express our thanks to everyone we have the pleasure of working with, Mary Ann Castimore, Lucile Evarts, Mike Merrigan and our surrounding town officials. You all make our job easier.

The Selectboard

---

## Fire Warden Report 2018

There is no Fire Warden Report for this past year.

Please remember that you must have a valid permit before beginning your burn, unless there are 2 or more inches of snow covering the ground. Burn Permits are available at no cost from Michael Grace, the Town Fire Warden. He can be reached at 870-0365.

Only natural materials may be burned. Material treated with any kind of paint, stain, glue, preservatives or pesticides may not be burned and must be disposed of appropriately.

Remember, in an emergency, every second counts when first responders are attempting to locate your home, please ensure that your driveway is clearly marked with your 911 street address.

### **NOTICE TO RESIDENTS**

Please be advised that the Town of Waltham will not assume any expense incurred due to out of control outdoor burning when no permit has been obtained from the Fire Warden.

Waltham Board of Select Board

# Planning Commission/Development Review Board

## Annual Report

In early 2018, working with the Addison County Regional Planning Commission (ACRPC) the Waltham Planning Commission worked on revising key sections of the zoning regulations. In July, a public hearing was held on a draft of proposed zoning changes. Subsequent to that hearing, the proposed changes were approved by the PC and submitted to the Select Board. The SB approved the new zoning regulations on September 4th, 2018.

After we received a Municipal Planning Grant from the Vermont Department of Housing & Community Development, ACRPC helped the PC conduct a survey seeking feedback on Energy Issues, Buck Mountain, Forestry and Wildlife concerns and Affordable Housing concerns.

Revisions to the zoning regulations relating to affordable housing and the forested areas north and south of Buck Mountain are being considered using the remaining MPG funds and the expertise of ACRPC. Draft regulations to achieve the goals in the Town Plan under those topics will be developed and a public hearing held by the end of May.

Actions by the DRB in 2018:

1. Approved a three lot subdivision for property owned by Edwin and Ruth Grant on Maple Street
2. Approved a one lot subdivision for Craig Newton on RT 17
3. Approved a Conditional use request from Paul Craven to waive the current front yard setback requirement to enable build a new residence on the site of the home formerly owned by Lust which was a pre-existing non-conforming structure and burned in Dec of 2016
4. Approved a one lot subdivision permit for Terry and Lucille Evarts on Green Street

As Chairman of the planning commission/development review board I would like to commend our members; Beverly Blakeney, Chris von Trapp, Dan Morris, Liz Ryan, Nancy Anderson and Terry Evarts, for their dedication; and thank them for their voluntary service to the town.

Respectfully Submitted,

Phil Nowell,

Chairman, Waltham DRB/PC

## 2018 Zoning Report Summary

No land or building development may commence without a zoning permit and if required a certificate of occupancy issued by the Administrative office; along with a permit fee and all other approvals obtained from the Town Clerks office during business hours or by calling the Zoning Administrator.

House Additions	1
Garage/Barns/Sheds (Addition)	2
Porches	0
Home Occupations	0
Single Family Dwellings	1
Sketch Plans	3
Lot Subdivisions	3
Boundary Adjustment	0
Certificate of Compliance	1
Violations	0
Permit Renewal	0
Replacement homes	2
Variance	1

Respectfully submitted,

Kenneth E. Wheeling  
Zoning Administrator

Town of Waltham  
Elected Auditors' Report  
February 8, 2019

In accordance with 24 V.S.A 1681-1684, we have audited the accompanying financial statements of the Town of Waltham as of June 30, 2018:

- Statement of Financial Activity
- Statement of Financial Position
- Statement of Financial Activity Budget vs. Actual

These financial statements are the responsibility of the Treasurer. We are not professional auditors. Our responsibility is to express an opinion on these financial statements based on our audit.

Our objectives were to (1) confirm if the town accounts are correct, (2) detect fraud or errors in these accounts and (3) verify the financial condition and results of operations of the town as of and for the year ended June 30, 2018.

To accomplish these objectives:

- The Treasurer was interviewed to gain an understanding of how the flow of work is processed and to assist us in completing a municipal audit checklist we used as guide for our work.
- Select board Orders for FY'18 were inspected. Expenses are well documented with appropriate back-up.
- The general ledger for FY'18 was reviewed in detail.
- Bank statements and bank reconciliations were reviewed.

As a result of our work, our opinion is that the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Waltham as of June 30, 2018 and the results of its operations for the year then ended.

We are pleased to report that town officials have made great progress improving internal financial controls and the quality of its financial reporting since 6/30/17. Several of the recommendations we made at that time have been implemented.

- The town now uses a cloud-based system to provide off-site back-up of all data.
- Bank reconciliations are completed on a timely basis (within 30 days of month end) and one of us reviews those on a quarterly basis.
- Its financial statements are clearer and budget reporting is now done within the software itself.

Conclusions and Recommendations:

- The Financial Management Questionnaire prepared by the Treasurer was reviewed however, we note that it was not presented to the Select board during FY 18. We recommend that the Select board have this item on their June meeting agenda each year.
- The town should conduct a professional audit of its financial condition and results of operations as of 6/30/19.

- The auditors should assist the Selectboard in drafting and adopting written financial policies for the Town. These policies should include how reserve funds are to be expended and accounted for.
- Continue improving the quality and efficiency of the financial reporting in accordance with professional guidance as needed.
- If bank balances exceed \$250k for any length of time (e.g. more than a month or two), the excess should be separately collateralized by the bank, or, deposited into a different banking institution.

