

ANNUAL REPORT

TOWN OF

WALTHAM, VERMONT

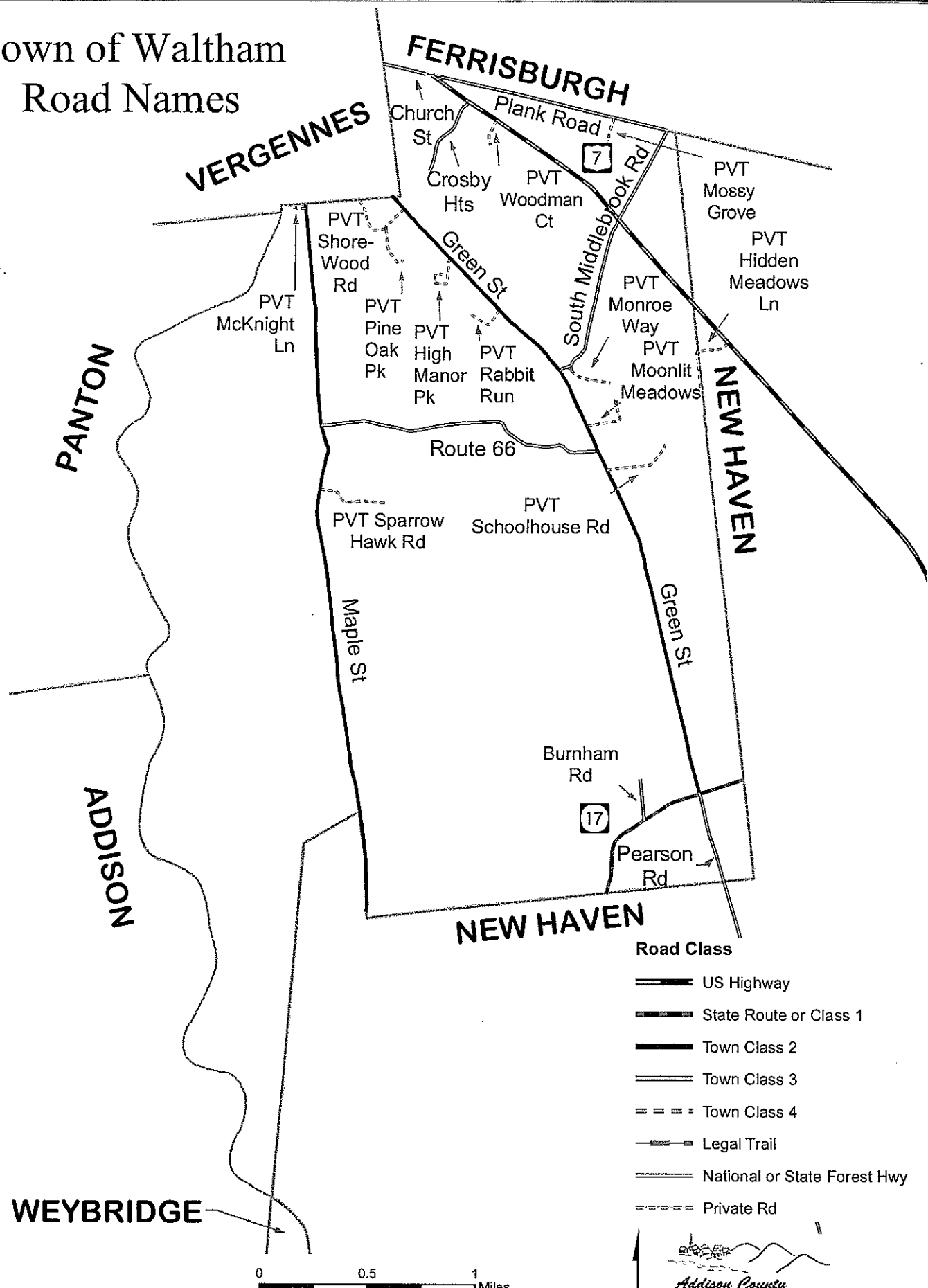
Calendar Year 2019



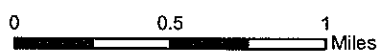
Please bring this Report with you to Town Meeting.
ANY EMERGENCIES CALL 911 FIRST!!!
(All dispatch of police, emergency or fire done thru 911 only)

MEETING - Monday, March 2, 2020 6:00 p.m.
Polling hours: Tuesday, March 3, 2020 10:00 a.m.-7:00 p.m.

Town of Waltham Road Names



- Road Class**
- US Highway
 - State Route or Class 1
 - Town Class 2
 - Town Class 3
 - Town Class 4
 - Legal Trail
 - National or State Forest Hwy
 - Private Rd



Town of Waltham

Office Hours:

Tuesday 9:00 a.m. - 3:00p.m.

Friday 9:00 a.m. - 3:00p.m.

9:00 a.m. – 1:30p.m. July & August

Meeting Hours:

Select Board - 1st Monday each month, 7.00p.m. – Clerk's Office

Planning & Zoning Board - 3rd Tuesday each month, 6:30p.m. Clerk's Office

High School Board - 2nd Monday each month 6:00p.m. VUHS Library

Elementary School Board - 3rd Monday each month 7:00p.m. VUES Library

All meetings are open to the public. Any postponed, cancelled or special meetings will be -warned and posted.

PHONE NUMBERS

Town Clerk..... 877-3641

Email: waltham@myfairpoint.net

Town of Waltham Website: www.sites.google.com/site/townofwalthamvermont

Vergennes Area Rescue Squad..... 911

Vergennes Fire Department..... 911

State Police..... 911

Notaries: Mary Ann Castimore, Lucille Evarts..... 877-3641

Emergency Shelters:

Vergennes Armory..... 877-2982

VUHS..... 877-2939

Vergennes American Legion 877-3216

ANNUAL REPORTS
OF THE TOWN OFFICERS
TOWN OF WALTHAM

Year ending December 31, 2019

Town of Waltham
Chartered 1761

Population: 2010 US Census – 486
Dogs - 126
Registered Voters 12/31/2019 – 380

PO Box 175, Vergennes
2053 Maple Street Waltham, VT 05491
(802) 877-3641

TOWN OF WALTHAM
2019 ANNUAL REPORT
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WARNING

ANNUAL TOWN MEETING

MARCH 2, 2020

The qualified voters of the Town of Waltham, Vermont are hereby notified that the annual Town Meeting of the said Town of Waltham will be held in the Town Hall on the 2nd day of March, 2020 commencing at 6:00 P.M., to transact the following business, to wit:

ARTICLE 1: To elect a Moderator for the ensuing year.

ARTICLE 2: To receive the reports of the several town officers.

ARTICLE 3: To elect the following officers from the floor:

- | | |
|----------------------------------|-------------|
| a. Clerk | 1 year term |
| b. Treasurer | 1 year term |
| c. Select Board | 3 year term |
| d. Listers | 3 year term |
| e. Auditor | 3 year term |
| f. Collector of Delinquent Taxes | 1 year term |
| g. First & Second Constables | 1 year term |
| h. Grand Jurors (2) | 1 year term |
| i. Town Agent | 1 year term |

ARTICLE 4: Will the Town vote to pay real estate taxes to the Town Treasurer by November 1, 2020? Delinquent taxes will be subject to a 2% penalty charge for one week and then an 8% penalty charge plus 1% per month interest against them from November 8, 2020. Postmarks will be accepted.

ARTICLE 5: Will the Town vote a minimum of \$300.00 per mile for town roads?

ARTICLE 6: Will the Town vote to authorize the Selectmen to borrow money to meet current expenses?

ARTICLE 7: Will the Town vote from taxes an amount of \$10,692.00 based on per capita to help support the Bixby Library?

ARTICLE 8: To see what sum of money the Town will vote from taxes for each of the following requests:

	Budget
Age Well	\$250.00
Addison County Home Health & Hospice	\$579.00
Addison County Parent/Child Center	\$250.00
Addison County Restorative Justice Services	\$50.00

WARNING

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	Budget
Age Well	\$250.00
Addison County Home Health & Hospice	\$579.00
Addison County Parent/Child Center	\$250.00
Addison County Restorative Justice Services	\$50.00
Addison County Transit Resources	\$320.00
American Legion Post # 14	\$80.00

American Red Cross	\$250.00
Counseling Service of Addison County	\$300.00
Elderly Services	\$130.00
Green-Up Vermont	\$50.00
Homeward Bound Humane Society	\$100.00
HOPE	\$200.00
Hospice Volunteer Services	\$200.00
John Graham Shelter	\$120.00
Otter Creek Resources Conservation	\$50.00
RSVP	\$180.00
Vermont Adult Learning	\$300.00
Vermont Association Conservation District	\$100.00
Vermont Center for Independent Living	\$100.00
Women Safe	\$200.00
TOTAL REQUESTS	\$3,809.00

ARTICLE 9: Will the Town vote to accept the Selectmen's budget for Town operations as printed, and authorize the Select Board to collect taxes to pay for the Town's educational liabilities to ANWSD?

ARTICLE 10: Will the town vote the sum of \$ 56,841.24 from the carryover balance to reduce taxes, or for other purposes for the fiscal year 2021?

ARTICLE 11: Will the town vote to increase the Waltham Community Scholarship from \$500 to \$1,000?

ARTICLE 12: To transact any business which may be proper to bring before this meeting.

