

Town of Waltham Annual Report

Year Ending December 31, 2022 Fiscal Year Ending June 30, 2022



Town Meeting- Monday, March 6, 2023 at 6:00 p.m. (In person)

Voting- Tuesday, March 7, 2023 from 10:00 a.m.- 7:00 p.m. at Town Hall



TOWN OF WALTHAM

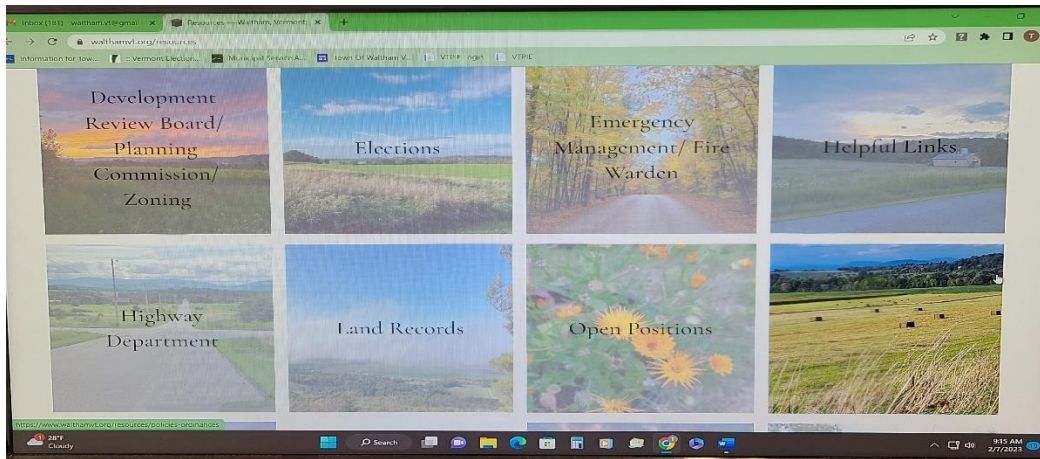
2022 ANNUAL REPORT INDEX

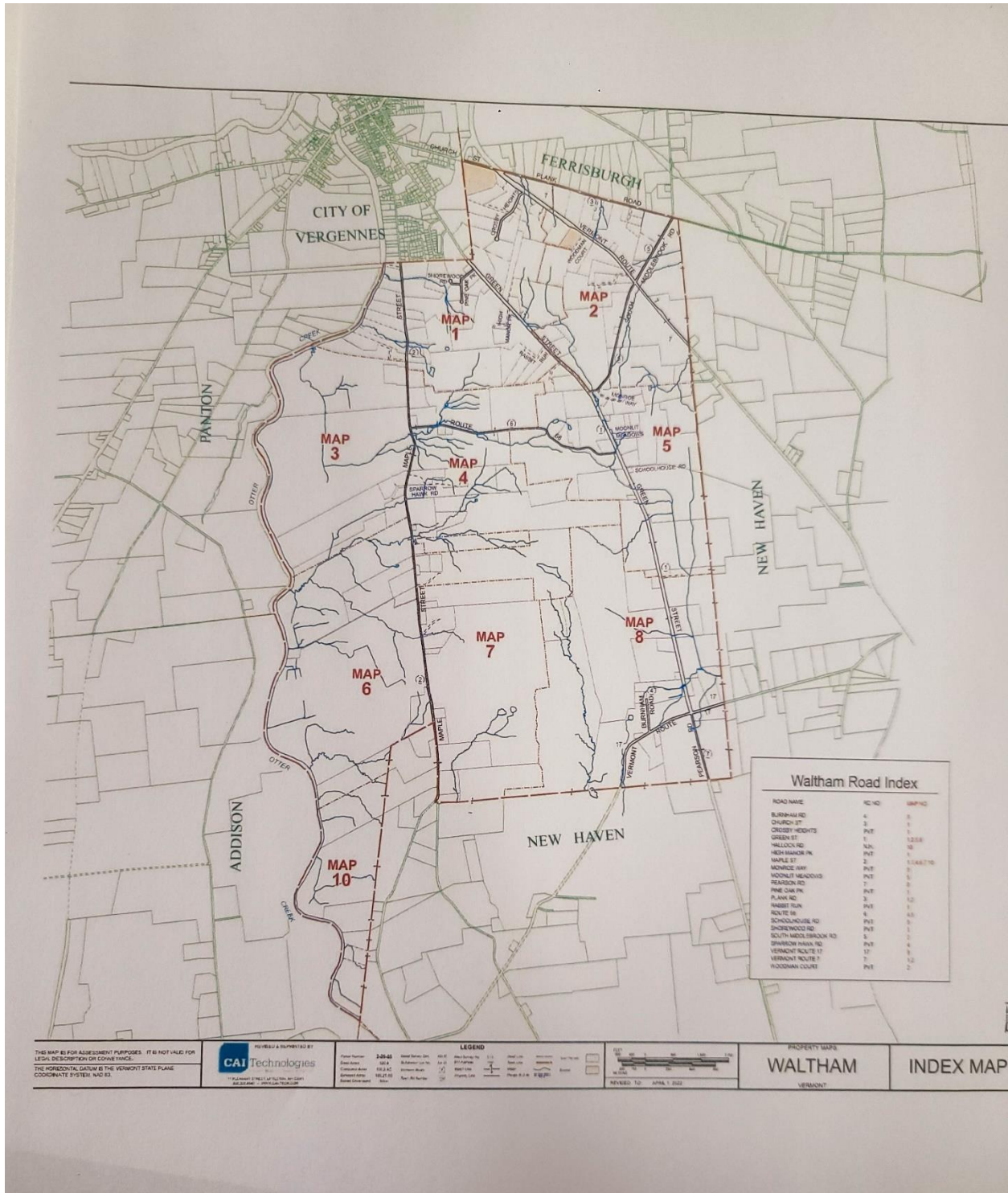
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Waltham's New Website