Jeff Glassberg, Auditor  
David Kayhart, Auditor

**Town of Waltham**  
**Statement of Financial Activity Budget vs. Actual**  
July 2017 through June 2018

Accrual Basis

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Cemetery Income	5.00	0.00	5.00	100.0%
Delinquent Fees and Interest	4,709.22	0.00	4,709.22	100.0%
Dog Licenses	1,224.00	1,000.00	224.00	122.4%
Fees	5,670.00	4,500.00	1,170.00	126.0%
Fire Protection Reimbursement	-110.00			
Fleet Permits	425.00	250.00	175.00	170.0%
Grant Income	1,950.00	0.00	1,950.00	100.0%
Miscellaneous Income	1,037.16	500.00	537.16	207.4%
School Tax Refund	52,771.94	0.00	52,771.94	100.0%
State Payments	55,468.12	43,725.00	11,743.12	126.9%
Taxes	182,725.93	180,539.00	2,186.93	101.2%
<b>Total Income</b>	<u>305,876.37</u>	<u>230,514.00</u>	<u>75,362.37</u>	<u>132.7%</u>
<b>Gross Profit</b>	305,876.37	230,514.00	75,362.37	132.7%
<b>Expense</b>				
Cemetery	3,125.00	0.00	3,125.00	100.0%
General	113,762.67	121,349.00	-7,586.33	93.7%
Highway	113,739.67	132,165.00	-18,425.33	86.1%
Legal Fees	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	804.76	0.00	804.76	100.0%
Taxes - State Withholding	0.00			
<b>Total Expense</b>	<u>231,432.10</u>	<u>253,514.00</u>	<u>-22,081.90</u>	<u>91.3%</u>
<b>Net Ordinary Income</b>	74,444.27	-23,000.00	97,444.27	-323.7%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Building Fund Additions	0.00	0.00	0.00	0.0%
Buildings and Grounds Carryover	5,000.00	0.00	5,000.00	100.0%
Cemetery Fund Carryover	1,550.00	0.00	1,550.00	100.0%
Highway Reserve Additions	15,000.00	0.00	15,000.00	100.0%
Highway Reserve Carryover	15,000.00	0.00	15,000.00	100.0%
Reappraisal Funds on Hand	26,482.22	0.00	26,482.22	100.0%
Unrestricted Fund Carryover	0.00	23,000.00	-23,000.00	0.0%
<b>Total Other Income</b>	<u>63,032.22</u>	<u>23,000.00</u>	<u>40,032.22</u>	<u>274.1%</u>
<b>Other Expense</b>				
Reappraisal FY19	0.00	0.00	0.00	0.0%
Use of Building Reserve	0.00	0.00	0.00	0.0%
Use of Highway Reserve	0.00	0.00	0.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>63,032.22</u>	<u>23,000.00</u>	<u>40,032.22</u>	<u>274.1%</u>
<b>Net Income</b>	<u><u>137,476.49</u></u>	<u><u>0.00</u></u>	<u><u>137,476.49</u></u>	<u><u>100.0%</u></u>

**Town of Waltham**  
**Statement of Financial Position**  
As of June 30, 2018

Accrual Basis

	<u>Jun 30, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
General Checking	158,260.74
Middlebury National Bank CD	<u>26,694.58</u>
Total Checking/Savings	184,955.32
Accounts Receivable	
Delinquent Taxes Receivable	<u>-300.00</u>
Total Accounts Receivable	<u>-300.00</u>
Total Current Assets	<u>184,655.32</u>
<b>TOTAL ASSETS</b>	<u><u>184,655.32</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>231.26</u>
Total Accounts Payable	231.26
Other Current Liabilities	
Payroll Liabilities	1,262.64
Prepaid Taxes	<u>2,800.00</u>
Total Other Current Liabilities	<u>4,062.64</u>
Total Current Liabilities	<u>4,293.90</u>
Total Liabilities	4,293.90
Equity	
Buildings and Grounds Capital R	5,000.00
Capital Reserve Emergency Fund	70,000.00
Cemetery Reserve	1,550.00
Highway Capital Paving Fund	15,000.00
Reappraisal Fund Reserve	26,482.22
Unrestricted Fund Balance	-75,147.29
Net Income	<u>137,476.49</u>
Total Equity	<u>180,361.42</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>184,655.32</u></u>

**Town of Waltham**  
**Statement of Financial Activity**  
July 2017 through June 2018

Accrual Basis

	Jul '17 - Jun 18	
Ordinary Income/Expense		
Income		
Cemetery Income		
Burial Permit	5.00	
Total Cemetery Income		5.00
Delinquent Fees and Interest		
fees	2,031.67	
Interest	2,977.24	
Delinquent Fees and Interest - Other	-299.69	
Total Delinquent Fees and Interest		4,709.22
Dog Licenses		1,224.00
Fees		
Preservation Fees	371.50	
Recording Fees	3,383.80	
Zoning Fees	1,915.00	
Total Fees		5,670.00
Fire Protection Reimbursement		-110.00
Fleet Permits		426.00
Grant Income		1,950.00
Miscellaneous Income		
bank interest	242.09	
Certified Certificate Copies		
Death certificate	30.00	
Certified Certificate Copies - Other	60.00	
Total Certified Certificate Copies		90.00
Copy fees	747.00	
Green Mountain Passport	22.00	
Hat Account	-36.00	
Laminating Fee	17.00	
Marriage Licenses	-90.00	
Miscellaneous	0.07	
Permits		
Birth Certificate	10.00	
Posting Permit Fee	35.00	
Total Permits		45.00
Total Miscellaneous Income		1,037.16
School Tax Refund		52,771.94
State Payments		
Civil Fines	1,882.74	
Equalization Funds	233.00	
Grants		
Highway Grants	33,374.14	
Grants - Other	3,681.74	
Total Grants		37,055.88
Land Use Reimbursement	14,171.00	
Lister Education	135.00	
Reappraisal Assistance	1,980.50	
Total State Payments		55,488.12
Taxes		
Current Year Taxes		
Municipal Tax Rebate	3,198.24	
Taxes - Muni Portion PRC	2,155.72	
Current Year Taxes - Other	152,017.21	
Total Current Year Taxes		157,371.17



**Town of Waltham**  
**Statement of Financial Activity**  
July 2017 through June 2018

Accrual Basis

	Jul '17 - Jun 18
Delinquent Taxes Current Year	15,320.41
Delinquent Taxes Prior Years	10,034.35
<b>Total Taxes</b>	<b>182,725.83</b>
<b>Total Income</b>	<b>305,876.37</b>
<b>Gross Profit</b>	<b>305,876.37</b>
<b>Expense</b>	
<b>Cemetery</b>	
Cemetery Membership	25.00
Cemetery mowing	3,000.00
Cemetery Repairs, Etc.	100.00
<b>Total Cemetery</b>	<b>3,125.00</b>
<b>General</b>	
Advertising and Promotions	141.44
Animal control	84.82
Ballot Clerks	140.00
<b>Contracts</b>	
Addison County Sheriff Departme	2,965.28
Copier Rental Fee	1,610.38
<b>Fire Protection</b>	
Contract	12,236.00
Fires	1,504.00
<b>Total Fire Protection</b>	<b>13,740.00</b>
Recycling	7,500.00
VARS-Rescue	3,159.00
<b>Total Contracts</b>	<b>28,964.66</b>
Cost Tables	501.50
Delinquent Tax Collector	1,968.02
<b>Dog Licenses</b>	
Animal License Fee	521.00
Dog Tags	0.00
<b>Total Dog Licenses</b>	<b>521.00</b>
Donations	14,201.00
<b>Dues and Subscriptions</b>	
ACRP Tax	555.66
Addison County Tax	1,889.74
VLCT	1,557.00
<b>Total Dues and Subscriptions</b>	<b>4,002.40</b>
Electricity	558.83
General Grant Expenses	3,700.88
Heating Oil	610.47
Highway Reserve Fund	15,000.00
<b>Insurance</b>	
Insurance-WC	210.00
Insurance - Other	3,774.00
<b>Total Insurance</b>	<b>3,984.00</b>
Listers Assistance	625.00
Maintenance	1,704.71
Office Supplies and Materials	494.36
<b>Officers Salaries</b>	
Auditors, Lister, Selectboard	
Officer-Listers	500.00
Officers Salaries-Select Board	600.00
<b>Total Auditors, Lister, Selectboard</b>	<b>1,100.00</b>