The legal voters of the Town of Waltham are further notified that voter qualification, registration and absentee voting shall be as provided by 17 V.S.A., CH 43 and 51.

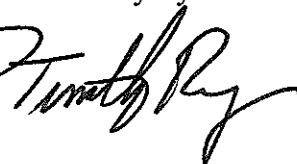
Dated this 3rd day of February, 2020

Attest: The Select Board

Andrew Martin



Timothy Ryan



Michael Grace



Mary Ann Castimore, Clerk



WALTHAM TOWN OFFICERS 2019

Elected:	Name	Phone	Term Expires
Moderator	Don Ross	877-6743	2020
Clerk & Asst. Treasurer	Mary Ann Castimore	877-3674	2020
Treasurer & Asst. Clerk	Lucille Evarts	233-0567	2020
	Timothy Ryan	877-3361	2022
Select Board	Michael Grace	877-3929	2020
	Andrew Martin	877-6265	2021
Listers	Steven Flint	989-2925	2020
	Derek Cohen	877-8370	2022
	Robin Jackman	877-8306	2021
First Constable	Brent Newton	558-4064	2020
Second Constable	Robin Jackman	877-8306	2020
Delinquent Tax Collector	Lucille Evarts	233-0567	2020
Town Grand Jurors	Julie Jackman	877-8306	2020
	Fran Simpson	545-2155	2020
Town Agent	Kevin Bourdon	877-6311	2020
Director ANWUSD	Tom Borchert	877-3681	2022
Auditors	Janet Yager	545-2547	2022
	Jeffry Glassberg	877-2359	2020
	David Kayhart	877-2548	2021
Cemetery Commissioners	Susan Bourdon	877-6377	2022
	Margo Grace	877-3929	2020
	Amanda Bodell	877-2359	2021
Justice of Peace	Mary Ann Castimore	877-3674	2021
	Terrance Evarts	545-2547	2021
	Elizabeth Lowry	877-3031	2021
	Rachael Steponaitis	355-4253	2021
	Roberta Steponaitis	877-2956	2021
Appointed by the Select Board:			
Civil Defense/Dog Warden	Mary Ann Castimore	877-3674	
Development Review Board	Chris Von Trapp, chair, Dan Morris, Nancy Anderson, Lizbeth Ryan, Mitch Jackman, Jeffry Glassberg		
E-911 Coordinator	Phillip Westra	877-2500	
Fire Warden	Michael Grace	870-0365	
Health Officer	Geoffrey Nelson	349-3305	
Regional Planning Representative	Tom Yager	545-2457	
Road Commissioners	The Select Board	877-3641	
Solid Waste Management Rep.	Andrew Martin	877-2625	
Zoning Administrator	Ken Wheeling	735-6563	

MARCH 4, 2019
TOWN OF WALTHAM
ANNUAL TOWN MEETING

The meeting was called to order at 6:01 pm by Moderator Don Ross.

The Pledge of Allegiance was recited.

Chris Bray, our Vermont State Senator is the chair of the Senate Committee on Natural Resources and Energy came and talked about the Clean Water Act, electric vehicles and Act 250 and the progress made in those areas. For more information go to cbray@leg.state.vt.us

Diane Lanpher and Matt Birong our State Representatives also came to talk about what they do. Diane is on the House Appropriations Committee and talked about balancing the budget, the importance affordable child care and housing, and the environment, especially water quality. The House hopes to have a balanced budget by March 22. She said that the new legislators are working well together and they are younger, smart and enthusiastic. Matt is on the General, Housing and Military Affairs and he talked about Labor Laws, Family Leave and Agricultural Hemp. For more information go to dlanpher@leg.state.vt.us or www.mattbirong.com

ARTICLE 1: Don Ross was elected Moderator for the ensuing year by the Clerk casting 1 ballot as moved, seconded and voted.

ARTICLE 2: MOTION: To accept the 2018 Town Officers Reports. Motion by David Kayhart, second by Marian Greenburg.

ARTICLE 3: To elect the following officers from the floor:

- a. Mary Ann Castimore was elected Town Clerk for the ensuing year by the Moderator casting 1 ballot as moved, seconded and voted.
- b. Lucille Evarts was elected Town Treasurer for the ensuing year by the Clerk casting 1 ballot as moved, seconded and voted.
- c. Timothy Ryan was elected to the office of Select Board for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- d. Steven Flint was elected Lister for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted. Derek Cohen was elected Lister for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- e. Janet Yager was elected Auditor for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- f. Lucille Evarts was elected as Collector of Delinquent Taxes for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- g. Brent Newton was elected as First Constable by the Clerk casting 1 ballot as moved, seconded and voted. Robin Jackman was elected Second Constable by the Clerk casting 1 ballot as moved, seconded and voted.
- h. Julie Jackman and Fran Simpson were elected Grand Jurors for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.

- i. Kevin Bourdon was elected Town Agent for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- j. Tom Borchart was elected as the ANWSD Director for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.

ARTICLE 4: It was moved, seconded and voted to pay the real estate taxes to the Town Treasurer by November 1, 2019. The delinquent taxes will be subject to a 2% penalty charge for 1 week and then an 8% penalty charge plus 1% per month interest after that. Postmarks will be accepted.

ARTICLE 5: It was moved, seconded and voted to spend a minimum of \$300 per mile on town roads.

ARTICLE 6: It as moved, seconded and voted to authorize the Select Board to borrow money to meet current town expenses.

ARTICLE 7: It was moved, seconded and voted to approve the amount of \$10,692.00 to the Bixby Library.

ARTICLE 8: It was moved seconded and voted to approve the amount of \$3,909.00 to give to the Community and County Agencies as listed.

ARTICLE 9: It was moved, seconded and voted to accept the Select Board's budget for town operations as revised and to authorize the Select Board to collect taxes to pay for the town's education liabilities to the Addison Northwest School District.

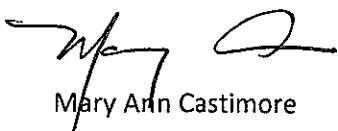
ARTICLE 10: It was moved, seconded and voted to use the sum of \$11,454.10 from the carryover balance to reduce taxes for the fiscal year 2020.

ARTICLE 11: It was moved, seconded and voted to spend up to \$25,000 for needed repairs and upgrades to the Town Hall and Town Clerk's Office.

ARTICLE 12: ANY OTHER BUSINESS: Tom Borchart from the ANWSD gave an update on past year's school improvements and talked about the new proposed \$22,139,342 budget, which is a 4.89% increase over last year. The Planning Commission Vice Chair Chris Von Trapp read the PC/DRB report that is found on page 10 in the 2018 Town Report.

The meeting was adjourned at 7:33 pm

Respectfully submitted



Mary Ann Castimore

Waltham Town Clerk

Town of Waltham
Selectboard Report

2019

The convenience of indoor plumbing has finally come to the Waltham Town Hall. This past fall the town embarked on construction of a modern bathroom facility. The lack of an accessible bathroom with running water limited the use of the Town Hall and was not conducive to a comfortable and productive working environment for staff, town residents, volunteers or visitors to the Town Offices.

A new well and septic system have been installed, and a new bathroom is now located in the former furnace room space. The old furnace system has been replaced by a combination of a heat pump and energy efficient wall furnaces supplying both the Town Offices and The Town Hall. The town was successful in its second attempt to obtain a grant from the Walter Cerf Community Fund which provided additional funding for the project.

Painting of the Town Hall and further restoration work will be completed in 2020. The focus of this work, beyond typical maintenance, is to be able to better utilize the Town Hall as a community center and meeting space for its residents. The Selectboard welcomes input and suggestions from the Waltham community on how this could be best accomplished.

The town reappraisal was completed in 2019, updating the last reappraisal that was completed in 2005. The Selectboard wishes to thank the town residents for facilitating this process.

The Selectmen would like to thank the town's road contractor, Michael Merrigan, for his help throughout this past year maintaining our roads and taking a proactive approach to planning of needed repairs and the pursuit of funding through state and regional grant programs. The Selectboard would like to remind residents not to plow or blow snow across town roads while clearing driveways to avoid obstacles for the plow truck and its wing plow.

Attached, please find the 2021 fiscal budget for approval. The town continues to take a proactive approach to budgeting for future projects, utilizing specific capital reserve funds for building/grounds and road/highway projects, while still preserving our emergency capital reserves.

Finally, the Selectmen would like to thank Town Clerk & Assistant Treasurer, Marry Ann Castimore and Town Treasurer & Assistant Clerk, Lucille Evarts for their continued service and support to the Town of Waltham. Their hard work and effort this past year has been a great help to both the town and the Selectboard. "Their" new bathroom is well deserved and long overdue!

Respectfully submitted

Andrew Martin

Mike Grace

Tim Ryan

Fire Warden Report 2019

There were 19 burn permits issued this year. Nothing else to report

Please remember that you must have a valid permit before beginning your burn, unless there are 2 or more inches of snow covering the ground. Burn Permits are available at no cost from Michael Grace, the Town Fire Warden. He can be reached at 870-0365.

Only natural materials may be burned. Material treated with any kind of paint, stain, glue, preservatives or pesticides may not be burned and must be disposed of appropriately.

Remember, in an emergency, every second counts when first responders are attempting to locate your home, please ensure that your driveway is clearly marked with your 911 street address.