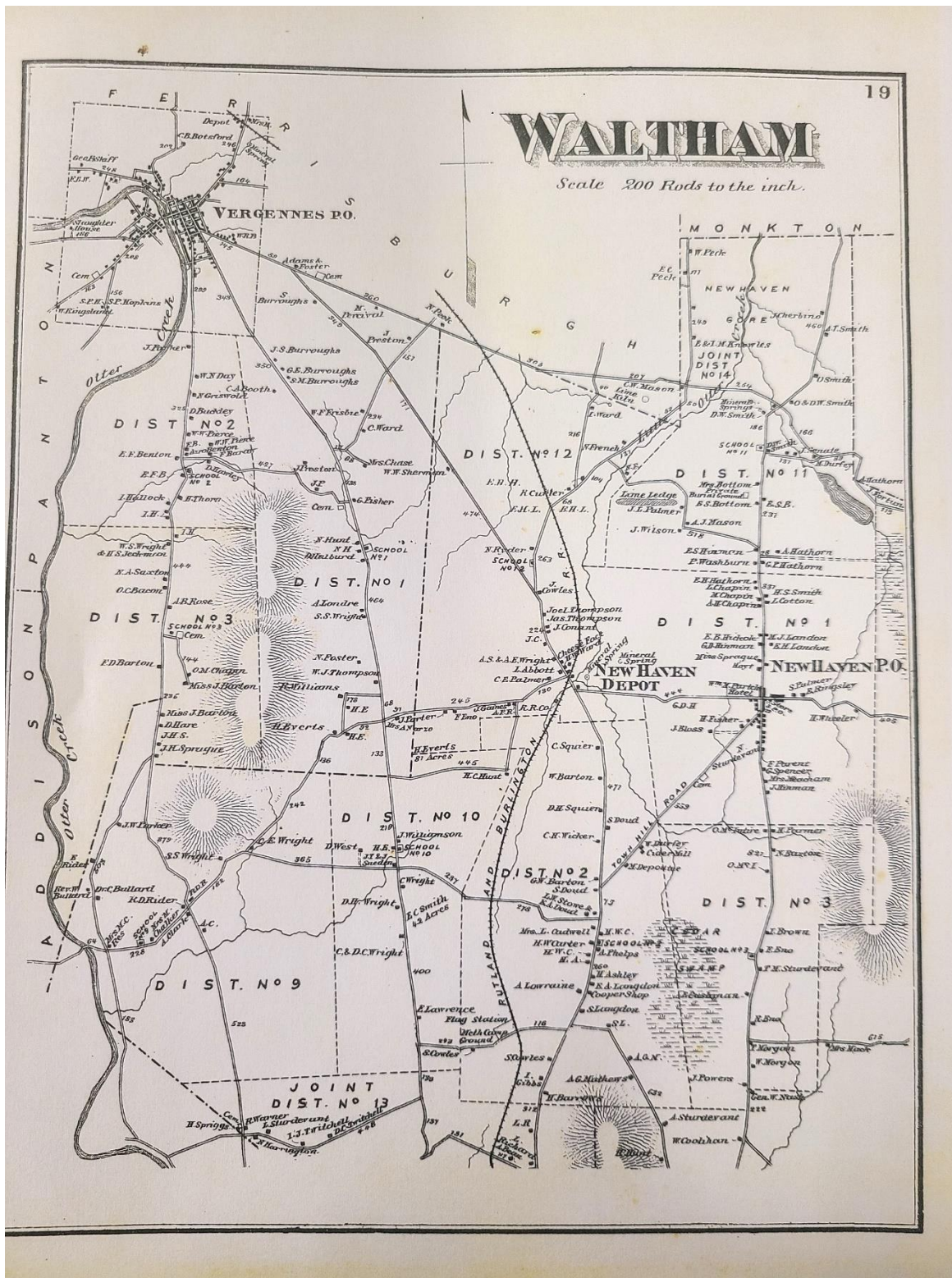
www.walthamvt.org

Please visit the new Waltham website that was designed to be user friendly and provide residents access to current information.





2021 Complete tax maps are digitally available at www.walthamvt.org under the Tax Information heading.



In Dedication to THE WALTHAM SPIRIT OF COMMUNITY



(Photos by Marie Kayhart)

“Walt” meaning woods and “ham” meaning home.

The sense of community has always been a part of the Waltham experience, but COVID forced distance and isolation for the better of two years. On the last Sunday of August, 2022 the Town Hall saw its first social gathering in two years. Ninety Waltham residents came to celebrate summer, good food and to visit with neighbors both new and old. Stories were swapped, hugs were given and people came together. The 2022 Town Report is dedicated to the spirit of community that makes this small town a wonderful place to call home.



Hours & Information

Office Hours: 9:00 a.m.-3:00 p.m. Tuesday and Thursday **Location:** Waltham Town Hall, 2053 Maple Street, Waltham, Vt. 05491

Contact Information: Town Clerk Linda Devino: waltham@myfairpoint.net or (802) 877-3641, Assistant Town Clerk Cookie Steponaitis: waltham.vt@gmail.com or (802)355-4254,

Town of Waltham Website: www.walthamvt.org Town Officers Email - walthamvtofficers@gmail.com or (802) 877-3641

Vergennes Area Rescue Squad- 911, Vergennes Fire Department- 911, State Police- 911

Emergency Shelters- Vergennes Armory- (802)877-2982, Vergennes Union High School- (802)877-2939, Vergennes American Legion

Post # 14- (802)-877-3216

Meeting Hours:

Select Board- 1st Monday of each month- 7:00 p.m.- Clerk's Office

Development Review Board/ Zoning Board- 3rd Monday of each month- 5:30 pm- Clerk's Office

District School Board- 2nd & 3rd Monday each month-6:00 p.m.- VUHS

2023 Important Information

Monday, March 6, 2023- Town Meeting -Town Hall (2053 Maple Street) @ 6:00 pm

Tuesday, March 7, 2023- Voting at Town Hall (2053 Maple Street) 10:00 am-7:00 pm

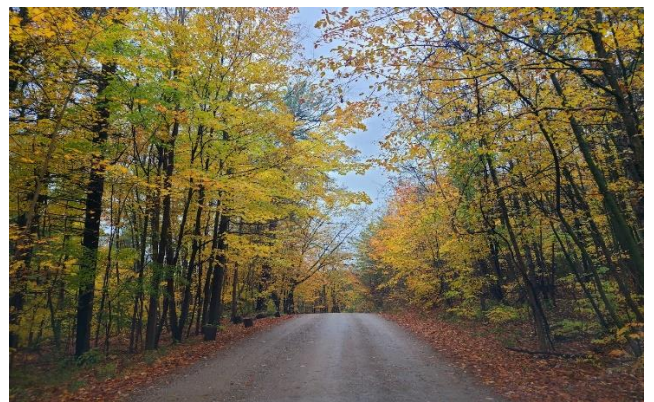
Saturday, April 1st- Dog Licenses are due.

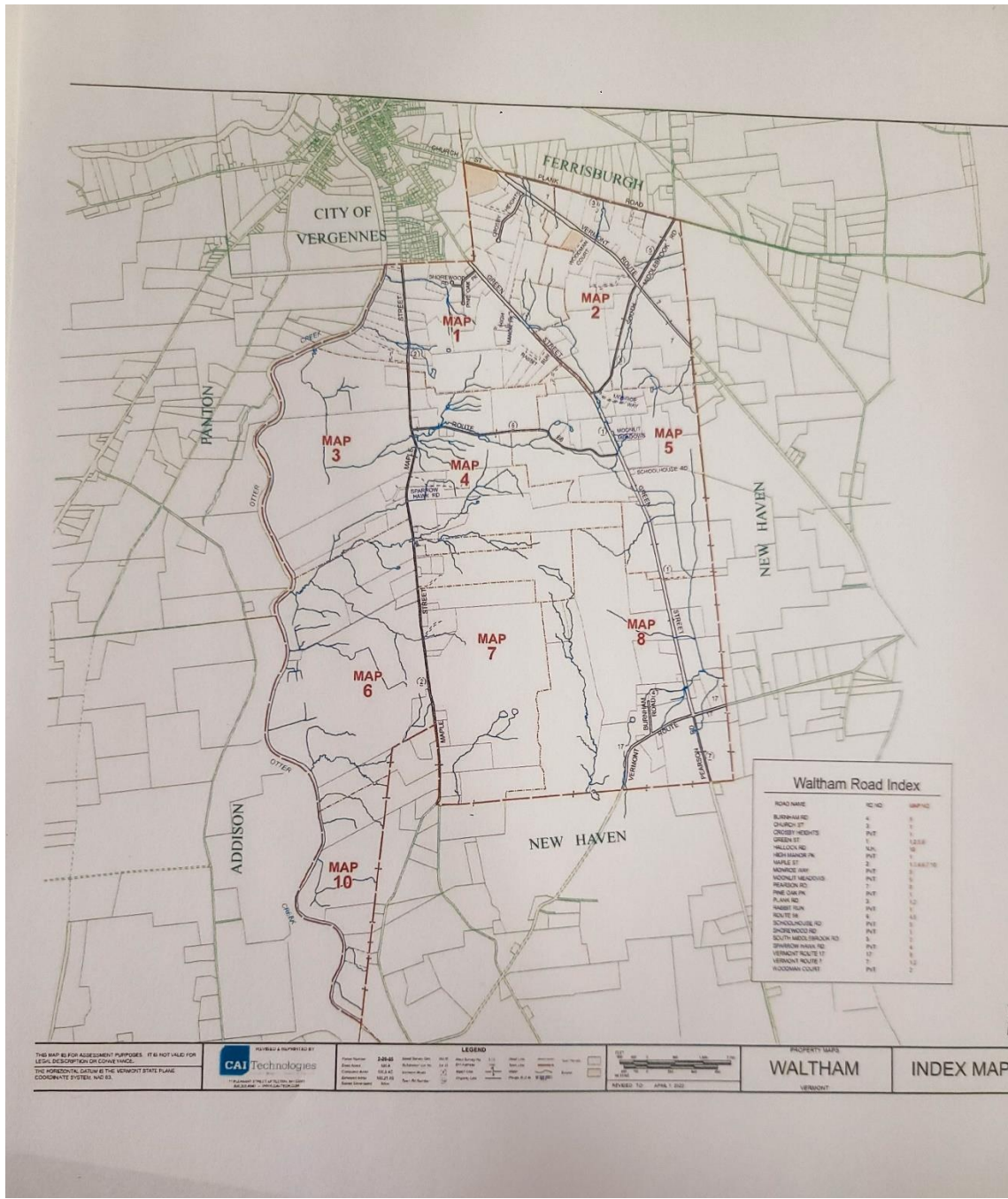
Saturday, May 6th-Green Up Day

Sunday, August 26th- Town Picnic- 1:00 pm- 4:00 pm

Wednesday, November 1st- Property Taxes are due

SAND can be picked up at the Town Hall Shed.