**Town of Waltham**  
**Statement of Financial Activity**  
July 2017 through June 2018

Accrual Basis

	Jul '17 - Jun 18
<b>Clerk &amp; Treasurer</b>	
Clerk	8,650.00
Officers Salaries -Treasurer	13,971.00
<b>Total Clerk &amp; Treasurer</b>	22,621.00
Payroll Withholdings	0.00
Town share of Payroll Taxes	1,939.67
Officers Salaries - Other	0.00
<b>Total Officers Salaries</b>	25,690.67
PO Box Rent	364.77
Postage and Delivery	303.35
Professional Fees	
Audit	3,400.00
<b>Total Professional Fees</b>	3,400.00
Scholarship	800.00
Seminars/Conferences	135.00
Tax mapping	1,600.00
Telephone	970.50
Town Report	674.10
Zoning	
Zoning - Postage	163.60
Zoning Administrator	1,487.50
Zoning General Expenses	1,000.00
<b>Total Zoning</b>	2,651.10
<b>Total General</b>	113,762.67
<b>Highway</b>	
Administrative Work	472.50
Brush Cutting	1,600.00
Chloride	240.00
Equipment & Maintenance	0.00
General Road Work	9,276.25
Grant Expenses	45.34
Gravel	1,687.44
Green-Up	472.50
Road Work	
Ditching	2,968.75
General Road Work	174.63
Road Work - Other	1,070.00
<b>Total Road Work</b>	4,213.38
<b>Road Work Projects</b>	
Beaver Pond	2,057.09
Crosby Heights	4,813.50
Culverts	549.00
Middlebrook Road	543.67
Route 66	24,985.02
<b>Total Road Work Projects</b>	32,748.78
Roadside Mowing	2,478.00
Salt	18,265.00
Signs (replacements)	150.48
Winter Roads	40,340.00
Winter Sand	1,750.00
<b>Total Highway</b>	113,739.67
Reconciliation Discrepancies	804.76
Taxes - State Withholding	0.00
<b>Total Expense</b>	231,432.10
<b>Net Ordinary Income</b>	74,444.27

**Town of Waltham**  
**Statement of Financial Activity**  
July 2017 through June 2018

Accrual Basis

	<u>Jul '17 - Jun 18</u>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
Buildings and Grounds Carryover	5,000.00
Cemetery Fund Carryover	1,550.00
Highway Reserve Additions	15,000.00
Highway Reserve Carryover	15,000.00
Reappraisal Funds on Hand	26,482.22
<b>Total Other Income</b>	<u>63,032.22</u>
<b>Net Other Income</b>	<u>63,032.22</u>
<b>Net Income</b>	<u><u>137,476.49</u></u>

**TAX STATUS 12/31/2018**

Grand List at time of billing \$ 471,354.23  
 Actual Grand List 12/31/2018 \$ 470,651.23

Grand list changes are due to changes in homestead decalarations, land use, etc filed late

**Tax Rate (Taxes to be Raised/Grand List**

	Tax Rate	times	Grand List	Total Raised
Non-Residential Education	1.5619		\$ 139,094.98	\$ 217,252.49
Homestead Education	1.6293		\$ 330,002.23	\$ 537,672.65
Town	0.38		\$ 470,651.23	\$ 178,847.47
<b>Total Taxes</b>				<u>\$ 933,772.61</u>

**TAXES COLLECTED**

Total State Payments	\$ 133,053.70
2018 Taxes Paid on Time	\$ 797,395.28
2018 Delinquent taxes received 11/2 to 12/31/2018	\$ 126.72
Adjustments	\$ 904.36
<b>Total Taxes Received as of 12/31/2018</b>	<u>\$ 931,480.06</u>
2018 Taxes still delinquent	\$ 2,292.55
<b>Total Taxes Received as of 12/31/2018</b>	<u>\$ 933,772.61</u>

**DELINQUENT TAX REPORT  
 YEAR ENDING 12/31/2018**

Larry Griffith/Susan Brewer	2018	
Donna Lalumiere	2017-2018	
Pam Tucker Paid by 12/31/18	2018	
	2015	\$ 4,863.64
	2016	\$ 9,689.30
	2017	<u>\$ 12,131.44</u>
Delinquent 1/1/2018		\$ 26,684.38
Delinquencies Added 11/2/2018		\$ 2,292.55
		\$ 28,976.93
Delinquent Taxes Collected 2018		<u>\$ (25,248.57)</u>
Delinquent Taxes 12/31/2018		<u>\$ 3,728.36</u>
<b>DELINQUENT TAX SUMMARY</b>		
	2017	\$ 1,435.81
	2018	<u>\$ 2,292.55</u>
Total Delinquent Taxes 12/31/2018		<u>\$ 3,728.36</u>

**COMPARATIVE FINANCIAL STATEMENT**

**ASSETS**

	7/1/2016	7/1/2017	7/1/2018
General Account	138,674	\$ 114,215.00	\$ 158,261.00
Reappraisal CD			\$ 26,695.00
Building and Contents Value	\$ 170,655.00	\$ 170,655.00	\$ 170,655.00
Delinquent Taxes Receivable	\$ 22,254.00	\$ 26,730.00	\$ 3,728.36

FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

	Budget FY19	Proposed	Proposed	Notes:
GENERAL ACCOUNT	Budget FY19	Budget FY20	Change from 19-20	
REVENUE COLLECTED	7/1/18-6/30/19	7/1/19-6/30/20		
Checking Account 7/1/2016				
Petty Cash Account				
Voted Carryover to Reduce Taxes				
		<b>Fund Totals:</b>		
Voted Capital Reserve Fund	70,000	0	0% 70000	Part of Carry over for Planned Paving grant
Paving Reserve	45,000	15,000	75% 60000	
Building Matching Grant Fund	0	0	100% 25000	From Carry Over (resolution)
Building & Grounds Capitol Reserve Fund	15,000	5,000	75% 20000	
Reappraisal Capital Fund	0	0	0% 20224	
Cemetery Reserve Fund	3,100	0	-100% 3100	Initial reserve fund TB voted.
Fund Balance	133,100	20,000	67% 198324	<b>Total Reserve Funds</b>
GENERAL ACCOUNT	Budget FY19	Budget FY20	Change from 19-20	
REVENUE COLLECTED	7/1/18-6/30/19	7/1/19-6/30/20		
To be raised by Property Taxes -	177,403	170,595	-4%	To be raised by Property Taxes -

FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

Delinquent Taxes - Penalty	0	0			
Delinquent Dog License Penalty	0	0			
FY 17 PrePaid Property Taxes	0	0			
STATE OF VERMONT REVENUE					
Civil Fines	2,000	2,000	0%		
Current Use	14,000	12,000	-14%		
Equalization Study Grant	231	231	0%		
Lister Educations	0	0	0%		
OFFICE REVENUE			0%		
Birth/Death Certificates	0	0	0%		
Copy Fees	500	0	-100%		
Dog Licenses	1,000	1,000	0%		
Fire Reimbursements	0	0	0%		
Green Mountain Passports	0	0	0%		
Interest (checking acct)	0	0	0%		
Laminating Fees McKnight Lane	0	0	0%		

FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

Zoning Fees	1,000	1,000	0%		
<b>OTHER REVENUE Total</b>		<b>22,481</b>			Notes:
<b>GENERAL ACCOUNT EXPENSES</b>	<b>Budget FY19</b>	<b>Budget FY20</b>	<b>Change from 19-20</b>		
Advertisements	300	200	-33%		
Audit	8,500	0	-100%		Review reserve amount
Ballot Clerks	500	250	-50%		
Building Maintenance Building & Grounds Capital Reserve Fund	1,000	0	-100%		Moved to Building & Grounds Capital Reserve Fund
Cemetery		5,000	0%		<b>Building &amp; Grounds Capital Reserve Fund</b>
Addison County Sheriff's Department	3,200	3,680	15%		
Copier	1,700	1,500	-12%		
Fire Contract	13,000	14,000	8%		
Fires	0	0	0%		

FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

Conference/Seminars	500		250	-50%	
Lister's Education	200		0	-100%	
Cost Tables	250		250	0%	
Dog Tags	95		95	0%	
Vt Animal License	450		450	0%	
<b>Donations</b>					
Bixby Library	10,692		10,692	0%	
Non-Profit Organizations	3,809		3,809	0%	
<b>Dues/Taxes</b>					
ACRPC	556		600	8%	
VLCT	1,557		1,600	3%	
Addison Ct Tax	1,890		1,900	1%	
Electricity	800		800	0%	
Grounds Improvement	0		0	0%	
Heating Oil	1,500		1,200	-20%	
Honor Roll Plate Insurance	0		0	#DIV/0!	



FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

Office Equipment	500	500	0%	
Office Supplies/Software	1,000	500	-50%	
Payroll	23,500	24,250	3%	
Payroll/Other	1,875	1,930	3%	
Del Taxes	0	0	0%	
Del Dog Lic	0	0	0%	
Zoning Administrator	1,500	1,500	0%	
Zoning Administrator Mileage	50	0	-100%	
Zoning General Expenses	500	500	0%	
Zoning postage	50	50	0%	
Zoning Advertising	200	200	0%	
Payroll Expense	2,000	2,000	0%	
P.O. Box Rent	110	110	0%	
Property Tax Refunds			0%	
Postage	500	500	0%	

FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

Telephone/Internet	1,200	1,200	0%	
Town Report	800	700	-13%	
Town Scholarship	500	500	0%	
Water	0	0	0%	
	<b>Budget FY19</b>	<b>Budget FY20</b>	<b>Change from 19-</b>	<b>20</b>
<b>Total General Expense</b>	<b>111,994</b>	<b>94,626</b>	<b>-16%</b>	
HIGHWAY ACCOUNT				
REVENUE				
Fleet Permits	200	200	0%	
Property Tax Transfer			0%	
Culvert Reimbursement			0%	
Culvert Grant			0%	
Reimbursement	0	0	0%	
Paving Grant	0	0	0%	
Grant Refunds			0%	

FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

<b>EXPENSES</b>							
<b>ROAD WORK PROJECTS</b>							
Administrative Work	400	200	-50%				
Beaver Pond Maintenance	2,000	750	-63%				
Beaver Baffle Material	0	0	0%				
Crack Sealing	2,500	2,500	0%				
Crosby Heights	2,500	2,500	0%				
Culverts (Drive ways)	5,000	18,000	260%				
Culverts (Roads)	2,000	4,000	100%				
Ditching/ Maple St	2,000	1,500	-25%				
Ditching Green St	2,000	1,000	-50%				
<b>General Road Work</b>	<b>0</b>	<b>0</b>	<b>0%</b>				
Burnham Road	300	300	0%				
Green Up Day	350	350	0%				
Maple Street (Pave Pending							

FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

	Budget FY19	Budget FY20	Change from 19-20	Notes:
Sand Pile Improvements	2,800	0	-100%	
So Middlebrook Rd	0	0	0%	
Supplies Reimbursement	0	0	0%	
Misc. Road Work	7,000.00	7,000.00	0%	
<b>Total Road Work Projects</b>	<b>34,850.00</b>	<b>39,100.00</b>	<b>12%</b>	
Advertisements	25	0	-100%	
State Permit for Ditching	2,640	1,500	-43%	
Chloride	600	2,500	317%	
Cold Patch	500	500	0%	
Gravel	2,000	2,000	0%	
Hauling Gravel Stockpile	800	800	0%	
Highway Reserve Fund	15,000	15,000	0%	FY18 s/b 0.00 as it was voted to take out of Capitol Reserve Fund
Reimbursable Expense	0	0	0%	
Road Side Brush Cutting	5,000	5,000	0%	
<b>Road Maintenance Fund</b>	<b>3,000</b>	<b>0</b>	<b>0%</b>	<b>000/00000/0000</b>

FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

Sign Replacements	500	500	0%	
Winter Road Expense	40,000	40,000	0%	
Winter Sand	3,400	3,400	0%	
Hauling Winter Sand	1,350	1,350	0%	
<b>Total Other Highway Expense</b>	<b>93,815</b>	<b>92,550</b>	<b>-1%</b>	
<b>Total Highway Expense</b>	<b>128,665</b>	<b>131,650</b>	<b>2%</b>	
<b>Non Revenue Expenses:</b>				
	<b>Budget FY19</b>	<b>Budget FY20</b>	<b>Change from 19-20</b>	<b>Notes:</b>
Paving Grant from carry over		5,000	100% From FY19 Carry over	
Total Paving Grant Approval		20,000	100% fund	From Paving Reserve
Town Hall Repairs		10,000	100% Fund	From Capital Reserve
<b>Total Non Revenue Expenses</b>		<b>35,000</b>	<b>100%</b>	
	<b>93,815</b>	<b>92,550</b>		

FY 19 Budget Worksheet  
7/1/2018 to 6/30/2019

	235,084	226,276	-4%	Total Income:	
	177,403	170,595	-4%	Total to be raised from taxes	
	455,000	455,000	0%	Estimated Grand List	
	\$0.390	\$0.375	-4%	Estimated 2018 Municipal Tax Rate	
	23,000	6,464	-72%	Proposed Carry Over FY19	25000 Applied to Building Fund @Town meeting 2018
	177,403	164,131	-7%	raised from taxes FY19	
	\$0.390	\$0.361	-8%	Carry Over Tax Rate FY19	

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 www.acrpc.org Phone: 802.388.3141 Fax: 802.388.0038

## Annual Report – Year End June 30, 2018

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2018 fiscal year:

### Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the region in the Act 250 process and at the Public Service Board in Section 248 hearings.

### Educational Meetings and Grants

- Hosted educational workshops, Zoning Administrators Roundtables and monthly public meetings on a wide variety of planning topics, including water quality, open meetings and planning essentials.
- Wrote or provided information and support to communities and organizations to secure grant funding.

### Emergency Planning

- Worked with Addison County's Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted Local Emergency Management Plan training for town Emergency Managers and hosted a Tier II workshop for municipalities and businesses required to report hazardous chemicals.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of hazard mitigation plans for the towns of Ferrisburgh, Monkton, Panton, Salisbury, Starksboro, Goshen, New Haven, Shoreham, Ripton, Bristol and Orwell.
- Confirmed ERAF status and assisted communities in attaining compliance.

### Energy Planning:

- Assisted a second round of three towns, Salisbury, Monkton and Panton in strengthening their energy plans by adding goals and policies supporting renewable energy.
- Completed the Regional Energy Plan to comply with Act 174, providing more voice to municipal and regional plans in the Section 248 process.

### Transportation Planning

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to produce highway structures inventories of all local roads in the region.
- Assisted Towns with enhancement, park and ride and stormwater grants.
- Served as a Municipal Project Manager for sidewalk construction projects in Middlebury and Weybridge.
- Sponsored town transportation studies, planning and supported municipal capital budget development
- Facilitated Regional Walk/bike council meetings/outreach

### Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support forest stewardship resource planning.
- Participated on the Lake Champlain Basin Program technical advisory committee.
- Provided educational outreach regarding the Vermont Clean Water Act and tactical basin planning.
- Performed stormwater planning projects and Vermont Environmental Restoration Program projects

Addison  
Lincoln  
Salisbury

Beidport  
Middlebury  
Shoeham

Bristol  
Monkton  
Starksboro

Cornwall  
New Haven  
Vergennes

Ferrisburgh  
Orwell  
Waltham

Goshen  
Panton  
Weybridge

Leicester  
Ripton  
Whiting





State of Vermont  
Department of Health  
Middlebury District Office  
156 South Village Green  
Middlebury, VT 05753

[phone] 802 388 4644  
[fax] 802 388 4610  
[toll free] 1 888 253 8804  
HealthVermont.gov

## Vermont Department of Health Local Report 2019

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office is in Middlebury at the address and phone number above. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with Regional Prevention Partnerships (RPP).
- Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support healthy families by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families.
- Provide trainings on Help Me Grow to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the *Vermont Lead in School Drinking Water Testing Pilot Report* which is helping Vermonters understand and address the risk of lead in school drinking water, and the *Injury and Violence in Vermont* report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting worksite wellness strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov)  
Join us on [HTTPS://WWW.FACEBOOK.COM/VDHMIDDLEBURY](https://www.facebook.com/vdhmiddlebury)/Follow us on  
[www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)







## The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

WALTHAM RESIDENTS  
IMPORTANT DATES TO REMEMBER  
IMPORTANT THINGS TO KNOW

2019

\*\*\*\*\*

- March 4      Town Meeting Day
- March 5      School Budget Elections – polls open 10 am -7 pm
- April 1      Dog Licenses due by this day and may be paid any time before then. Delinquent fees will apply.
- May 4.      Green Up-Day – supplies will be in blue bin in Town Hall shed
- November 1   Property Taxes due by this day and may be paid any time before then after receiving bill. Delinquent fees will apply.
- December 24   Christmas Eve – Town Clerk’s Office will close at noon.

\*\*\*\*\*

SAND can be picked up at the Town Hall shed.

TOWN OFFICER VACANCIES: There are Town Officer vacancies, so if you would like to serve your town and neighbors please contact the Town Clerk’s office for more information. Offices are voted from the floor at Town Meeting Day.

VOTER REGISTRATION: You can register to vote at the Town Clerk’s Office or go to <http://olvr.sec.state.vt.us>

## VITAL STATISTICS 2018

### BIRTHS

<u>DATE</u>	<u>CHIIDS NAME</u>	<u>MOTHER</u>	<u>FATHER</u>
May 31	Oaklynn Grace White	Brittney M. Cram	Michael J. White

### DEATHS

<u>DATE</u>	<u>NAME</u>
March 1	Valera Clair Murphy
April 9	Barbara M. Fitz-Gerald
May 10	Edwin C. Douglas

### MARRIAGES

<u>DATE</u>	<u>NAME</u>	<u>ADDRESS</u>
August 25	Julia Whipple Pacholik	Waltham
	David Christopher Majzler	Waltham
September 27	Catherine Margaret Luckhardt	Somerville, MA
	Charles Maxwell Bodell Glassberg	Somerville, MA

## REPORTS OF COMMUNITY & COUNTY AGENCIES

2018

The following are condensed from reports and requests received from various agencies requesting funds:

**Age Well** has been helping people age with independence and dignity for over 40 years by providing information, services, education, support and advocacy to seniors and caregivers. During this past year, AW provided services to 12 residents of Waltham. AW provides case management, Meals on Wheels, Senior Community Meals, and transportation, in Addison, Chittenden, Franklin and Grand Isle counties. Seniors or family members can reach the Senior Help Line by calling during business hours:

800-642-5119. 76 Pearl St. Suite 201, Essex, VT 05452

**Addison County Home Health and Hospice** Is a community focused non-profit home healthcare agency. We provide an array of services that enable our neighbors to receive care in their own home where they are most comfortable and often experience the best quality of life. Our services are offered to all individuals in need of home care, including those who do not have the financial means to pay for their care. We also provide grief support to anyone in the community who has had a death related loss and provide public education and outreach to promote a healthy understanding of death, grief, and end of life issues. This past year we provided 84 visits to 7 residents in Waltham. To ensure the future of these vital programs, we turn to our community for support.