NOTICE TO RESIDENTS

Please be advised that the Town of Waltham will not assume any expense incurred due to out of control outdoor burning when no permit has been obtained from the Fire Warden.

Waltham Board of Select Board

MESSAGE FROM MIKE MERRIGAN, WALTHAM ROAD CONTRACTOR

Snow plowing onto roadways. Depositing snow by blowing or plowing onto the traveled way, shoulder, or sidewalk of a class 1, 2 or 3 town highway violates the Vermont Statutes Annotated-- Title 19, Section 1105 and Title 23, Section 1126a. Depositing snow onto any highway results in increased maintenance costs and may result in a highway accident. When snow is blown or plowed across the highway, it may cause slippery conditions or snow berms that in turn could cause an accident. Private parties who violate this statute should be given a warning by letter from municipalities (for town-maintained roads). Further violations may result in the issuance of a traffic ticket which carries a \$50 waiver penalty or a civil action may be brought under Section 1105, which carries a fine not to exceed \$1,000 plus costs.

Waltham Planning Commission and Design Review Board Annual Report

2019

Members: Liz Ryan, Nancy Anderson, Dan Morris, Jeff Glassberg, Chris von Trapp, Mitch Jackman, One Vacancy

Members who resigned in 2019: Phil Nowell (former chair), Beverley Blakeney, Terry Evarts (former chair)

The Planning Commission took on two major projects in 2019. Along with some minor corrections and definition changes that were made to clarify the intent of the existing Zoning Regulations were two major changes to the Zoning Regulations to match the mandate espoused in The Waltham Town Plan that was re-written in 2016.

- 1) Habitat Continuity Overlay District: This addition to the regulations reaffirmed the Towns commitment to the ideals contained in the existing Forest District Regulations. But it was not accomplished by expanding the Forest District Zone into the surrounding districts but by creating an "Overlay "to those zones. This overlay imposes many of the regulations of the Forest District onto the abutting zones with similar land characteristics as the Forest District without changing the density requirements of the surrounding abutting districts. In this way, the Planning Commission was able to provide more protection for the natural features of the Forest District that exist in other districts without compromising the affected land owners' property values.
- 2) High Density Residential District: With the able assistance of Adam Lougee from the Addison County Regional Planning Commission, the members created an entirely new zone in our existing regulations, the High Density Residential District. This zone was created to implement the desire on the part of the townspeople, to support affordable housing, as outlined in the 2016 Waltham Town Plan.

Once crafted and included in the Zoning Regulations, a mandated public hearing was held on July 23, 2019 to field questions from all Waltham Residence. A handful of concerned residence attended posing some important questions which were answered to their satisfaction. The proposed regulations were then finalized and forwarded to the Select board for final approval and adoption.

Terry Evarts: At the February meeting, Terry submitted his formal letter of resignation from the Planning Commission and Design Review Board. Terry has contributed many years of his honesty and wisdom as a member of this group serving as Chairman for many years. His impact on the community will be long lasting and our thanks go out to him for his many years of service.

In July, Mitch Jackman was proposed as a new member of the board to replace Terry Evarts and was overwhelmingly appointed and welcomed aboard.

Phil Nowell: Phil announced in July that due to many family issues that were going to require his attention in the foreseeable future that he had to reluctantly tender his resignation as chair and member of the Waltham Planning Commission. His tireless energy and laser focus in the pursuit of the re-writing of the 2019 Zoning Regulations and final adoption by the Select board was the driving force that made it all happen. We on the board wish him well and miss his guiding presence at our monthly meetings.

Jeff Glassberg: Jeff enthusiastically joined our ranks in October of this year to replace Phil Nowell. Jeff's professional experience in the world of development and land planning makes him a natural choice as a new member of our group and a strong contender for the chairman's position in 2020!! Welcome Jeff!!

Beverley Blakeney : After 4 years of perfect attendance , Beverly felt it was time to step back and take some time away from her tenure on the board. She had selflessly taken on the secretarial position shortly after joining the board and performed flawlessly and honorably in that role. Her presence from our meetings is sorely missed but totally understood.

The Waltham Planning commission currently stand at 6 members with one position vacant. In the face of our recent turnover of 3 long standing members, we are in a rebuilding year this coming year and looking for one additional member willing to spend an evening a month in service to our little community. Please contact a select board member to express your interest in joining our intimate little group. If you take shorthand, you are automatically appointed.

Respectfully Submitted,

Chris von Trapp

Reluctant Interim Chair.

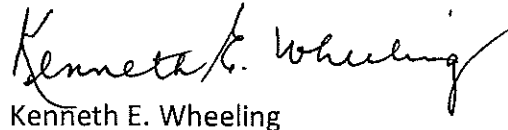
Waltham Planning Commission and Design Review Board.

2019 Zoning Report Summary

No land or building development may commence without a zoning permit and if required a certificate of occupancy issued by the Administrative office; along with a permit fee and all other approvals obtained from the Town Clerks office during business hours or by calling the Zoning Administrator.

House Additions	1
Garage/Barns/Sheds (Addition)	2
Porches	0
Home Occupations	0
Single Family Dwellings	0
Sketch Plans	0
Lot Subdivisions	0
Boundary Adjustment	0
Certificate of Compliance	5
Violations	2
Permit Renewal	0
Replacement homes	0
Variance	1

Respectfully submitted,



Kenneth E. Wheeling

Zoning Administrator

Town of Waltham
Elected Auditors' Report
February 10, 2020

In accordance with 24 V.S.A 1681-1684, we have audited the accompanying financial statements of the Town of Waltham as of June 30, 2019:

- Statement of Financial Activity
- Statement of Financial Position
- Statement of Financial Activity Budget vs. Actual

These financial statements are the responsibility of the Treasurer. We are not professional auditors. Our responsibility is to express an opinion on these financial statements based on our audit.

Our objectives were to (1) confirm if the town accounts are correct, (2) detect fraud or errors in these accounts and (3) verify the financial condition and results of operations of the town as of and for the year ended June 30, 2019.

To accomplish these objectives:

- The Treasurer was interviewed to gain an understanding of how the flow of work is processed and to assist us in completing a municipal audit checklist we used as guide for our work.
- Select board Orders for FY'19 were inspected.
- The general ledger for FY'19 was reviewed.
- Bank statements and bank reconciliations were reviewed.
- The most recent Financial Management Questionnaire prepared by the Treasurer was reviewed; it was received by the Selectboard at its 9/9/19 meeting.

As a result of our work, our opinion is that the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Waltham as of June 30, 2019 and the results of its operations for the year then ended.

Conclusions and Recommendations:

1. The town should conduct a professional audit of its financial condition and results of operations as of 6/30/20.
2. The auditors will assist the Selectboard in drafting and adopting written financial policies for the Town. These policies should include how reserve funds are to be expended and accounted for.
 - a. In a separate memo to the Treasurer and Selectboard, we have noted a number of procedures, identified during our review that should be adopted.

Jeff Glassberg, Auditor

David Kayhart, Auditor

Janet Kennedy Yager, Auditor

Town of Waltham
Statement of Financial Position
As of June 30, 2019

Accrual Basis

	<u>Jun 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
General Checking	241,502.88
Total Checking/Savings	<u>241,502.88</u>
Accounts Receivable	
Delinquent Taxes Receivable	31.50
Total Accounts Receivable	<u>31.50</u>
Other Current Assets	
Undeposited Funds	469.73
Total Other Current Assets	<u>469.73</u>
Total Current Assets	<u>242,004.11</u>
TOTAL ASSETS	<u>242,004.11</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	92.72
Total Accounts Payable	<u>92.72</u>
Credit Cards	
Merchants Bank Debit Bus. Card	8.19
Total Credit Cards	<u>8.19</u>
Other Current Liabilities	
Payroll Liabilities	1,262.64
Prepaid Taxes	3,700.00
Total Other Current Liabilities	<u>4,962.64</u>
Total Current Liabilities	<u>5,063.55</u>
Total Liabilities	5,063.55
Equity	
Buildings and Grounds Capital R	15,000.00
Capital Reserve Emergency Fund	45,000.00
Cemetery Reserve	3,900.00
Highway Capital Paving Fund	45,000.00
Preservation Funds Balance	767.00
Reappraisal Fund Reserve	9,795.25
Special Building Account Fund	46,631.45
Unrestricted Fund Balance	-150,414.72
Net Income	221,261.58
Total Equity	<u>236,940.56</u>
TOTAL LIABILITIES & EQUITY	<u>242,004.11</u>

Town of Waltham
Statement of Financial Activity

July 2018 through June 2019

Accrual Basis

	Jul '18 - Jun 19
Ordinary Income/Expense	
Income	
Cemetery Income	
Cemetery Plot Sales	1,950.00
Markers	500.00
Total Cemetery Income	2,450.00
Delinquent Fees and Interest	
fees	844.84
Interest	316.95
Delinquent Fees and Interest - Other	255.97
Total Delinquent Fees and Interest	1,417.76
Dog Licenses	1,260.00
Fees	
Preservation Fees	422.00
Recording Fees	3,798.00
Vault time	72.00
Zoning Fees	805.00
Fees - Other	16.00
Total Fees	5,113.00
Fleet Permits	875.00
Miscellaneous Income	
bank interest	305.56
Certified Certificate Copies	30.00
Copy fees	392.25
Green Mountain Passport	22.00
Hat Account	-33.00
Laminating Fee	17.00
Marriage Licenses	180.00
Miscellaneous	1.00
Permits	
Birth Certificate	20.00
Posting Permit Fee	15.00
Total Permits	35.00
Miscellaneous Income - Other	17.00
Total Miscellaneous Income	966.81
State Payments	
Civil Fines	3,461.31
Equalization Funds	220.00
Grants	
Highway Grants	53,204.12
Total Grants	53,204.12
Land Use Reimbursement	11,743.00
Reappraisal Assistance	1,870.00
Total State Payments	70,498.43
Taxes	
Current Year Taxes	
Taxes - Muni Portion PRC	4,152.85
Current Year Taxes - Other	173,982.89
Total Current Year Taxes	178,135.74
Delinquent Taxes Current Year	4,601.00
Delinquent Taxes Prior Years	314.00
Total Taxes	183,050.74
Total Income	265,631.74
Gross Profit	265,631.74