Tidbits from the Vault

11 A.M. Waltham, Vt. May 30, 1932.

TO WHOM IT MAY CONCERN.

This is to certify that I, Clarence B. Magee, am sober and in full possession of all my faculties, both body and mind, and know absolutely what I am about in marrying Marion W. Merrill this day.

Signed _____

Clarence B. Magee *Marion W. Merrill*



Moving the Town Hall to its current location

WALTHAM TOWN OFFICERS 2022

ELECTED	NAME	PHONE/EMAIL	TERM EXPIRES
MODERATOR	DON ROSS	(802) 877-3641 walthamvtofficers@gmail.com	2023
SELECT BOARD	BRENT NEWTON ANDREW MARTIN DON ROSS	(802) 877-3641 walthamvtofficers@gmail.com walthamvtofficers@gmail.com walthamvtofficers@gmail.com	2025 2024 2023
LISTERS	CATHERINE SARGENT ROBIN JACKMAN DEREK COHEN	(802) 877-3641 walthamvtofficers@gmail.com walthamvtofficers@gmail.com walthamvtofficers@gmail.com	2025 2024 2025
FIRST CONSTABLE SECOND CONSTABLE	ALEX NEWTON ROBIN JACKMAN	(802) 877-3641 walthamvtofficers@gmail.com walthamvtofficers@gmail.com	2023 2023
DELIQUENT TAX COLLECTOR (APPOINTED)	LINDA DEVINO	(802) 877-3641 waltham@myfairpoint.net	2023
TOWN GRAND JURORS	JULIE JACKMAN COOKIE STEPONAITIS	(802) 877-3641 walthamvtofficers@gmail.com walthamvtofficers@gmail.com	2023 2023
DIRECTOR ANWUSD TOWN AGENT AUDITORS CEMETERY COMMISSIONERS JUSTICE OF THE PEACE	MARY "MIMI" CLARK KEVIN BOURDON JULIA COX JEFFRY GLASSBERG JAY STETZEL MARGO GRACE AMANDO BODELL SUSAN BOURDON TERRANCE EVARTS	(802) 877-3641 walthamvtofficers@gmail.com walthamvtofficers@gmail.com walthamvtofficers@gmail.com walthamvtofficers@gmail.com walthamvtofficers@gmail.com walthamvtofficers@gmail.com walthamvtofficers@gmail.com walthamvtofficers@gmail.com walthamvtofficers@gmail.com	2025 2023 2023 2023 2024 2023 2024 2025 2025

	RACHEL STEPONAITIS	walthamvtofficers@gmail.com	2025
	COOKIE STEPONAITIS	walthamvtofficers@gmail.com	2025
<u>APPOINTED BY THE SELECT BOARD</u>			
TOWN CLERK/ TREASURER	LINDA DEVINO	waltham@myfairpoint.net	
ASST. CLERK	COOKIE STEPONAITIS	waltham.vt@gmail.com	
CIVIL DEFENSE/ DOG WARDEN	OPEN	walthamvtofficers@gmail.com	
DEVELOPMENT REVIEW BOARD	JEFFRY GLASSBERG (CHAIR), CHRIS VON TRAPP, DAN MORRIS, MITCH JACKMAN, LISA SAUSVILLE, NANCY SPENCER	walthamvtofficers@gmail.com	
EMERGENCY MGMT. COORDINATOR	PAUL MCMAHON	(802) 870-0365	
FIRE WARDEN	MICHAEL GRACE	mmjgrace321@gmail.com	
HEALTH OFFICER	GEOFFREY NELSON	walthamvtofficers@gmail.com	
REGIONAL PLANNING REP.	JEFF GLASSBERG	walthamvtofficers@gmail.com	
ROAD COMMISSIONERS	WALTHAM SELECT BOARD	walthamvtofficers@gmail.com	
SOLID WASTE MANAGEMENT REP.	ANDREW MARTIN	walthamvtofficers@gmail.com	
ZONING ADMINISTRATOR	KEN WHEELING	(802) 877-3641	



WARNING
ANNUAL TOWN MEETING
March 6, 2023

The qualified voters of the Town of Waltham, Vermont are hereby notified that the annual Town Meeting of said Town of Waltham will be held in the Town Hall on March 6, 2023 commencing at 6:00 PM, to transact the following business, to wit:

ARTICLE 1: To elect a Moderator for the ensuing year.

ARTICLE 2: To receive the reports of the several town officers.

ARTICLE 3: To elect the following officers from the floor:

- | | |
|----------------------------------|-------------|
| a. Selectboard | 3 year term |
| b. Lister | 3 year term |
| c. Auditor | 3 year term |
| d. Cemetery Commissioner | 3 year term |
| e. Collector of Delinquent Taxes | 1 year term |
| f. First & Second Constables | 1 year term |
| g. Grand Jurors (2) | 1 year term |
| h. Town Agent | 1 year term |

ARTICLE 4: Will the Town vote to pay real estate taxes to the Town Treasurer by November 1, 2023? Delinquent taxes will be subject to a 2% penalty charge for one week and then an 8% penalty charge plus 1% per month interest against them from November 8, 2023. Postmarks will be accepted.

ARTICLE 5: Will the Town vote a minimum of \$300.00 per mile for town roads?

ARTICLE 6: Will the Town vote to authorize the Selectboard to borrow money to meet current expenses?

ARTICLE 7: Will the Town vote from taxes an amount of \$10,692.00 based on per capita to help support the Bixby Library?

ARTICLE 8: To see what sum of money the Town will vote from taxes for each of the following requests:

Age Well	\$ 250.00
Addison County Home Health & Hospice	\$ 579.00
Addison County Parent/Child Center	\$ 250.00
Addison County Restorative Justice Services	\$ 50.00
American Red Cross	\$ 250.00
Boys & Girls Club of Greater Vergennes	\$ 250.00
Counseling Service of Addison County	\$ 300.00
Elderly Services	\$ 130.00



Green-Up Vermont	\$ 50.00
Homeward Bound Humane Society	\$ 100.00
HOPE	\$ 200.00
John W. Graham Shelter	\$ 120.00
Otter Creek Resources Conservation	\$ 50.00
RSVP	\$ 180.00
Tri-Valley Transit	\$ 320.00
Vermont Adult Learning	\$ 300.00
Vermont Center for Independent Living	\$ 100.00
Vermont Family Network	\$ 50.00
Women Safe	<u>\$ 200.00</u>
TOTAL REQUESTS	\$3729.00

ARTICLE 9: Will the Town vote to accept the Selectboard’s budget for Town operations as printed, and authorize the Selectboard to collect taxes to pay for the Town’s educational liabilities to ANWSD?

ARTICLE 10: Will the Town vote to authorize the Select Board to utilize a sum up to \$20,000 from the Unrestricted Fund Balance to reduce taxes for FY 2024.