PO Box 754, Middlebury, VT 05753, 388-7259

**Addison County Parent/Child Center** helps families to assess their children's physical and cognitive development and provides support services if needed. The Center provides parenting education classes, job readiness skills workshops, community playgroups, home visits, pregnancy prevention programs, and childcare. They estimated they helped 17 Waltham residents this past year.

PO Box 646, Middlebury, VT 05753, 388-3171

**Addison County Restorative Justice Services** provides a community restorative justice responses focusing on the "balanced approach" in meeting the needs of the victim, the community and the offender. Anyone given the opportunity to participate in either the Court Diversion Program or the Teen Alcohol Safety Program (TASP) has a chance to take responsibility for their actions, connect with the community in a positive way and learn from the experience. They provided services to 2 Waltham residents last year.

PO Box 881, 282 Boardman Street, Middlebury, VT 05753, 388-3888

**Addison County Solid Waste Management District** is a union municipality that exists to cooperatively and comprehensively address the solid waste management interests of its member municipalities. Their mission is to: Promote waste reduction and pollution prevention; maximize diversion of wastes through reuse, recycling, and composting; provide for the disposal of remaining wastes; and seek environmentally sound and cost-effective solutions in all of its programs, services and facilities.

1223 Route 7 South, Middlebury, VT 05753, 388-2333

**Addison County Transit Resources** In the past year has provided 630 door to door trips (operated by Elderly Services) for Waltham residents with transportation services to medical appointments, pharmacies, senior meal-sites, grocery markets, legal assistance, etc. Our free services include transportation for Medicaid recipients, elders and persons with disabilities. In addition, we can provide other demand-response transportation services for a small fee. ACTR services connect to Bristol, Middlebury and/or Snow Bowl, Burlington and/or Rutland.  
PO Box 532, Middlebury, VT 05753, 388-1946

**American Legion Post #14** - In the annual observance of Memorial Day, the American Legion assumes responsibility for decorating graves of all veterans buried in the Town of Waltham. They also organize the annual Vergennes Memorial Day parade.

**American Red Cross** is dedicated to helping communities prepare for, respond to and recover from local disasters. These services help thousands of Vermonters each year. The ARC provides all of its services for free with no support from federal or state governments.  
29 Mansfield Ave., Burlington VT 05401, 800-660-9130

**Bixby Memorial Free Library** serves Addison, Ferrisburgh, Panton, Vergennes and Waltham. They provide books, audiovisual materials and digital resources, promotes community engagement through on and off-site programming and provides free public access computers, printing and Wi-Fi. On average 106 people visit the Bixby every day. Last year, patrons borrowed 30,888 physical items (books, CDs and DVDs) and 5,218 digital resources. 5,677 people attended programs that encouraged them to engage, discover, and learn. One in 5 Waltham residents has a Bixby library card and we would love to see that number grow! To learn more, ask Waltham's representative to the Board of Trustees, Derek Cohen, or Masha Harris, Library Director.  
258 Main Street, Vergennes, VT 05491, 877-2211 [www.bixbylibrary.org](http://www.bixbylibrary.org)

**Counseling Service of Addison County, Inc.** For 60 years of serving our county, a non-profit community mental health and developmental disabilities service agency. CSAC provides a broad array of vitally needed services to children, adolescents, adults and families facing challenges and crises in their lives; individuals living with developmental disabilities and also their families; people with severe and persistent mental illness; people dealing with substance abuse problems; elderly people suffering from depression; anxiety and other mental health issues. We work collaboratively with community organizations to help individuals and families achieve maximum wellness and are committed to making our services available to people regardless of their ability to pay. Last year CSAC's provided 6,844 hours of service to residents of Waltham.  
Their 24/7 emergency service number is 388-764.

**Elderly Services, Inc.** Elderly Services supports families in caring for their elderly relatives, catering to each individual's needs, and promoting a sense of caring fellowship. It is our mission to provide high-quality programs to help elders live safe and satisfying lives in their own homes and communities. Last year, 3 Waltham residents received a total of 568 hours of care, 232 hot meals, and approximately 240 van rides equaling \$9,140 for direct services. In addition, Waltham seniors were students at our ESI College of Lifelong Learning Center, many residents volunteered or on our staff, and 6 family caregivers received respite and peace of mind.  
112 Exchange Street, PO Box 581, Middlebury, VT 05753, 388-3983

**Green Up Vermont** is the not-for-profit organization working to enhance our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising awareness about the importance of a litter free environment. The success of Green Up for Vermont depends upon two essential ingredients: the combined efforts of individuals and civic groups who volunteer to make it all possible and the financial support given by the public and private sectors throughout Vermont.

PO Box 1191, Montpelier, VT 05601, 1-800-974-3259 or 802-220-4586

**Homeward Bound Humane Society** is a non-profit organization dedicated to the care and well-being of homeless, abandoned and abused/neglected animals. We are a "No Kill" and the only shelter in Addison County and serve over 850 animals per year. We offer programs and services to meet a wide array of critical animal welfare needs including shelter and adoption for homeless animals, spay and neuter, lost and found services, emergency foster care, humane education and outreach, cruelty response and investigation, feral cat programming, meals on wheels for pets, and low-cost micro-chipping. We were established in 1975 and have served over 20,000 since our inception.

236 Boardman Street, Middlebury, VT 05753, 388-1100

**HOPE** Helping Overcome Poverty's Effects mission is "to reduce the effects of poverty in Addison County" by providing a variety of emergency and self-help programs. Services include emergency aid with heat, housing, food, clothing, and medical items. We work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives. Our food shelf averages 666 people a month and last year we assisted 142 people with medical needs, 109 households end or avoid homelessness, 103 people with job related needs, provided 443 vouchers for essential clothing and household goods from our retail store and much more. Last year we provided assistance to 2 Waltham residents.