Town of Waltham
Statement of Financial Activity
July 2018 through June 2019

Accrual Basis

	Jul '18 - Jun 19
Expense	
General	
Advertising and Promotions	147.25
Animal control	131.62
Ballot Clerks	455.00
Building and Grounds Reserve	5,000.00
Contracts	
Addison County Sheriff Departme	2,973.65
Copier Rental Fee	1,890.07
Fire Protection	
Contract	13,711.00
Fires	136.00
Total Fire Protection	13,847.00
Lawn mowing	3,900.00
Recycling	4,429.00
VARS-Rescue	3,824.00
Total Contracts	30,863.72
Cost Tables	
Reappraisal	1,387.75
Total Cost Tables	1,387.75
Dog Licenses	
Animal License Fee	100.00
Total Dog Licenses	100.00
Donations	14,601.00
Electricity	587.28
Equipment	34.99
General Grant Expenses	6,612.02
Heating Oil	1,087.41
Highway Reserve Fund	15,000.00
Insurance	
Insurance-WC	210.00
Insurance - Other	4,835.00
Total Insurance	5,045.00
Licenses and Permits	663.00
Maintenance	142.50
Miscellaneous	
Honor Roll Plate & Engraving	45.00
Total Miscellaneous	45.00
Office Supplies and Materials	580.14
Officers Salaries	
Auditors, Lister, Selectboard	
Officer-Listers	750.00
Officers Salaries-Select Board	600.00
Total Auditors, Lister, Selectboard	1,350.00
Clerk & Treasurer	
Clerk	9,115.00
Officers Salaries -Treasurer	14,255.00
Total Clerk & Treasurer	23,370.00
Town share of Payroll Taxes	1,091.45
Total Officers Salaries	25,811.45
PO Box Rent	112.00
Postage and Delivery	573.41
Renovation Expense	3,468.55
Scholarship	500.00
Seminars/Conferences	60.00
Telephone	906.95
Water	0.00

Town of Waltham
Statement of Financial Activity
 July 2018 through June 2019

Accrual Basis

	Jul '18 - Jun 19
Zoning	
Zoning - Postage	12.41
Zoning Administrator	1,293.75
Total Zoning	1,306.16
Total General	115,222.20
Highway	
Administrative Work	350.00
Brush Cutting	1,597.00
General Road Work	1,737.50
Grant Expenses	4,741.25
Gravel	1,597.25
Green-Up	490.00
Hauling Gravel Stockpile	1,507.50
Road Work	
General Road Work	3,399.75
Total Road Work	3,399.75
Road Work Projects	
Crosby Heights	502.50
Route 66	2,656.25
Total Road Work Projects	3,158.75
Roadside Mowing	5,428.00
Salt	19,224.75
Signs (replacements)	69.05
State Permit for Ditching	1,140.00
Winter Roads	41,305.00
Winter Sand	
Hauling Winter Sand	6,422.50
Winter Sand - Other	1,400.00
Total Winter Sand	7,822.50
Total Highway	93,568.30
Total Expense	208,790.50
Net Ordinary Income	56,841.24
Other Income/Expense	
Other Income	
Carryovers	
Buildings and Grounds Carryover	9,890.00
Capital Reserve Carryover	70,000.00
Cemetery Fund Carryover	1,450.00
Highway Reserve Carryover	30,000.00
Reappraisal Funds Carryover	28,050.08
Special Fund Carryover	25,000.00
Total Carryovers	164,390.08
Current Year Allocations	
Building Fund Allocations	5,000.00
Highway Reserve Allocations	15,000.00
Total Current Year Allocations	20,000.00
Fund Reclassification	0.00
Total Other Income	184,390.08
Other Expense	
Reappraisal FY19	19,969.74
Total Other Expense	19,969.74
Net Other Income	164,420.34
Net Income	221,261.58

Town of Waltham
Statement of Financial Activity Budget vs. Actual

July 2018 through June 2019

Accrual Basis

	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Cemetery Income	2,450.00	0.00	2,450.00	100.0%
Delinquent Fees and Interest	1,417.76	0.00	1,417.76	100.0%
Dog Licenses	1,260.00	1,000.00	260.00	126.0%
Fees	5,113.00	3,250.00	1,863.00	157.3%
Fleet Permits	875.00	200.00	675.00	437.5%
Grant Income	0.00	0.00	0.00	0.0%
Miscellaneous Income	966.81	0.00	966.81	100.0%
School Tax Refund	0.00	0.00	0.00	0.0%
State Payments	70,498.43	49,231.00	21,267.43	143.2%
Taxes	183,050.74	181,403.00	1,647.74	100.9%
Total Income	265,631.74	235,084.00	30,547.74	113.0%
Gross Profit	265,631.74	235,084.00	30,547.74	113.0%
Expense				
Cemetery	0.00	0.00	0.00	0.0%
General	115,222.20	124,244.00	-9,021.80	92.7%
Highway	93,568.30	110,840.00	-17,271.70	84.4%
Legal Fees	0.00	0.00	0.00	0.0%
Propane	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	208,790.50	235,084.00	-26,293.50	88.8%
Net Ordinary Income	56,841.24	0.00	56,841.24	100.0%
Other Income/Expense				
Other Income				
Carryovers	164,390.08	0.00	164,390.08	100.0%
Current Year Allocations	20,000.00	0.00	20,000.00	100.0%
Fund Reclassification	0.00			
Unrestricted Fund Carryover	0.00	0.00	0.00	0.0%
Total Other Income	184,390.08	0.00	184,390.08	100.0%
Other Expense				
Reappraisal FY19	19,969.74	0.00	19,969.74	100.0%
Use of Building Reserve	0.00	0.00	0.00	0.0%
Use of Highway Reserve	0.00	0.00	0.00	0.0%
Total Other Expense	19,969.74	0.00	19,969.74	100.0%
Net Other Income	164,420.34	0.00	164,420.34	100.0%
Net Income	221,261.58	0.00	221,261.58	100.0%

TAX STATUS 12/31/2019

Grand List at time of billing \$ 537,541.00
 Actual Grand List 12/31/2019 \$ 536,320.00

Grand list changes are due to changes in homestead decalarations, land use, etc filed late

Tax Rate (Taxes to be Raised/Grand List

	Tax Rate	times	Grand List	Total Raised
Non-Residential Education	1.3825		\$ 147,883.24	\$ 204,448.81
Homestead Education	1.5069		\$ 383,916.00	\$ 578,523.09
Town	0.32		\$ 537,541.00	\$ 172,013.10
Total Taxes				<u>\$ 954,985.00</u>

TAXES COLLECTED

Total State Payments		\$ 140,737.78
2019 Taxes Paid on Time		\$ 821,243.71
2019 Delinquent taxes collected after 11/12/2019		\$ -
Adjustments		\$ (7,141.94)
Total Taxes Received as of 1 12		<u>\$ 954,839.55</u>
2019 Taxes still delinquent		\$ 145.45
Total Taxes Received as of 12/31/2018		<u>\$ 954,985.00</u>

**DELINQUENT TAX REPORT
 YEAR ENDING 12/31/2018**

John Chapman 2019

Delinquent 1/1/2019	\$ 1,841.81
Delinquencies Added 11/12/2019	\$ 145.45
	<u>\$ 1,987.26</u>
Delinquent Taxes Collected FY19	\$ (1,841.81)
Delinquent Taxes 12/31/2018	<u>\$ 145.45</u>
 Total Delinquent Taxes 12/31/2019	 <u>\$ 145.45</u>

COMPARATIVE FINANCIAL STATEMENT

ASSETS

	7/1/2017	7/1/2018	7/1/2019
General Account	\$ 114,215.00	\$ 158,261.00	\$ 241,502.88
Building and Contents Value	\$ 170,655.00	\$ 170,655.00	\$ 170,655.00
Delinquent Taxes Receivable Dec. 31	\$ 26,730.00	\$ 3,728.36	\$ 145.45

2/17/2020

**Town of Waltham
Select Board Budget Report
Proposed Fiscal Year 2021 Budget**

SUMMARY	Current FY '20 Voter Approved Budget	PROPOSED FY '21 Budget	\$ Change	% Change
1. General Account				
Total General Account Revenue	22,481	22,200	(281)	-1%
Total General Account Expense	94,626	102,933	8,307	9%
2. Highway Account				
Total Highway Revenue	33,200	33,850	650	2%
Total Highway Expense	131,650	101,000	(30,650)	-23%
3. Capital Funding				
Total Capital Funding	20,250	15,250	(5,000)	-25%
Total Revenues		56,050		
Total Expenses & Capital Funding		219,183		
Estimated to be Raised From Taxes	170,595	163,133	(7,462)	-4%