ARTICLE 11: Shall the Town vote to appropriate the following sums (raised by taxes) to be placed in Town Reserve Fund accounts as noted:

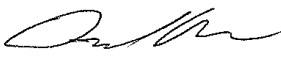
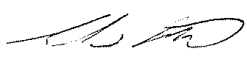
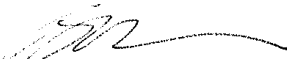
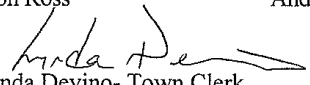
- Records Preservation Fund \$ 600.00
- Highway Capital Reserve Fund \$15,000.00
- Reappraisal Capital Fund \$ 1,500.00
- Audit Reserve Funds \$ 3,000.00
- Planning Commission Reserve Fund \$ 5,000.00

ARTICLE 12: To transact any business which may be proper to bring before this meeting.

The legal voters of the Town of Waltham are further notified that voter qualification, registration and absentee voting shall be as provided by 17 V.S.A., CH 43 and 51.

Dated this 31st day of January, 2023

Attest: The Select Board




 Don Ross Andrew Martin Brent Newton

 Linda Devino- Town Clerk

Voting on the School Budget will occur on Tuesday, March 7, 2023 at Town Hall

10:00 am- 7:00 pm

Town of Waltham

February 28, 2022

Town Informational Meeting Minutes

The meeting called to order at 7:01 pm by Moderator Don Ross.

Pledge of Allegiance was recited.

Moderator Don Ross welcomed all to the meeting. He reminded all attendees that we will discuss each of the articles tonight, but voting will be by Australian ballot March 1st. He informed the people on Zoom that they can raise their hand or unmute themselves and ask your question.

Don Ross recognized State Representative Diane Lanpher who will tell us what is happening in Montpelier and answer questions. Due to the number of meetings being held concurrently, Matt Birong, is attending elsewhere to cover the district. Diane chairs the House Representative Committee. She explained that the State House is now operating remotely and how all meetings are "Zoomed" so they are archived in perpetuity. She talked about the progress of State redistricting, where VT is with climate work, and the use of ARPA monies including the broadband expansions needed. For more information go to dlanpher@leg.state.vt.us or www.mattbirong.com

Andrew Martin acknowledge Tim Ryan’s work as he is hanging up the Selectboard hat. He has been an absolute wonderful person to work with. This morning he was out working on our infrastructure, heating, plumbing and we truly appreciate his efforts to bring us into the 20th century

Don Ross told attendees that we are going to go through the articles. You may ask questions or comments when we are doing so. Article 1 and Article 3 are for officer positions. There are currently no contested races.

- Planning Commission Reserve Fund \$ 1,500.00

ARTICLE 12: Will the Town vote to enter into discussion regarding the potential use and expenditure of funds receive from American Rescue Plan Act?

Andrew Martin explained the amount and how it could be used. He will produce a survey so all residents can have input in the process.

With no other business to discuss the meeting was adjourned at 8:31pm.

Respectfully submitted,

Linda Farley Devino

Linda Devino- Waltham Town Clerk





Third generation Waltham resident Jared Miedema sits atop of the chimney on the site of his new home!

Town of Waltham
Selectboard Report
January 2023

This past year has seen a return toward more normal operations for the Town of Waltham and we are currently planning on an in-person only Town Meeting this coming March. This will enable nominations from the floor for the various town offices and amendment of warned Articles, along with hopefully enhanced discussion. We hope that all are able to safely attend.

Many thanks to the continued great work of Linda Devino as Town Clerk and Treasurer, and Cookie Steponaitis as Assistant Town Clerk. Both are clearly committed to their service to the town. Special thanks to Cookie and Linda for organizing and hosting the hugely successful town picnic last summer and for their work on the new town website (<https://www.walthamvt.org/>), which is both very attractive and highly useful.

The town continues to transition its budgeting process to match the new accounting software from New England Municipal Resource Center (NEMRC). The NEMRC software is widely used and well supported, and will facilitate transparency and greater ease in year-to-year budgeting. We also continue to build the town’s reserve funds that were established in recent years. One such fund is devoted to periodic reappraisal costs and this process is looming because of rapid changes in the real estate market. The State has let us know that our ‘common level of appraisal’, which is the ratio of the listed value of properties to their actual sale price, has fallen below 85% and a reappraisal will be needed. This is true of most towns in Vermont and the process will take at least a couple of years if not more because of the high demand.

We now have a new contract for road maintenance and plowing with Chris LaPete of New Haven. You may have already seen Chris around town as he has been on the job since late last fall. We hope to accelerate improvements to many of our town roads and right-of-ways, and this will be reflected in an increased budget allocation. Many thanks to Mike Merrigan/ Lost Highway for his years of service to the town. As a reminder to all, please do not leave any snow or debris from driveway plowing on any town road. This is not only illegal but also quite dangerous for others. Another important road topic has been continued speeding on both Green and Maple Streets. To help address this, we have recently purchased two radar speed signs that will be deployed soon. These have

been found effective in other Vermont towns and we hope the same will happen here in Waltham.

As reported last year, the Town of Waltham received approximately \$138,000 from the American Rescue Plan Act (ARPA). The funds are authorized to support community investments that will provide long-term economic and community development benefits. Based on a survey sent out to all Waltham residents, we have committed funds towards the following:

- Maple Broadband, an Addison County nonprofit that will bring fiber-optic high-speed internet to town.
- Structural improvements and upgrades to the town hall to provide a facility that could be better utilized by the town residents.
- A new town website to provide better community access to information.
- Equipment and infrastructure to facilitate remote access during town related meetings and community events.
- Investments/improvements to outdoor spaces in conjunction with improvements to the Town Hall.
- Digitizing of town land records.

Please see the details of Waltham's use of the ARPA funds to date presented further on in this report.

We hope that we see many of you at Town Meeting and at our next annual Town Picnic this coming summer. All who we with spoke with thought that this past year's picnic was a great get-together, a wonderful means of meeting new folks in town, and an excellent way to build our sense of community.

Respectfully submitted

Don Ross

Andrew Martin

Grant Newton

Update on the use of ARPA Funds for the Town of Waltham

In April of last year, a survey was sent out to the town residents for input on how to best utilize the approximately \$138,000 of funding the Town of Waltham received from the American Rescue Plan Act (ARPA). The requirements for the use of the funding prioritize community investments that will provide long-term economic and community development for the town’s benefit.

Based on the results of the survey, the town has progressed with several projects, and will continue to move forward with the balance of the projects through 2023.

The following is an update on the use of the ARPA funds:

▪ **Maple Broadband Fiber Project**

The Town of Waltham provided \$45,000.00 of assistance to Maple Broadband, Addison County’s Communications Union District (ACCUD). Waltham is one of the 20 member towns and has less than 50% of its households served by direct connection to fiber or coaxial cable.

▪ **Town Website Improvements**

The town’s website has been completely revamped and updated, and now provides a directory of resources, town history, reports, and event calendar. Please take a moment to look at the new website - walthamvt.org. In addition, the project was completed for significantly less than the estimated \$3,000- \$5,000 cost.

▪ **Digitizing of Town Land Records**

We are in the process of requesting proposals for digitizing our town records. Most towns in Vermont are digitized, providing better efficiency, organization, and on-line access, which can be utilized in conjunction with our new website. The estimated cost for digitizing services is \$7,500- \$10,000

▪ **Improvements to the Town Hall**

Planning is underway in the development of the scope of work for the renovation of the Town Hall scheduled for summer/fall of this year. The renovation is focused on providing improvements to the facility so that it can be better utilized by town residents and for community events on a year-round basis. The work will include interior renovations, improved insulation/air sealing of the building’s envelope, and structural repairs to the west wall. The Estimated Cost is \$35,000- \$50,000, with the intent to utilize as much “in town” contracting support as possible.