PO Box 165, Middlebury, VT 05753, 388-3608

**Hospice Volunteer Services/ARCH** For 35 years, our mission is to provide terminally ill people and their loved ones in Addison County with physical and emotional support. We train and coordinate the placement of hospice volunteers, and offer a variety of services to those who are grieving and promote a healthy community understanding of death, dying, grief, and loss. We offer various support groups, including one-on-one support, as well as Wellspring Singers, Music and Memory programs, crisis response and outreach programs. All are available to HVS's patient's family members as well as anyone in our community dealing with loss. 16 Waltham residents received their services this past year. ARCH continues supporting dedicated spaces for those living with dying.

PO Box 772, Middlebury, VT 05753, 388-4111

**John W. Graham Emergency Shelter** provided more than 16,000 bed nights of food, shelter, case management, and support services, and hope to more than 250 people in Addison County. The Shelter has a seventeen bed capacity, with separate bunk rooms for men and women, family rooms, and a handicapped

accessible room with a bath. They have transitional housing in Vergennes, Bristol and Middlebury. 69 Main Street, Vergennes, VT 05491, 877-2677

**Open Door Clinic** Provides access to quality health care services, free of charge, to those who are uninsured or under-insured and who meet financial eligibility guidelines; services are provided in a compassionate, respectful and culturally sensitive manner until a permanent healthcare provider can be established. Last year they served 1 Waltham resident through 2 medical visits, 1 consult and 1 Vermont Health Connect visit.

100 Porter Drive, Middlebury, VT 05753, 388-0137, [www.opendoormidd.org](http://www.opendoormidd.org)

**Otter Creek Natural Resources Conservation District** has been serving the land use needs of the landowners of Addison County since 1941. They furnish free technical assistance to landowners in order to bring about proper land use and treatment. They hold public and sector meetings for the Otter Creek Watershed Plan, holds workshops, sponsors a tree seedling sale and maintains a listing of local contractors. The District supports Conservation field days for an average 250 Addison County 5<sup>th</sup> and 6<sup>th</sup> graders, supports scholarships for up to 6 area students to attend Green Mountain Conservation Camp, and supports Envirothon outreach at Addison County Fair and Field Days. 68 Catamount Park, Suite B, Middlebury, VT 05753, 388-6746

**RSVP** is a volunteer management program which offers individuals of all ages the opportunity to share their experience, skills and time by volunteering for local non-profit organizations, providing them with meaningful opportunities to contribute to their community. Needs are met in critical areas such as human services, elder care, health, and education. RSVP also oversees several signature volunteer service programs such as Bone Builders osteoporosis prevention classes, Green Mountain Foster Grandparents program, Warm Hearts/Warm Hands hand-knitted and sewn items distributed to area schools, nursing homes, social service agencies and hospitals, Help Fight Hunger program and the RSVP/AARP Tax Program. These programs strengthen communities through service and volunteering and allow Addison County residents to stay healthy, engaged and financially stable.

282 Boardman Street, Middlebury, VT 05753, 388-7044

**Vergennes Area Rescue Squad, Inc.** 2019 marks our 50<sup>th</sup> anniversary providing 24/7 quality emergency medical care to the 5 area towns for a total of 718 calls, 11 to Waltham in 2018. VARS continues to improve patient care with new training and continuing education classes for our members. We offer CPR Classes several times each year to train new members and the public in basic life support techniques, and continue to provide community outreach programs that provide education in child safety.

PO Box 11, Vergennes, VT 05491, 877-3191

**Vermont Adult Learning** offers a wide variety of classes and individual learning opportunities to help adults achieve their goals, and enhance their quality of life. Individuals improve their reading, writing or math skills, learn English as a second language, learn basic computer instruction, earn a GED or obtain a high school diploma. Post-Secondary classes are available to students with a GED or diploma who need additional skill preparation for college or employment purposes.

282 Boardman Street, Suite 2, Middlebury, VT 05753, 388-4392

**Vermont Center for Independent Living**, a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities to achieve dignified and self-determined lives. Peer counselors work with residents in their homes, small grants for adaptive equipment; Meals on Wheels for people under the age of 60; home access modifications; individual and systems advocacy and programs for youth.

11 East State Street, Montpelier, VT 05602, 1-800-639-1522

**Vermont Department of Health** in 2018 supported healthy communities by supporting the Boys and Girls Club of Vergennes, provided WIC food and nutrition education to families, provided vaccines, facilitated discussion on opiate addiction and hosted community presentations on such topics as skin cancer prevention, Lyme, West Nile Virus and Equine Encephalitis.  
700 Exchange Street, Suite 101, Middlebury, VT 05753, 388-4644

**WomenSafe, Inc.** has a 24-hour hotline to provide support, advocacy, information and referrals for those who are victims of domestic, sexual and emotional violence, support to family and friends; housing, legal and community advocacy; supervised visitation and exchanges for the safety of all family members; education and outreach to Addison County. Last year they served at least 2 residents of Waltham. Often victims choose not to give us any identifying information out of fear and safety reasons.

PO Box 67, Middlebury, VT 05753, 24/7 Hotline: 388-4205.