	Current FY '20 Voter Approved Budget	PROPOSED FY '21 Budget	\$ Change	% Change
1. General Account				
REVENUE				
State of Vermont Property Tax (Municipal)	4,000	4,000	-	0%
Delinquent Taxes Collected	-	-	-	
Delinquent Taxes - Interest	-	-	-	
Delinquent Taxes - Penalty	-	-	-	
Delinquent Dog License Penalty	-	-	-	
PrePaid Property Taxes	-	-	-	
STATE OF VERMONT REVENUE				
Civil Fines	2,000	2,000	-	0%
Current Use	12,000	12,000	-	0%
Equalization Study Grant	231	200	(31)	-13%
OFFICE REVENUE				
Birth/Death Certificates	-	-	-	
Copy Fees	-	250	250	
Dog Licenses	1,000	1,000	-	0%
Fire Reimbursements	-	-	-	
Green Mountain Passports	-	-	-	
Interest (checking acct)	-	-	-	
Laminating Fees	-	-	-	
Posting Permits Issued	-	-	-	
Preservation Fees	250	-	(250)	-100%
Recording Fees	2,000	2,000	-	0%
Zoning Fees	1,000	750	(250)	-25%
Other	-	-	-	
Total General Account Revenue	\$ 22,481	\$ 22,200	\$ (281)	-1%
GENERAL ACCOUNT EXPENSES				
Advertisements	200	450	250	125%
Ballot Clerks	250	600	350	140%
Addison County Sheriff's Department	3,680	7,200	3,520	96%
Copier	1,500	1,500	-	0%
Fire Contract	14,000	17,200	3,200	23%
Fires	-	-	-	
Mowing	4,000	4,100	100	3%
VARs	3,200	3,800	600	19%
Conference/Seminars	250	500	250	100%
Lister's Education	-	200	200	
Cost Tables	250	250	-	0%
Dog Tags	95	95	-	0%
Vt Animal License	450	600	150	33%
Donations	-	-	-	
Bixby Library	10,692	10,692	-	0%
Non-Profit Organizations	3,809	3,809	-	0%
Dues/Taxes	-	-	-	
ACRPC	600	550	(50)	-8%
VLCT	1,600	1,557	(43)	-3%
Addison Ct Tax	1,900	2,000	100	5%
Electricity	800	1,700	900	113%
Propane	-	625	625	
Heating Oil	1,200	-	(1,200)	-100%
Honor Roll Plate	-	-	-	
Insurance	-	-	-	
Liability	4,500	5,000	500	11%
Workman's Comp	210	210	-	0%
Legal Fees	1,500	1,500	-	0%
Office Equipment	500	500	-	0%
Office Supplies/Software	500	1,000	500	100%
Payroll	24,250	24,250	-	0%
Payroll/Other	1,930	1,875	(55)	-3%
Zoning Administrator	1,500	1,500	-	0%
Zoning Administrator Mileage	-	-	-	
Zoning General Expenses	500	500	-	0%
Zoning postage	50	50	-	0%
Zoning Advertising	200	200	-	0%
Payroll Expense	2,000	2,600	600	30%
P.O. Box Rent	110	120	10	9%
Property Tax Refunds	-	-	-	
Postage	500	500	-	0%
Records Preservation	500	-	(500)	-100%
State Treasurer/Marriage Licenses	-	-	-	
Tax Mapping	-	1,700	1,700	
Telephone/Internet	1,200	1,200	-	0%
Town Report	700	800	100	14%
Town Scholarship	500	1,000	500	100%
Septic Pump out	-	1,000	1,000	
Water	-	-	-	
Building & Grounds Reserve Fund	5,000	-	(5,000)	-100%
Total General Account Expense	94,626	102,933	8,307	9%

2. Highway Account	Current FY	PROPOSED		% Change
	'20 Voter Approved Budget	FY '21 Budget	\$ Change	
REVENUE				
Fleet Permits	200	850	650	325%
Property Tax Transfer			-	
Culvert Reimbursement			-	
Culvert Grant			-	
Reimbursement	-	-	-	
Paving Grant	-	-	-	
Grant Refunds			-	
State Highway Grants	33,000	33,000	-	0%
Total Highway Revenue	33,200	33,850	650	2%
EXPENSES				
ROAD WORK PROJECTS				
Administrative Work	200	400	200	100%
Beaver Pond Maintenance	750	1,000	250	33%
Crack Sealing	2,500	2,500	-	0%
Crosby Heights	2,500	2,500	-	0%
Culverts (Drive ways)	18,000	4,000	(14,000)	-78%
Culverts (Roads)	4,000	2,000	(2,000)	-50%
Ditching/ Maple St	1,500	1,000	(500)	-33%
Ditching Green St	1,000	1,000	-	0%
Burnham Road	300	300	-	0%
Green Up Day	350	350	-	0%
Maple Street	-	-	-	
Route 66 Grade and Gravel	1,000	1,000	-	0%
Route 66	-	-	-	
So Middlebrook Rd	-	-	-	
Supplies Reimbursement	-	-	-	
Misc. Road Work	7,000	5,000	(2,000)	-29%
Total Road Work Projects	39,100	21,050	(18,050)	-46%
OTHER HIGHWAY COSTS				
Advertisements	-	-	-	
State Permit for Ditching	1,500	1,200	(300)	-20%
Chloride	2,500	1,500	(1,000)	-40%
Cold Patch	500	500	-	0%
Gravel	2,000	2,000	-	0%
Hauling Gravel Stockpile	800	-	(800)	-100%
Road Side Brush Cutting	5,000	4,000	(1,000)	-20%
Road Inventory Grant	-	-	-	
Road Side Mowing	3,000	3,500	500	17%
Road Side Tree Cutting & Removal	2,000	2,000	-	0%
Salt	15,000	15,000	-	0%
Sign Replacements	500	500	-	0%
Winter Road Expense	40,000	45,000	5,000	13%
Winter Sand	3,400	3,400	-	0%
Hauling Winter Sand	1,350	1,350	-	0%
Highway Fund	15,000		(15,000)	-100%
Total Highway Expense	131,650	101,000	(30,650)	-23%
3. Capital Funding				
	Current FY	PROPOSED		
	'20 Voter Approved Budget	FY '21 Budget	\$ Change	% Change
Paving Reserve	15,000	15,000	-	0%
Building & Grounds Capitol Reserve Fund	5,000	-	(5,000)	-100%
Records Preservation Fund	250	250	-	0%
Total Capital Funding	20,250	15,250	(5,000)	-25%

Report on Addison Northwest School District, 2019-20 and 2020-2021 proposed budget
Thomas Borchert
Waltham Representative

There has been a lot of discussion about the district in the community over the last six months, but at a fundamental level, the work of educating our children continues, with good outcomes. In the 2019-2020 school year, ANWSD has been serving approximately 870 students, with 400 in grades K-6 across 3 high schools and 450 in grades 7-12. As a district and in individual schools there is much to be proud of. In the last year, the district has completed the development of a substantial continuous improvement plan (a state-mandated tool that has been insufficiently developed in the past), district wide inventory of programmatic needs, and upgrades in the facilities. There are many good things going on in all four schools, and I would encourage you to look at the annual report available on the district website, ANWSD.org, on the annual reports tab at the top. Each school has a two page report associated with it, and there is a good bit of data about school outcomes there. There is much to be proud of regarding the high quality education students receive.

At the same time, we face significant challenges, in particular declining enrollment. Fifteen years ago, we had just shy of 1200 students, we are now at 870. The largest classes are in the high school, and in another five years, we are projected to have between 750-770 students in the district. This did not occur suddenly, and the boards of the supervisory union and the school district have been engaged in trying to manage this change in ways that do not harm the programs within the schools. This has been difficult because fewer students means a decline in revenue from the state, while we are locked into certain costs – for the buildings, for the staff that we have, for special education which varies from year to year. For much of the last decade, reductions have occurred within the high school, which has seen the reduction of 17 full time teachers in that time. Reductions have also occurred at all three elementary schools, but at a slower rate. It is for this reason that the board has been engaged in a discussion about the need to reorganize the schools in our district. As many of you have no doubt heard, the Board approved a plan which would bring the students of Addison into the other two elementary schools (with most going to VUES), and repurpose Addison Central School into an alternative education program. This plan will bring students back into the district that we have had to send offsite. It will also ensure that the students of Addison receive services comparable to the other schools in the district.

The Board has warned a budget of 2020-2021 of \$21,842,594. This represents a 1.36 reduction from the previous year. We are the only district in the state to be able to reduce its budget, and it is primarily due to the plan described above. At the same time, due to changes outside of our control, we are expecting a \$.03-.05 increase in taxes. The primary drivers of these increases (along with approximately 20 fewer students) are changes to the health insurance, as well as a significant increase to the Hannaford Tech Center budget.

This is a good budget. It makes substantial changes, but at its foundation, it allows us to continue to provide high quality education. I hope that you will vote for it on March 3.

Addison County Regional Planning Commission

14 Seminary Street

Middlebury, VT 05753

www.acrpc.org

Phone: 802.388.3141

Fax: 802.388.0038

Annual Report –Year End June 30, 2019

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2019 fiscal year:

Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation.