▪ **Improvements to outdoor spaces in conjunction with renovations to the Town Hall**

Improvements in paving, drainage, and landscaping, to provide a more usable and attractive space for the town events and use by the surrounding community. This work will be completed in coordination with the work on the Town Hall. Estimated Cost is \$10,000- \$15,000.



Fire Warden Report 2022

There were twenty-two burn permits issued in the Town of Waltham for 2022. No fires or other items to report.

Please remember that you must have a valid permit before beginning your burn, unless there are 2 or more inches of snow covering the ground. Burn Permits are available at no cost from Michael Grace the Town Fire Warden. He can be reached at 802-870-0365.

Information you will need to provide:

- Name of responsible person:
- Address of fire location
- Contact Phone number.
- Date(s) for permits.

Only natural materials may be burned. Material treated with any kind of paint, stain, glue, preservatives or pesticides may not be burned and must be disposed of appropriately.

Respectively submitted:

Michael P. Grace

NOTICE TO RESIDENTS

Vermont State Statutes regarding snow plowing onto roadways:

Depositing snow by blowing or plowing onto the traveled way, shoulder, or sidewalk of a class 1, 2 or 3 town highway violates the Vermont Statutes Annotated – Title 19 § 1105 and Title § 1126a. Depositing snow onto any highway results in increased maintenance costs and may result in a highway accident. When Snow is blown or plowed across the highway it may cause slippery conditions or snow berms that in turn could cause an accident. Private parties who violate this statute should be given a warning by letter from municipalities (for town-maintained roads). Further violations may result in the issuance of a traffic ticket which carries a \$50 waiver penalty or a civil action may be brought under Section 1105, which carries a fine not to exceed \$1,000 plus costs.

Waltham Planning Commission & Development Review Board
2022 Report

The Waltham Planning Commission and Development Review Board meets regularly on the third Monday of the month at 5:30 p.m. at Town Hall. Our meetings are open to the public. Our minutes and agendas are posted to the Town’s website.

Thanks to the leadership of longtime member Nancy Anderson, the Town of Waltham now has an approved and adopted Enhanced Energy Plan. The benefits to the Town for adopting a plan include providing a guide for residents to understand how Vermont’s long term energy goals (90% of its energy from renewable resources by 2050) can be met, and, to ensure that Waltham’s siting preferences for energy production receive “substantial deference” from the Public Utilities Commission (PUC) when it considers applications for power generation facilities in Waltham. Under state law, towns (including Waltham) do not have authority to regulate power generation siting, so gaining substantial deference in the PUC process is important to ensure that Waltham’s voice is heard.

A copy of the enhanced energy plan is available on the Town’s website. Town residents with an interest in energy issues are encouraged to review the plan and contact the Commission. We are eager for volunteers to help communicate and implement action steps in the plan.

The Commission is preparing to begin work on updating the Town Plan (last adopted 9/16) as required by law to be done every eight years. We have applied for a planning grant to get the professional help needed for this effort. The Commission expects to begin a public outreach process to residents during 2023 as part of the plan update.

The Commission would like to recognize the many years of volunteer commitment dedicated by Nancy Anderson to the Commission’s work. Thank you, Nancy.

On the permitting side, the following is a tally of permits issued by the zoning administrator through 2022:

New Homes (replacement)	1
New Accessory Buildings	2
Building Additions	5
Subdivision Applications	2 (10 lots total)
Certificates of Occupancy	2

Respectfully submitted,
Jeff Glassberg, Chair

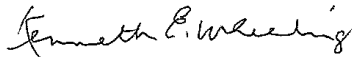
2022 ZONING REPORT SUMMARY

No land or building development may commence **without** a ZONING PERMIT and, if required, a CERTIFICATE OF OCCUPANCY, issued by the Administrative Office; along with a permit fee and all other approvals obtained from the Town Clerk's office, during business hours, by making arrangements with the Zoning Administrator. Failure to do so will result in doubling the appropriate fees.

During 2022, there were 16 Zoning Permits granted.

Certificates of Compliance	5
Accessory Buildings	2
Additions	2
Additions to Accessory Buildings	4
Subdivisions	2
Replacement Homes	1
Investigated Complaints	2

Respectfully submitted,



Kenneth E. Wheeling

Zoning Administrator

[Hours of Operation: Tuesdays and Thursdays - 9:00 to 10:00 AM
or by Appointment]



Town of Waltham General Ledger

FY 2022 - Budget Status Report

General

Account	Budget	Actual	% of Budget
10-4-01 Tax Revenues			
10-4-01-01.00 Taxes	99,636.00	82,004.79	82.30%
10-4-01-01.01 State of VT Property Tax	3,500.00	0.00	0.00%
10-4-01-02.00 Delinquent taxes	0.00	6,110.42	100.00%
Total Tax Revenues	103,136.00	88,115.21	85.44%
10-4-02 Fee Revenue			
10-4-02-01.00 Dog Licenses	1,250.00	573.50	45.88%
10-4-02-03.00 Fees:Recording Fees	3,500.00	6,913.00	197.51%
10-4-02-04.00 Fees:Vault time	0.00	219.25	100.00%
10-4-02-07.00 Copy fees	450.00	616.00	136.89%
10-4-02-08.00 Green Mountain Passport	0.00	12.00	100.00%
10-4-02-09.00 Hat Account	0.00	171.00	100.00%
10-4-02-10.00 Muni Fines	2,000.00	1,755.50	87.78%
10-4-02-13.00 Land Posting Permit	0.00	30.00	100.00%
10-4-02-15.00 Misc. Taxes	0.00	67.69	100.00%
Total Fee Revenue	7,200.00	10,357.94	143.86%
10-4-03 Other Revenue			
10-4-03-01.00 EQ Study	200.00	200.00	100.00%
10-4-03-02.00 Hold Harmless Fyemt	9,000.00	8,391.00	93.23%
Total Other Revenue	9,200.00	8,591.00	93.38%
10-4-08-86.00 bank interest	0.00	35.98	100.00%
10-4-08-99.00 Misc. Income	0.00	53.01	100.00%
10-4-30 Zoning Revenue			
10-4-30-01.00 Fees:Zoning Fees	250.00	1,185.00	474.00%
Total Zoning Revenue	250.00	1,185.00	474.00%
Total Revenues	119,786.00	108,338.14	90.44%
10-5-10 Salaries & Benefits			
10-5-10-10.01 Officers Salaries	1,875.00	618.00	32.96%
10-5-10-10.06 Ballot Clerks	300.00	60.00	20.00%
10-5-10-10.08 Clerk & Treasurer:Officer	24,250.00	36,039.01	148.61%
10-5-10-11.00 Town share of Payroll Tax	2,250.00	3,197.32	142.10%
10-5-10-12.00 Insurance:Insurance-WC	210.00	157.50	75.00%
10-5-10-19.00 Seminars/Conferences	500.00	88.00	17.60%
Total Salaries & Benefits	29,385.00	40,159.83	136.67%
10-5-15 Zoning Expense			
10-5-15-10.02 Zoning:Zoning Administrat	1,500.00	1,941.25	129.42%
10-5-15-19.00 Zoning:Zoning - Milage	0.00	28.95	100.00%
10-5-15-20.01 Zoning:Zoning General Exp	500.00	0.00	0.00%

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Town of Waltham

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Town of Waltham General Ledger