DOG LICENSES ISSUED 2018

<u>OWNER</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>DOG TAG #</u>
Audey, Chelsea	177 Crosby Heights	Abby	55
Baldwin, Christina	232 Hidden Meadows Ln	Leonardo	668
Beringer, Emily	2111 Maple Street	Miko	81
Booska, Marjorie	65 Crosby Heights	Hunter, Bella	40, 41
Borchert, Thomas	1087 Maple Street	Naya	84
Brunet, Richard	101 Woodman Ct.	Oliver	36
Buck, Vanessa	153 Crosby Heights	Bailey	56
Burmania Joan	657 Maple Street	Skippy	37
Castimore, Mary Ann	2397 Maple Street	Liberty, Addison	1, 2
Cobb, Robert	1147 Green Street	Eddie	43
Cohen, Derek	119 Rabbit Run	Waylon	51
Colangelo, Tia	2219 Maple Street	Ollie	89
Corcoran, Donna	2803 Green Street	Sasha	49
Cunningham David	1044 Route 7	Kennel permit	640-657
Derby, Tom	96 High Manor Park	Coco	72
Dunn, Ilona	681 Maple Street	Shanghai	87
Duprey, Amal	184 Burnham Road	Attie Belle	62
Ellingwood, Pam	69 Shorewood Road	Sadie	43
Engel, Nancy	335 Pine Oak Park	Breezy	100
Evarts, Lucille	3796 Green Street	Millie	3
Field, Julie	581 Hallock Road	Wilson, Ben	94, 95
Fitz-Gerald, Barb	49 Plank Road	Lady 3	39
Flood, Jack	2387 Maple Street	Lola	71
Flynn, Kaitlyn	61 Woodman Court	Koda	54
Folger, Ann	1245 Green street	Sheba	29
Glassberg, Jeff	3613 Maple Street	Freddy, Buck, George	36, 37, 38
Grace, Margo	591 Maple Street	Moose	15
Harris, Roger	3204 Green Street	Sunnie	67
Houskeeper, John	1261 Maple Street	Suzy	84
Huestis, Heidi	2191 Green Street	Dakota	96
Huston, Lesley	3689 Maple Street	Scamper, Daisy, Sadie	97, 98, 99
Jackman, Robin	2142 Maple Street	Ticket	7
Kayhart, Kevin	2680 Maple Street	Thunder, Lightning	5, 6
King, Sandra	17 Rabbit Run	Mochi, Juno	75, 76
Krayewsky, Kathleen	1548 So. Middlebrook	Daisy	63
Kutchukian, Paul	808 Plank Road	Issy	86
Langeway, Cheryl	121 Mossy Grove	Marley	53
Lennox, Robert	169 Monroe Way	Kona	30
Lyons, Elmer	334 Crosby Heights	Sato	8
Martin, Kate	3435 Maple Street	Bella, Ogan	69, 70
McCarty, Sandy	4007 Green Street	Manny, Jet, Jack	9, 10, 11
McKirryher, Brad	2317 Maple Street	Duke	73
McLaughlin, Maureen	190 Monroe Way	Riley	48
Merrigan, Mike	3245 Green Street	Gretchen	4

Nevins, Alan	26 Woodman Court	Nala	18
Nimblett Ron	1012 Green Street	Bailey	81
O'Connor, Shaun	106 Pine Oak Park	Gunner	80
Ouellette Betsy	945 Maple Street	Sweetie, Jake	65, 66
Oxley, Chris	7680 Route 17	Harry, Finn	82
Palmer, Carol	906 Maple Street	Shadow, Shelby	78, 79
Pecca, Nancy	724 Maple Street	Muggsey, Lucy	34, 35
Petrie, Sarah	1058 Green Street	Rocco, Leo	51, 52
Philbrick Russell	1247 RT 17	Honey, Harley, Hippo	24, 25, 26
Roddy, Margaret	306 Route 66	Charlie, Bear	27, 28
Rule, Clara	43 McKnight Lane	Lucy	33
Ryan, Liz	190 Route 66	Miles & Rei	46, 47
Sabourin, Jason	3235 Maple Street	Reign	638
Sausville, David	2431 Green Street	Theo	32
Senesac, Jeanne	438 Maple Street	Bert	45
Sheldon, Sallie	136 Burnham Road	Eric	44
Socorelis, Pauline	41 McKnight Lane	Sadie Lyn	68
Steppnaitis, Jacob	103 Crosby Heights	Luna	90
Tarte, Paul	246 Pine Oak Park	Maverick, Bella	88, 99
Torrey, Robin	946 Green Street	Bella, Boston, Brandt	19, 20, 21
Vandermade, Lisa	498 Route 66	Sandy	23
Vaughan, Robin	662 Route 7	JD	85
Viau, Lisa	220 Moonlit Meadows	Sophie, Tristan	16, 17
Volpicelli, Anthony	2192 South Middlebrook	Eric	57
VonTrapp, Chris	1798 Maple Street	Jones	72
Wildasen, Tina	2550 Maple Street	Ellie Mae	13
Williams, Rhonda	1087 Maple Street	Naya	31
Wittmeyer, Leslie	1624 RT 17	Sadie	12
Wurm, Anja	1608 South Middlebrook	Clementine, Moos	101, 102
Yager, Thomas	139 Schoolhouse Road	Augie	64
Yantz, Crystal	192 Pine Oak Park	Dozer, Dixie, Remington	91, 92, 93
Yustin, John	333 Schoolhouse Road	Joey	27

# ANIMAL LICENSE

Town of \_\_\_\_\_ NO. \_\_\_\_\_

THIS CERTIFIES that \_\_\_\_\_, the undersigned,  
is the owner or keeper of an animal kept at \_\_\_\_\_

Telephone: \_\_\_\_\_

and described as follows: NAME \_\_\_\_\_ AGE \_\_\_\_\_ YRS \_\_\_\_\_ MOS \_\_\_\_\_

SIZE			SEX			COLOR	PROMINENT BREED	SPECIES
SMALL	MEDIUM	LARGE	MALE	FEMALE	NEUTERED			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Further Details \_\_\_\_\_

and is the animal described in  
RABIES VACCINATION CERTIFICATE NO. \_\_\_\_\_ Expiration Date \_\_\_\_\_

Dated \_\_\_\_\_, 20\_\_\_\_. \_\_\_\_\_  
Signature of Owner or Keeper

In reliance on the above certificate and the payment fee of \$ \_\_\_\_\_  
the animal above described is licensed for the period ending \_\_\_\_/\_\_\_\_/20\_\_\_\_

Dated \_\_\_\_\_, 20\_\_\_\_. \_\_\_\_\_ Town Clerk

**Dogs and Hybrids must wear a collar with license tag attached thereto.**

IDS IDENTIFICATION SOURCE 802-479-2161

YOU MAY LICENSE YOUR ANIMALS ON TOWN MEETING DAY AT 5:30, please bring all required forms as described below.

### MAIL – IN ANIMAL LICENSING:

For obtaining your license by mail, please include the following and send to Waltham Town Clerk, PO Box 175, Vergennes, VT 05491.

- Completed ANIMAL LICENSE form
- Rabies Vaccination Certificate (You may call the town office to see if it is still valid).
- Self-addressed stamped envelope.
- Check to cover fees as follows:
 

January 1- April 1	After April 1
\$9.00 neutered	\$13.00 neutered
\$13.00 not neutered	\$17.00 not neutered

### NOTICE TO ANIMAL OWNERS

Due to the increase in rabies in the State of Vermont, The State has passed laws requiring that all domestic pets (dogs, cats, ferrets, wolf hybrids) be inoculated against rabies by a licensed veterinarian and a mandatory fee of \$1.00 per license for the rabies control program be collected (H.722). As part of the new Spaying and Neutering program, a mandatory \$4.00 per license shall be collected by each town for the funding of this program. NOTE: \$5.00 from each license is forwarded to the State Treasurers Office.