Educational Meetings and Grants

- Hosted educational workshops, Zoning Administrators Roundtables and monthly public meetings on a wide variety of planning topics, including water quality, housing and planning essentials.
- Wrote or provided information and support to communities and organizations to secure grant funding.

Emergency Planning

- Worked with Addison County's Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted Local Emergency Management Plan training for town Emergency Managers and hosted a Tier II workshop for municipalities and businesses required to report hazardous chemicals.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of hazard mitigation plans for the towns of Goshen, Lincoln, New Haven, Orwell, Ripton, Salisbury, Starksboro.
- Assisted communities in completing Local Emergency Management Plans to maintain ERAF status.

Energy Planning:

- Assisted a third round of five towns, Bristol, Whiting, Vergennes, New Haven and Shoreham in strengthening their energy plans by adding goals and policies supporting renewable energy.
- Began working with Efficiency Vermont and municipalities to implement enhanced energy plans.

Transportation Planning

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to produce road erosion inventories for local roads.
- Assisted Towns with bike and pedestrian, structures, and stormwater grants.
- Served as a Municipal Project Manager for sidewalk construction projects in Middlebury and Weybridge.
- Sponsored town transportation planning studies, and supported municipal capital budget development.
- Hosted regional Walk/bike council and began planning for the May 2020 Bike/Ped Summit in Middlebury.

Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support conservation commissions.
- Participated on the Lake Champlain Basin Program technical advisory committee.
- Provided educational outreach supporting the Otter Creek Tactical Basin Plan update.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

Addison
Lincoln
Salisbury

Bridport
Middlebury
Shoreham

Bristol
Monkton
Starksboro

Cornwall
New Haven
Vergennes

Ferrisburgh
Orwell
Waltham

Goshen
Panton
Weybridge

Leicester
Ripton
Whiting





ADDISON COUNTY SOLID WASTE MANAGEMENT

DISTRICT

2019 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3^d Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT.

District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: www.AddisonCountyRecycles.org

E-mail: acswmd@acswmd.org

Transfer Station Hours: M-F, 7 AM-3 PM & Sat, 8 AM-1 PM

Office Hours: M-F, 8 AM-4 PM

HazWaste Center Hours: M-F, 8 AM-2 PM & Sat, 8 AM-1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The *Reuse It or Lose It!* Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

2019 Highlights

Waste Diversion. In 2019, the Universal Recycling Law was amended to require haulers to offer curbside food scrap collection only to nonresidential customers and apartment buildings with 4 or more residential units. By 7/1/2020, all generators must divert food scraps (except for bones and meat scraps), and a VT landfill ban on food scraps takes effect. The District is committed to working with each of its member towns, haulers and businesses to plan for the new mandate. The VT Materials Management Plan required all solid waste planning entities to measure the diversion rate of Municipal Solid Waste (MSW) that was recycled, reused, reduced and composted in 2018. The District's 2019 Solid Waste Implementation Report showed that the District reached a MSW Diversion Rate of 55.82% in 2018, a record for the District. The District has exceeded the State goal of 50% diversion since 2006, due to the amazing efforts of our residents and businesses to source separate their items, thereby reducing the waste sent to the landfill for disposal.

Recycling. The decline in market prices for most recyclables continued in 2019. Fortunately, the District has been able to weather the recycling losses, which are estimated to reach \$35,000+ by the end of the year. In spite of this, the District's commitment to recycling remains steadfast. Act No. 69 (S.113), adopted this last Legislative session, will take effect on 7/1/2020. It will enact multiple requirements for single-use products provided by a store or food establishment, which will also be prohibited from providing single-use plastic carryout bags. Expanded polystyrene food service products will not be allowed to be sold in VT. Plastic straws will be available upon request only, and plastic stirrers will be banned. A study committee has emerged from Act 69 to further examine ways to manage packaging and printed materials.

Product Stewardship. As a method of controlling costs and keeping unwanted and banned items out of the landfill, the District has continued to be a strong advocate for Extended Producer Responsibility (EPR) laws. EPR laws help distribute the cost of recycling and safe management of these products among industry, government and consumers. EPR can alleviate the financial burden on municipalities and residents, while mitigating environmental impacts by increasing collection and recycling rates of covered products. VT now has the second highest number of EPR laws in the U.S. The success of these laws and their economic benefits to the 21 District towns has prompted efforts by the VT Product Stewardship Council, of which the District is a member, to investigate the feasibility of similar laws for household hazardous waste, as well as packaging and printed materials.

Illegal Burning/Disposal. The District contracted with the Addison County Sheriff's Department in 2019 to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, assisting the many area volunteers who organized collection of roadside litter. The District provided free disposable gloves, prizes for kids, and free disposal of all roadside waste. The District subsidized the disposal of 17.80 tons of roadside trash, 7.49 tons of tires, 3 auto batteries, 11 E-Waste items, 9 appliances, and various other hazardous items, for a total economic benefit to its member towns of \$3,622.

2020 Annual Budget

The District adopted a 2020 Annual Budget of \$3,523,752, a 9.3% increase. The Transfer Station tip fees will increase to \$128/ton for MSW and C&D. The rate for Single Stream Recyclables will increase to \$120/ton. Rates on some other items will have nominal increases. New fees: The District Fee will increase to \$34/ton on all waste destined for disposal. A fee of \$110/ton will take effect for the new Asphalt Shingle and Drywall C&D Recycling program. **There will be no assessments to member municipalities in 2020.**

For a copy of the full 2019 Annual Report and Adopted 2020 Rate Sheet, please give us a call, or visit the District website at www.AddisonCountyRecycles.org.

Local Health Report for Addison County

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Middlebury at the address and phone number above. We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters. For example, in 2019 we:

Supported health in the community: United Way of Addison County received funding from the Health Department to coordinate evidence-based prevention strategies to address youth alcohol use, marijuana use, and prescription drug misuse. New Haven improved bike-ability by widening shoulders when repaving local roads in response to a request from the Addison Walk Bike Council.

Provided WIC food and nutrition education to families: In Addison County, we served 785 Vermont families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program, which provides individual nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables.

Ensured emergency preparedness: Worked with local partners, including schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.

Worked to prevent and control the spread of disease: Responded to 110 infectious disease cases in our region. We participated in the statewide effort to prevent the spread of Hepatitis A disease by conducting vaccine clinics in several locations in Addison County. We conducted community education to raise awareness about the increase in diseases spread by ticks. We also helped statewide and national health partners understand the risk of vaping and e-cigarette use.

Student health and youth empowerment: According to the 2017 Vermont Youth Risk Behavior Survey, 30 % of students in Addison County feel they do not matter to people in their community. In 2018, we collaborated with community organizations to improve youth resiliency by launching the OK. You've Got This campaign. www.okyouvegotthis.org

Substance misuse and abuse: Our new Substance Abuse Prevention Consultant is making local connections in the field of substance use, with partners and projects ranging from prevention to treatment and recovery.

Learn more at <https://healthvermont.gov/local>
Join us on <https://www.facebook.com/vdhmiddlebury>

WALTHAM RESIDENTS
IMPORTANT DATES TO REMEMBER
IMPORTANT THINGS TO KNOW

2020

- March 2 Town Meeting Day starts at 6 pm
- March 3 Presidential Primary and School Budget Voting – polls open 10 am -7 pm
- April 1 Dog Licenses due by this day and may be paid any time before then. Delinquent fees will apply.
- May 2 Green Up-Day – supplies will be in blue bin in Town Hall shed
- July 17 Town Office may be closed due to floor refinishing
- August 11 Primary Election – polls open 10 am – 7 pm
- November 1 Property Taxes due by this day and may be paid any time before then after receiving bill. Delinquent fees will apply.
- November 3 Election Day – polls open 10 am -7 pm
- December 25 Christmas Day– Town Office will be closed.

SAND can be picked up at the Town Hall shed.

TOWN OFFICER VACANCIES: There are Town Officer vacancies, so if you would like to serve your town and neighbors please contact the Town Clerk's office for more information. Offices are voted from the floor at Town Meeting Day.