FY 2022 - Budget Status Report

General

Account	Budget	Actual	% of Budget
10-5-15-21.00 Zoning:Zoning - Postage	50.00	0.58	1.16%
10-5-15-22.00 Zoning:Zoning - Advertisi	200.00	0.00	0.00%
Total Zoning Expense	2,250.00	1,970.78	87.59%
10-5-20 Office Expense			
10-5-20-10.02 Listers	0.00	125.66	100.00%
10-5-20-10.03 Listers Assistance	0.00	1,370.63	100.00%
10-5-20-20.00 Office Supplies and Mater	1,500.00	2,757.72	183.85%
10-5-20-20.01 Dog Licenses	600.00	535.00	89.17%
10-5-20-20.03 Dog Licenses:Dog Tags	120.00	137.02	114.18%
10-5-20-20.10 Office Equipment	500.00	0.00	0.00%
10-5-20-21.02 Postage and Delivery	500.00	815.71	163.14%
10-5-20-22.00 Advertising and Promotion	200.00	233.34	116.67%
10-5-20-27.01 Copier Rental Fee	1,500.00	1,076.55	71.77%
10-5-20-30.00 Electricity	1,000.00	1,486.17	148.62%
10-5-20-31.00 Telephone	1,225.00	1,616.78	131.98%
10-5-20-32.03 Septic pump-out	500.00	1,655.00	331.00%
10-5-20-33.01 Propane	200.00	351.82	175.91%
10-5-20-40.01 Cost Tables	250.00	0.00	0.00%
10-5-20-40.03 Dues and Subscriptions:VL	1,668.00	1,640.00	98.32%
10-5-20-40.04 PO Box Rent	112.00	122.00	108.93%
10-5-20-41.01 Records Preservation	600.00	1,905.22	317.54%
10-5-20-41.02 Professional Fees	0.00	55.00	100.00%
10-5-20-41.03 Tax mapping	800.00	2,300.00	287.50%
10-5-20-41.04 Professional Fees:ACRP	600.00	611.16	101.86%
10-5-20-41.05 Professional Fees:Audit	3,000.00	0.00	0.00%
10-5-20-43.01 Legal and Professional Fe	1,500.00	0.00	0.00%
10-5-20-43.02 Legal Fees	1,500.00	0.00	0.00%
10-5-20-45.00 Licenses and Permits	0.00	260.00	100.00%
10-5-20-48.02 Insurance:Liability	4,000.00	1,986.00	49.65%
10-5-20-49.00 NEMRC Modules	0.00	3,048.75	100.00%
10-5-20-49.01 NEMRC Support	0.00	720.00	100.00%
10-5-20-49.02 NEMRC Training	0.00	2,187.50	100.00%
10-5-20-62.00 Maintenance	0.00	2,301.12	100.00%
10-5-20-95.00 Appropriations	14,501.00	14,421.00	99.45%
10-5-20-99.01 Miscellaneous	0.00	399.38	100.00%
10-5-20-99.02 Miscellaneous:Honor Roll	0.00	24.84	100.00%
10-5-20-99.03 Town Report	800.00	155.00	19.38%
Total Office Expense	37,176.00	44,298.37	119.16%
10-5-30 Public Safety			
10-5-30-41.01 Addison County Sheriff De	7,500.00	5,468.49	72.91%
10-5-30-41.02 Fire Protection	0.00	704.00	100.00%
10-5-30-41.03 Fire Protection:Contract	20,200.00	25,595.12	126.71%
10-5-30-41.05 VARS-Rescue	3,825.00	3,704.00	96.84%
Total Public Safety	31,525.00	35,471.61	112.52%

Town of Waltham General Ledger

FY 2022 - Budget Status Report

General

Account	Budget	Actual	% of Budget
10-5-40 Contracted Service			
10-5-40-42.01 Lawn mowing	4,100.00	4,100.00	100.00%
10-5-40-87.01 Dues and Subscriptions:AC	600.00	0.00	0.00%
10-5-40-87.02 Dues and Subscriptions:Ad	2,000.00	2,772.83	138.64%
Total Contracted Service	6,700.00	6,872.83	102.58%
10-5-80 Other Expense			
10-5-80-85.00 NSF Bank fee	0.00	18.00	100.00%
Total Other Expense	0.00	18.00	100.00%
10-5-84 Grant Expense			
10-5-84-59.02 Grants -Tax Dept	0.00	200.00	100.00%
Total Grant Expense	0.00	200.00	100.00%
10-5-90 Transfers Out			
10-5-90-91.00 Scholarship	1,000.00	1,000.00	100.00%
10-5-90-98.00 Transfer Out	0.00	11,600.00	100.00%
10-5-90-98.01 Building and Grounds Rese	3,000.00	3,000.00	100.00%
10-5-90-98.02 Highway Reserve Fund	15,000.00	15,000.00	100.00%
10-5-90-98.03 Special Building Account	0.00	748.99	100.00%
Total Transfers Out	19,000.00	31,348.99	164.99%
Total Expenditures	126,036.00	160,340.41	127.22%
Total General	-6,250.00	-52,002.27	
=====			
11-4-01-01.00 Taxes Revenue	80,750.00	80,750.00	100.00%
11-4-03 Grants Revenue			
11-4-03-01.00 State Payments	33,000.00	41,319.34	125.21%
11-4-03-03.00 Fleet Permits	800.00	660.00	82.50%
Total Grants Revenue	33,800.00	41,979.34	124.20%
11-4-08 Other Revenue			
Total Other Revenue	0.00	0.00	0.00%
Total Revenues	114,550.00	122,729.34	107.14%
=====			
11-5-50-10.00 Administrative Work	400.00	865.00	216.25%
11-5-50-22.00 Advertising	0.00	9.69	100.00%
11-5-50-40.00 State Permit for Ditching	500.00	500.00	100.00%
11-5-50-42.01 Brush Cutting	5,000.00	0.00	0.00%
11-5-50-42.02 Roadside Mowing	3,500.00	4,155.00	118.71%

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Town of Waltham General Ledger

FY 2022 - Budget Status Report

Highway

Account	Budget	Actual	% of Budget
11-5-50-42.03 Tree Cutting	5,000.00	45.00	0.90%
11-5-50-52.00 Equipment & Maintenance	0.00	397.00	100.00%
11-5-50-59.01 Grant Expenses	0.00	170.28	100.00%
11-5-50-60.00 General Maintenance	0.00	9,544.11	100.00%
11-5-50-60.01 General Road Work	5,000.00	4,642.50	92.85%
11-5-50-60.04 Beaver Pond	500.00	0.00	0.00%
11-5-50-60.05 Burnham Road	300.00	202.50	67.50%
11-5-50-60.06 Crosby Heights	3,000.00	674.10	22.47%
11-5-50-60.07 Culverts	4,000.00	7,163.60	179.09%
11-5-50-60.08 Green St	1,000.00	0.00	0.00%
11-5-50-60.09 Maple Street	1,000.00	0.00	0.00%
11-5-50-60.10 Middlebrook Road	2,000.00	25,630.00	1,281.50%
11-5-50-60.11 Plank Rd	1,000.00	0.00	0.00%
11-5-50-60.12 Route 66	5,000.00	4,937.15	98.74%
11-5-50-60.13 Ditching	0.00	74.29	100.00%
11-5-50-60.14 General Road Work	0.00	3,782.50	100.00%
11-5-50-60.15 Road Work, culvert replac	2,000.00	3,698.38	184.92%
11-5-50-60.16 Road Work-Winter Roads	0.00	2,335.00	100.00%
11-5-50-60.17 Winter Roads	45,000.00	36,919.50	82.04%
11-5-50-61.01 Highway Misc.Materials	0.00	205.39	100.00%
11-5-50-61.02 Signs (replacements)	500.00	1,319.29	263.86%
11-5-50-62.01 Green-Up	350.00	435.00	124.29%
11-5-50-62.02 Storm Clean-Up	0.00	1,180.00	100.00%
11-5-50-63.00 Chloride	3,500.00	0.00	0.00%
11-5-50-64.01 Gravel	2,000.00	923.20	46.16%
11-5-50-65.04 Crack Sealing	2,500.00	0.00	0.00%
11-5-50-66.00 Salt	15,000.00	22,714.59	151.43%
11-5-50-67.04 Winter Sand	5,000.00	3,640.00	72.80%
11-5-50-67.05 Winter Sand:Hauling Winte	1,500.00	0.00	0.00%
Total Expenditures	114,550.00	136,163.07	118.87%
Total Highway	0.00	-13,433.73	
20-4 Audit Reserves			
20-4-08-86.00 Bank Interest	0.00	0.47	100.00%
20-4-09-98.00 Transfer In	0.00	6,000.00	100.00%
Total Audit Reserves	0.00	6,000.47	100.00%
Total Revenues	0.00	6,000.47	100.00%
20-5-20-87.00 Bank Fees	0.00	40.00	100.00%
Total Expenditures	0.00	40.00	100.00%
Total Audit Reserve	0.00	5,960.47	
21-4-08-86.00 Bank Interest	0.00	2.51	100.00%