VOTER REGISTRATION: You can register to vote at the Town Clerk's Office or go to <http://olvr.sec.state.vt.us>

**VITAL STATISTICS
2019**

BIRTHS

<u>DATE</u>	<u>CHIIDS NAME</u>	<u>MOTHER</u>	<u>FATHER</u>
Jan 20	Nolan Thomas Fallon	Kasey E. Fallon	Nathan D. Fallon
Jun 29	Arlo Linden Thomsen	Lindsey B. Reynolds	Robert H. Thomsen

DEATHS

<u>DATE</u>	<u>NAME</u>
May 28	Monica Ann Ringer

MARRIAGES

<u>DATE</u>	<u>NAME</u>	<u>ADDRESS</u>
Jul 20	Sarah Anne Petrie	Waltham
	Bradley J. Boucher	Waltham
Jul 27	Caitlin D. Christie	Waltham
	Stephen M. Zarriello	Waltham

REPORTS OF COMMUNITY & COUNTY AGENCIES
2019

The following are condensed from reports received from various agencies requesting funds:

Age Well has been helping people age with independence and dignity for over 40 years by providing information, services, education, support and advocacy to seniors and caregivers. During this past year, AW provided services to 25 residents of Waltham. AW provides case management, Meals on Wheels, Senior Community Meals, and transportation, in Addison, Chittenden, Franklin and Grand Isle counties. Seniors or family members can reach the Senior Help Line by calling during business hours: 800-642-5119. 76 Pearl St. Suite 201, Essex, VT 05452

Addison County Home Health and Hospice Is a community focused non-profit home healthcare agency. We provide an array of services that enable our neighbors to receive care in their own home where they are most comfortable and often experience the best quality of life. Our services are offered to all individuals in need of home care, including those who do not have the financial means to pay for their care. We also provide grief support to anyone in the community who has had a death related loss and provide public education and outreach to promote a healthy understanding of death, grief, and end of life issues. This past year we provided 50 visits to 4 residents in Waltham. To ensure the future of these vital programs, we turn to our community for support. PO Box 754, Middlebury, VT 05753, 388-7259

Addison County Parent/Child Center helps families to assess their children's physical and cognitive development and provides support services if needed. The Center provides parenting education classes, job readiness skills workshops, community playgroups, home visits, pregnancy prevention programs, and childcare. They estimated they helped 12 Waltham residents this past year. PO Box 646, Middlebury, VT 05753, 388-3171

Addison County Restorative Justice Services provides a community restorative justice responses focusing on the "balanced approach" in meeting the needs of the victim, the community and the offender. Anyone given the opportunity to participate in either the Court Diversion Program or the Teen Alcohol Safety Program (TASP) has a chance to take responsibility for their actions, connect with the community in a positive way and learn from the experience. They provided services to 2 Waltham residents last year. PO Box 881, 282 Boardman Street, Middlebury, VT 05753, 388-3888

Addison County Solid Waste Management District is a union municipality that exists to cooperatively and comprehensively address the solid waste management interests of its member municipalities. Their mission is to: Promote waste reduction and pollution prevention; maximize diversion of wastes through reuse, recycling, and composting; provide for the disposal of remaining wastes; and seek environmentally sound and cost-effective solutions in all of its programs, services and facilities. 1223 Route 7 South, Middlebury, VT 05753, 388-2333

Addison County Transit Resources In the past year has provided 845 free trips (operated by Elderly Services) for 5 Waltham residents with transportation services to medical appointments, pharmacies, senior meal-sites, grocery markets, legal assistance, etc. Our free services include transportation for Medicaid recipients, elders and persons with disabilities. In addition, we can provide other demand-response transportation services for a small fee. ACTR services connect to Bristol, Middlebury and/or Snow Bowl, Burlington and/or Rutland. PO Box 532, Middlebury, VT 05753, 388-1946

American Legion Post #14 - In the annual observance of Memorial Day, the American Legion assumes responsibility for decorating graves of all veterans buried in the Town of Waltham. They also organize the annual Vergennes Memorial Day parade.

American Red Cross is dedicated to helping communities prepare for, respond to and recover from local disasters. These services, including CPR training and water safety skills, help thousands of Vermonters each year. The ARC provides all of its services for free with no support from federal or state governments.
29 Mansfield Ave., Burlington VT 05401, 800-660-9130

Bixby Memorial Free Library serves Addison, Ferrisburgh, Panton, Vergennes and Waltham. They provide books, audiovisual materials and digital resources, programming, public access computers, and Wi-Fi. 32,161 people visited last year, a 37% increase. 20% of Waltham residents have a library card saving each of them \$158.50 in fees, not including the value of access to digital archives, free and discounted local attraction passes, research assistance, free programs and meeting room use according to the ALA's library value calculator. To learn more, ask Waltham's representative to the Board of Trustees, Derek Cohen, or Maddy Willwerth, Director at maddy.willwerth@bixbylibrary.org
258 Main Street, Vergennes, VT 05491, 877-2211 www.bixbylibrary.org

Counseling Service of Addison County, Inc. For 60 years of serving our county, a non-profit community mental health and developmental disabilities service agency. CSAC provides a broad array of vitally needed services to children, adolescents, adults and families facing challenges and crises in their lives; individuals living with developmental disabilities and also their families; people with severe and persistent mental illness; people dealing with substance abuse problems; elderly people suffering from depression; anxiety and other mental health issues. We work collaboratively with community organizations to help individuals and families achieve maximum wellness and are committed to making our services available to people regardless of their ability to pay. Last year CSAC's provided 10,692 hours of service to residents of Waltham.
89 Main Street, Middlebury VT 05753. Their 24/7 emergency service number is 388-7641.

Elderly Services, Inc. Elderly Services supports families in caring for their elderly relatives, catering to each individual's needs, and promoting a sense of caring fellowship. It is our mission to provide high-quality programs to help elders live safe and satisfying lives in their own homes and communities. Last year, 5 Waltham residents received a total of 1,931 hours of care, 688 hot meals, and approximately 756 van rides equaling \$37,566 for direct services. In addition, Waltham seniors were students at our ESI College of Lifelong Learning Center, many residents volunteered or on our staff, and 10 family caregivers received respite and peace of mind.

112 Exchange Street, PO Box 581, Middlebury, VT 05753, 388-3983

End of Life Services for 36 years, EOLS Services exists to provide trained hospice volunteers to hospice patients and families in Addison County. EOLS recruits, trains, places and coordinates volunteers and maintains ARCH respite rooms at Porter Hospital and Helen Porter. They also provide grief and bereavement support to the community and school systems, and education and outreach to promote a healthy understanding of death and grief. 6 Waltham residents received their direct services last year. PO Box 772, Middlebury, VT 05753, 388-4111

Green Up Vermont is the not-for-profit organization working to enhance our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising awareness about the importance of a litter free environment. The success of Green Up for Vermont depends upon two essential ingredients: the combined efforts of individuals and civic groups who volunteer to make it all possible and the financial support given by the public and private sectors throughout Vermont.
PO Box 1191, Montpelier, VT 05601, 1-800-974-3259 or 802-220-4586

Homeward Bound Humane Society is a non-profit organization dedicated to the care and well-being of homeless, abandoned and abused/neglected animals. We are a "No Kill" and the only shelter in Addison County and serve over 850 animals per year. We offer programs and services to meet a wide array of critical animal welfare needs including shelter and adoption for homeless animals, (4 animals were adopted out to Waltham residents last year), spay and neuter, lost and found services, emergency foster care, humane education and outreach, cruelty response and investigation, feral cat programming, meals on wheels for pets, and low-cost micro-chipping. We were established in 1975 and have served over 20,000 since our inception.
236 Boardman Street, Middlebury, VT 05753, 388-1100

HOPE Helping Overcome Poverty's Effects mission is "to reduce the effects of poverty in Addison County" by providing a variety of emergency and self-help programs. Services include emergency aid with heat, housing, food, clothing, and medical items. We work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives. Our food shelf averages 700 people a month and last year we assisted 115 people with medical needs, 163 households end or avoid homelessness, 114 people with job related needs, provided 401 vouchers for essential clothing and household goods from our retail store and much more. Last year we provided assistance to 2 Waltham residents.
PO Box 165, Middlebury, VT 05753, 388-3608

John W. Graham Emergency Shelter provided more than 16,000 bed nights of food, shelter, case management, and support services, and hope to more than 300 people in Addison County. The Shelter has a seventeen bed capacity, with separate bunk rooms for men and women, family rooms, and a handicapped accessible room with a bath. They have transitional housing in Vergennes, Bristol and Middlebury.
69 Main Street, Vergennes, VT 05491, 877-2677

Otter Creek Natural Resources Conservation District has been serving the land use needs of the landowners of Addison County since 1941. They furnish free technical assistance to landowners in order to bring about proper land use and treatment. They hold public and sector meetings for the Otter Creek Watershed Plan, holds workshops, sponsors a tree seedling sale and maintains a listing of local contractors. The District supports Conservation field days for an average 250 Addison County 5th and 6th graders, supports scholarships for up to 6 area students to attend Green Mountain Conservation Camp, and supports Envirothon outreach at Addison County Fair and Field Days.
68 Catamount Park, Suite B, Middlebury, VT 05753, 388-6746

RSVP is a volunteer management program which offers individuals of all ages the opportunity to share their experience, skills and time by volunteering for local non-profit organizations, providing them with meaningful opportunities to contribute to their community. Needs are met in critical areas such as human services, elder care, health, and education. RSVP also oversees several signature volunteer service programs such as Bone Builders osteoporosis prevention classes, Green Mountain Foster Grandparents program, Warm Hearts/Warm Hands hand-knitted and sewn items distributed to area schools, nursing homes, social service agencies and hospitals, Help Fight Hunger program and the RSVP/AARP Tax Program. These programs strengthen communities through service and volunteering and allow Addison County residents to stay healthy, engaged and financially stable.

282 Boardman Street, Middlebury, VT 05753, 388-7044

Vergennes Area Rescue Squad, Inc. 2020 marks our 51st year providing 24/7 quality emergency medical care to the 5 area towns for a total of 874 calls, 11 to Waltham in 2018. VARS continues to improve patient care with new training and continuing education classes for our members. We offer CPR Classes several times each year to train new members and the public in basic life support techniques, and continue to provide community outreach programs that provide education in child safety.

PO Box 11, Vergennes, VT 05491, 877-3191

Vermont Adult Learning offers a wide variety of classes and individual learning opportunities to help adults achieve their goals, and enhance their quality of life. Individuals improve their reading, writing or math skills, learn English as a second language, learn basic computer instruction, earn a GED or obtain a high school diploma. Post-Secondary classes are available to students with a GED or diploma who need additional skill preparation for college or employment purposes.