Town of Waltham General Ledger

FY 2022 - Budget Status Report

Reserve Funds

Account	Budget	Actual	% of Budget
21-4-09-98.00 Transfer In	0.00	6,000.00	100.00%
Total Revenues	0.00	6,002.51	100.00%
Total Expenditures	0.00	0.00	0.00%
Total Buildings/Grounds Res	0.00	6,002.51	
22-4-08-86.00 Bank Interest	0.00	4.49	100.00%
Total Revenues	0.00	4.49	100.00%
Total Expenditures	0.00	0.00	0.00%
Total Capital Emg Res	0.00	4.49	
23-4-08-86.00 Bank Interest	0.00	3.52	100.00%
23-4-09-98.00 Transfer In	0.00	15,000.00	100.00%
Total Revenues	0.00	15,003.52	100.00%
Total Expenditures	0.00	0.00	0.00%
Total Paving Res	0.00	15,003.52	
24-4-03-01.00 State Payments:Reappraisa	0.00	1,921.00	100.00%
24-4-08-86.00 Bank Interest	0.00	1.02	100.00%
Total Revenues	0.00	1,922.02	100.00%
Total Expenditures	0.00	0.00	0.00%
Total Reappraisal Res	0.00	1,922.02	
25-4-02-02.01 Fees:Preservation Fees	0.00	2,077.00	100.00%
25-4-08-86.00 Bank Interest	0.00	0.60	100.00%
Total Revenues	0.00	2,077.60	100.00%
Total Expenditures	0.00	0.00	0.00%



Town of Waltham General Ledger

FY 2022 - Budget Status Report

Reserve Funds

Account	Budget	Actual	% of Budget
Total Preservation Res	0.00	2,077.60	
26-4-08-86.00 Bank Interest	0.00	0.48	100.00%
Total Revenues	0.00	0.48	100.00%
Total Expenditures	0.00	0.00	0.00%
Total Special Building Res	0.00	0.48	
27-4-03-01.00 Grant Income	0.00	69,201.37	100.00%
Total Revenues	0.00	69,201.37	100.00%
Total ARPA	0.00	69,201.37	
28-4-08-86.00 Bank Interest	0.00	0.05	100.00%
28-4-09-98.00 Transfer In	0.00	2,000.00	100.00%
Total Revenues	0.00	2,000.05	100.00%
Total Expenditures	0.00	0.00	0.00%
Total Planning Commission Res	0.00	2,000.05	
30-4-08-86.00 Bank Interest	0.00	0.52	100.00%
Total Revenues	0.00	0.52	100.00%
30-5-30-62.00 Cemetery Repairs, Etc.	0.00	544.00	100.00%
Total Expenditures	0.00	544.00	100.00%
Total Cemetery	0.00	-543.48	
Total All Funds	-6,250.00	36,193.03	

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Town of Waltham				
Select Board Budget Report				
Proposed Fiscal Year 2024 Budget				
	Current FY '23 Voter Approved Budget	PROPOSED FY '24 Budget	\$ Change	% Change
SUMMARY				
1. General Account				
Total General Account Revenue	19,950	25,045	5,095	26%
Total General Account Expense	107,407	125,875	23,468	22%
2. Highway Account				
Total Highway Revenue	35,800	36,410	610	2%
Total Highway Expense	129,100	118,050	(11,050)	-9%
3. Capital Funding				
Total Capital Funding	23,600	25,100	500	2%
Total Revenues	55,750	61,455		
Total Expenses & Capital Funding	260,107	269,025		
Estimated to be Raised From Taxes	204,357	207,570	3,213	2%

	Current FY '23 Voter Approved Budget	PROPOSED FY '24 Budget	\$ Change	% Change
1. General Account				
REVENUE				
State of Vermont Property Tax (Municipal)	3,500	3,500	-	0%
Delinquent Taxes Collected	-	-	-	
Delinquent Taxes - Interest	-	-	-	
Delinquent Taxes - Penalty	-	-	-	
Delinquent Dog License Penalty	-	-	-	
PrePaid Property Taxes	-	-	-	
STATE OF VERMONT REVENUE	-	-	-	
Civil Fines	2,000	1,755	(245)	-12%
Current Use	9,000	9,000	-	0%
Equalization Study Grant	-	200	200	
OFFICE REVENUE	-	-	-	
Birth/Death Certificates	-	-	-	
Copy Fees	450	625	175	39%
Dog Licenses	1,250	880	(370)	-30%
Fire Reimbursements	-	-	-	
Green Mountain Passports	-	-	-	
Interest (checking acct)	-	-	-	
Laminating Fees	-	-	-	
Posting Permits Issued	-	-	-	
Preservation Fees	-	1,000	1,000	
Recording Fees	3,500	6,900	3,400	97%
Zoning Fees	250	1,185	935	374%
Other	-	-	-	
Total General Account Revenue	\$ 19,950	\$ 25,045	\$ 5,095	26%
GENERAL ACCOUNT EXPENSES				
Advertisements	200	200	-	0%
Ballot Clerks	375	-	(375)	-100%
Addison County Sheriff's Department	7,500	7,500	5,000	67%
Copier	1,500	2,000	500	33%
Fire Contract	20,785	23,530	2,745	13%
Fires	-	-	-	
Mowing	4,305	4,725	420	10%
VARs	3,568	4,000	432	12%
Conference/Seminars	500	500	-	0%
Lister's Education	-	200	200	
Cost Tables	250	250	-	0%
Dog Tags	120	75	(45)	-38%
VT Animal License	600	320	(280)	-47%
Donations	-	-	-	
Bixby Library	10,692	10,692	-	0%

	Current FY '23 Voter Approved Budget	PROPOSED FY '24 Budget	\$ Change	% Change
Non-Profit Organizations	3,729	3,790	61	2%
Dues/Taxes		-	-	
ACRPC	600	600	-	0%
VLCT	1,668	1,668	-	0%
Addison Ct Tax	3,200	2,700	(500)	-16%
Electricity	1,000	1,200	200	20%
Propane	500	500	-	
Honor Roll Plate	100	50	(50)	-50%
Insurance		-	-	
Liability	2,800	3,000	200	7%
Workman's Comp	210	210	-	0%
Legal Fees	1,500	1,000	(500)	-33%
Office Equipment	500	500	-	0%
Office Supplies/Software	1,000	1,000	-	0%
NEMRC Support	1,317	1,317	-	0%
NEMRC Modules	1,678	1,678	-	0%
NEMRC Training Consulting	1,000	1,000	-	0%
Payroll	25,000	34,000	9,000	36%
Payroll/Other	1,875	1,875	-	0%
Zoning Administrator	1,820	6,000	4,180	230%
Zoning General Expenses	500	250	(250)	-50%
Zoning Advertising	200	200	-	0%
Payroll Expense	2,325	2,750	425	18%
P.O. Box Rent	145	145	-	0%
Postage	550	900	350	64%
State Treasurer/Marriage Licenses	-	-	-	
Tax Mapping	800	1,300	500	63%
Telephone/Internet	1,275	1,750	475	37%
Town Scholarship	1,000	2,000	1,000	100%
Septic Pump out	720	500	(220)	-31%
Water	-	-	-	
Total General Account Expense	107,407	125,875	23,468	22%