282 Boardman Street, Suite 2, Middlebury, VT 05753, 388-4392

Vermont Center for Independent Living, a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities to achieve dignified and self-determined lives. Peer counselors work with residents in their homes, give small grants for adaptive equipment; Meals on Wheels; home access modifications; individual and systems advocacy and programs for youth.

11 East State Street, Montpelier, VT 05602, 1-800-639-1522

Vermont Department of Health supported healthy communities by providing WIC food and nutrition education to 785 families in Addison County, vaccines, facilitated discussion on opiate addiction, vaping/e-cigarette use, youth alcohol and marijuana use, and hosted community presentations on such topics as skin cancer prevention, Lyme, West Nile Virus and Equine Encephalitis.

156 South Village Green, Suite 102, Middlebury, VT 05753, 388-4644

WomenSafe, Inc. has a 24-hour hotline to provide support, advocacy, information and referrals for those who are victims of domestic, sexual and emotional violence, support to family and friends; housing, legal and community advocacy; supervised visitation and exchanges for the safety of all family members; education and outreach to Addison County. Last year they served at least 2 residents of Waltham. Often victims choose not to give us any identifying information out of fear and safety reasons.

PO Box 67, Middlebury, VT 05753, 24/7 Hotline: 388-4205.

DOG LICENSES ISSUED 2019

<u>OWNER</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>DOG TAG #</u>
Audey, Chelsea	177 Crosby Heights	Abby, Body	91, 92
Badman, Erin	9 McKnight Lane	Cane	691
Baldwin, Christina	232 Hidden Meadows Ln	Leonardo, Aspwn	686, 687
Beringer, Emily	2111 Maple Street	Miko, Sow	66, 67
Booska, Marjorie	65 Crosby Heights	Hunter, Bella	73, 74
Borchert, Thomas	1087 Maple Street	Naya	27
Bourdon, Scott	2073 S Middlebrook	Cooper	47
Brunet, Richard	101 Woodman Ct.	Oliver	15
Buck, Vanessa	153 Crosby Heights	Boomer	84
Burmania Joan	657 Maple Street	Skippy	33
Castimore, Mary Ann	2397 Maple Street	Liberty, Addison	1, 2
Cobb, Robert	1147 Green Street	Eddie	78
Cohen, Derek	119 Rabbit Run	Waylon	689
Colangelo, Tia	2219 Maple Street	Ollie	34
Corcoran, Donna	2803 Green Street	Sasha	65
Cunningham David	1044 Route 7	Kennel permit	670-685
Derby, Tom	96 High Manor Park	Coco	82
Duprey, Amal	184 Burnham Road	Attie Belle, Delta	60, 61
Ellingwood, Pam	69 Shorewood Road	Sadie	53
Engel, Nancy	335 Pine Oak Park	Breezy	5
Evarts, Lucille	3796 Green Street	Millie	3
Fernandez, Tracy	918 Route 66	Izzie	690
Field, Julie	581 Hallock Road	Wilson, Ben	23, 24
Fitz-Gerald, Barb	49 Plank Road	Lady 3	39
Flood, Jack	2387 Maple Street	Lola	57
Flynn, Kaitlyn	61 Woodman Court	Koda	17
Folger, Ann	1245 Green Street	Sheba	30
Gebo, Heather	1110 Green Street	Kona	14
Getchell, Christina	10 McKnight Lane	Nellie	693
Glassberg, Jeff	3613 Maple Street	Wilson, George	695, 62
Grace, Margo	591 Maple Street	Moose	32
Hieronymus, Laura	3123 Maple Street	Echo, Gidget	37, 38
Houskeeper, John	1261 Maple Street	Suzy	90
Huestis, Heidi	2191 Green Street	Dakota	59
Huston, Chris	3689 Maple Street	Scamper, Daisy	97, 98
Jackman, Robin	2142 Maple Street	Ticket	17
Kayhart, Kevin	2680 Maple Street	Thunder, Lightning	18, 19
Kayhart, Kimberly	3059 Maple Street	Callie	56

Kenyon, Hilery	226 Crosby Heights	Samson	88
Kilbreth, Michelle	8 McKnight Lane	Cruiser	83
King, Sandra	17 Rabbit Run	Mochi, Juno	63, 64
Kutchukian, Paul	808 Plank Road	Issy	35
Larrow, Elesha	2784 Green Street	Luke	688
Lennox, Robert	169 Monroe Way	Kona	40
Lyons, Elmer	334 Crosby Heights	Sato	14
Martin, Emily	3435 Maple Street	Olive	692
Martin, Kate	3435 Maple Street	Bella, Ogan	75, 76
McDonough, Theresa	4007 Green Street	Dutchie, Molly, Coco	85, 86, 87
McKirryher, Brad	2317 Maple Street	Lexi	44
McLaughlin, Maureen	190 Monroe Way	Riley	39
Merrigan, Mike	3245 Green Street	Gretchen	4
Merrigan, Pat	2856 Green Street	Benny	96
Miedema, Jared	1200 Route 66	June	6
Nevins, Alan	26 Woodman Court	Nala	20
Newton, Diana	2133 Otter Creek Hwy	Ghost, Loki, Timmie, Coco,	
		Chloe, Prada	51-56
Ouellette Betsy	945 Maple Street	Sweetie, Jake	51, 52
Oxley, Chris	7680 Route 17	Harry, Finn	28, 29
Pecca, Nancy	724 Maple Street	Muggsey, Lucy	54, 55
Petrie, Sarah	1058 Green Street	Rocco, Leo, Thor	11, 12, 13
Philbrick Russell	1247 RT 17	Honey, Harley, Hippo	7, 8, 9
Roddy, Margaret	306 Route 66	Bear	694
Rule, Clara	43 McKnight Lane	Lucy	58
Ryan, Liz	190 Route 66	Miles, Rei	21, 22
Sabourin, Jason	3235 Maple Street	Reign	89
Sausville, David	2431 Green Street	Theo	48
Senesac, Jeanne	438 Maple Street	Bert, Ernie	45, 46
Sheldon, Sallie	136 Burnham Road	Eric	70
Socorelis, Pauline	41 McKnight Lane	Bella	77
Steppnaitis, Jacob	103 Crosby Heights	Luna	31
Tarte, Paul	246 Pine Oak Park	Maverick, Bella	97, 98
Torrey, Robin	946 Green Street	Bella, Boston, Brandt	41, 42, 43
Vandermade, Lisa	498 Route 66	Sandy	31
Vaughan, Robin	662 Route 7	JD	93, 94
Viau, Lisa	220 Moonlit Meadows	Sophie, Tristan	49, 50
Volpicelli, Anthony	2192 South Middlebrook	Eric	79
VonTrapp, Chris	1798 Maple Street	Jones, Augie	80, 81
Wallace, Danielle	55 McKnight Lane	Rubble	696
Williams, Rhonda	1087 Maple Street	Naya	31
Wurm, Anja	1608 South Middlebrook	Clementine, Moos	71, 72

Yager, Thomas	139 Schoolhouse Road	Augie	26
Yantz, Crystal	192 Pine Oak Park	Dixie, Remington	68, 69
Young, Amber	662 Route 7	Nola	95
Young, Carol	906 Maple Street	Shelby	36
Yustin, John	333 Schoolhouse Road	Joey	27

ANIMAL LICENSE

Town of _____ NO. _____

THIS CERTIFIES that _____, the undersigned,
is the owner or keeper of an animal kept at _____

Telephone: _____

and described as follows: NAME _____ AGE _____ YRS _____ MOS _____

SIZE			SEX			COLOR	PROMINENT BREED	SPECIES
SMALL	MEDIUM	LARGE	MALE	FEMALE	NEUTERED			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Further Details _____

and is the animal described in
RABIES VACCINATION CERTIFICATE NO. _____ Expiration Date _____

Dated _____, 20____. _____
Signature of Owner or Keeper

In reliance on the above certificate and the payment fee of \$ _____
the animal above described is licensed for the period ending _____ / _____ / 20 _____

Dated _____, 20____. _____ Town Clerk

Dogs and Hybrids must wear a collar with license tag attached thereto.

IDS IDENTIFICATION SOURCE 132-473-2161

YOU MAY LICENSE YOUR ANIMALS ON TOWN MEETING DAY AT 5:30, please bring all required forms as described below.

MAIL – IN ANIMAL LICENSING:

For obtaining your license by mail, please include the following and send to Waltham Town Clerk, PO Box 175, Vergennes, VT 05491.

- Completed ANIMAL LICENSE form
- Rabies Vaccination Certificate (You may call the town office to see if it is still valid).
- Self-addressed stamped envelope.
- Check to cover fees as follows:

January 1- April 1	After April 1
\$9.00 neutered	\$13.00 neutered
\$13.00 not neutered	\$17.00 not neutered

NOTICE TO ANIMAL OWNERS

Due to the increase in rabies in the State of Vermont, The State has passed laws requiring that all domestic pets (dogs, cats, ferrets, wolf hybrids) be inoculated against rabies by a licensed veterinarian and a mandatory fee of \$1.00 per license for the rabies control program be collected (H.722). As part of the new Spaying and Neutering program, a mandatory \$4.00 per license shall be collected by each town for the funding of this program. NOTE: \$5.00 from each license is forwarded to the State Treasurers Office.