2. Highway Account	Current FY '23 Voter Approved Budget	PROPOSED FY '24 Budget	\$ Change	% Change
REVENUE				
Fleet Permits	800	660	(140)	-18%
Property Tax Transfer			-	
Culvert Reimbursement			-	
Culvert Grant			-	
Reimbursement	-	-	-	
Paving Grant	-	-	-	
Grant Refunds			-	
State Highway Grants	35,000	35,750	750	2%
Total Highway Revenue	35,800	36,410	610	2%
EXPENSES				
ROAD WORK PROJECTS				
Administrative Work	1,000	1,000	-	0%
Beaver Pond Maintenance	500	500	-	0%
Crack Sealing	2,500	-	(2,500)	-100%
Crosby Heights	4,500	3,500	(1,000)	-22%
Culverts (Drive ways)	6,000	-	(6,000)	-100%
Culverts (Roads)	4,000	6,000	2,000	50%
Ditching/ Maple St	-	1,000	1,000	100%
Ditching Green St	2,500	1,000	(1,500)	-60%
Burnham Road	500	2,500	2,000	400%
Green Up Day	350	350	-	0%
Maple Street	-	-	-	
Plank Rd	1,000	1,000	-	0%
Route 66 Grade and Gravel	7,000	7,500	500	7%
Route 66	-	-	-	
So Middlebrook Rd	2,000	1,500	(500)	-25%
Supplies Reimbursement	-	-	-	
Misc. Road Work	6,000	5,000	(1,000)	-17%
Total Road Work Projects	37,850	30,850	(7,000)	-18%
OTHER HIGHWAY COSTS				
State Permit for Ditching	500	500	-	0%
Chloride	1,000	500	(500)	-50%
Road Side Brush Cutting	5,000	-	(5,000)	-100%
Road Side Mowing	3,500	4,200	700	20%
Road Side Tree Cutting & Removal	6,000	10,000	4,000	67%
Salt	17,000	20,000	3,000	18%
Sign Replacements	500	500	-	0%
Winter Road Expense	51,750	47,500	(4,250)	-8%
Winter Sand	6,000	4,000	(2,000)	-33%
Total Highway Expense	129,100	118,050	(11,050)	-9%

	Current FY '23 Voter Approved Budget	PROPOSED FY '24 Budget	\$ Change	% Change
3. Capital Funding				
Records Preservation Fund	600	600	-	0%
Reappraisal Capital Fund	-	1,500		
Capital Reserve Emergency Fund	-	-		
Highway Capital Reserve Fund	15,000	15,000	-	0%
Building & Grounds Capitol Reserve Fund	3,000	-	(3,000)	-100%
Sunset View Cemetery Fund	500	-		
Audit Reserve Fund	3,000	3,000	-	0%
Planning Commission Reserve Fund	1,500	5,000	3,500	233%
	-	-		
Total Capital Funding	23,600	25,100	500	2%

Tax Status 12/31/2022

Grand List at time of billing	\$553,612.00
Actual Grand List at 12/31/2022	\$574,282.00

Grand list changes are due to changes in homestead declarations, land use, etc. filed late.

Tax Rates (taxes to be raised/grand list)

	Tax Rate		Grand List
Non- Homestead Education	1.5622	\$146,589.94	\$229,002.80
Homestead Education	1.6218	\$397,456.00	\$644,594.14
Town	.3329	\$553,612.00	\$184,297.43

Total billed \$1,057,894.37

Taxes collected \$ 890,658.65

State Payments \$ 167,080.79

Delinquent received \$ 154.93

2022 Taxes delinquent as of 12/31/2022 \$ 6,674.64

2022 Taxes paid in 2023 \$ 5,340.77

Balance delinquent at time of printing \$ 1,333.87





Community Reports

Addison Northwest School District Report
Town of Waltham
January 2023

The superintendent, board, faculty, and staff of the Addison Northwest School District (ANWSD) are focused on the academic, social, and mental wellness of our children by striving for equitable and inclusive access to learning resources. The ANWSD Board sincerely thanks administrators, teachers, and staff who work diligently to create excellent educational opportunities for all of our students, and our school communities for their resilience and kindness during what continues to be difficult work coming out of the pandemic. The ANWSD Board priority is to continue to maintain and nurture excellent educational programs for our students at a cost acceptable to our taxpayers while at the same time working toward long-term structural stability.

Curriculum and Learning

ANWSD is committed to ensuring that each student receives the resources and educational opportunities they need to make positive academic achievements and social connections.

- The District continues to provide proficiency-based curriculum in all grades, which includes transferable skills, encourages learning progress, and meets state standards to help students achieve grade-level goals.
- A state grant will allow the District to promote ‘Equitable, Anti-Racist, and Inclusive Education Communities’ through Board education and community programs in the effort to encourage a safe school and community for each student.
- The District supports the wellness of our faculty and staff by offering increased access to workshops, resources, classes, and group activities to reduce stress, illness, and lead to more positive connections with students and families.
- Teacher of the Year 2023 for the State of Vermont is Robyn Newton, a 27-year veteran educator of physical education at VUES.

Facilities

- The Town of Addison accepted the District’s offer to take back the Addison School building.
- The District now has a formal Memorandum of Understanding with the City of Vergennes for the care of and access to shared property assets.
- The Board finalized the District’s Facilities Stewardship Plan to support the maintenance and improvement of existing school buildings.

Budget

This proposed budget maintains all educational programs in our schools while ensuring equitable access to resources by all students. It makes strategic investments to support the professional development of our staff and faculty, and support efforts to meet student social and emotional needs while maintaining facilities.

- The proposed 2023-2024 (Fiscal Year 2024) budget of \$25,312,767.83 is a 13% increase from the FY23 budget. This is our largest increase since consolidation mainly due to increasing fixed costs, particularly healthcare, transportation, and energy.
- Our expected union tax rate will be \$1.5375, which is a 1% increase from the current rate. This rate is nearly 10% lower than the 2018 rate, and follows tax decreases during two of the past three years.



- Our spending is estimated to be \$23,798.73 per equalized pupil, which would be 17.45% higher than spending in the current year. This increase results from the communities desire to maintain crucial educational opportunities (especially at the high school) while seeing decreases in the student population.

The proposed budget for fiscal year 2023-24:

- Maintains all current positions and all academic program offerings for students.
 - Maintains all co-curricular, athletics, and enrichment activities for students.
 - Introduces expansion of the Middle School with the hiring of a full-time Principal.
 - Increases in-school counseling and intervention support for all students.
 - Includes wage increases for employees to remain competitive within the region.
 - Adds contracted services for snow removal, landscaping, and other services due to staff shortages.
 - Includes increases in all non-personnel costs, including food, energy, and transportation.
 - Includes principal payments on \$9.37M debt for past building improvements.
 - Includes increased tuition costs for PAHCC (10.41%), mostly due to new debt.
- Of the remaining surplus of \$923,825.54, the Board voted to dedicate \$114, 858.61 to the Education Stabilization Fund to cover sudden or excessive shortages, and \$600,000.00 to the Capital Improvements Fund. The remaining surplus balance will be used to decrease tax rates.
 - We are working with the state school board association and our local legislators to understand the new weighting system for educational taxation and financing that will be activated in the coming years.

Enrollment

- While the number of students in our District is declining – as estimated 22% lower than ten years ago – and many of our classes are below our preferred class size minimums, the Board and administration are committed to maintaining the range and quality of programs.
- The study and vote on a merger between the Addison Northwest and Mount Abraham Union School Districts provided the opportunity to address declining enrollments and increased costs in a creative and collaborative manner. Both Districts have a long track record of cooperation, and bringing this vote forward, despite the results, shows that we can work together.

I hope you will support the budget items at the Town Meeting Day vote.

ANWSD offers a range of programs that are open to the public, including discussions about important issues, sporting events, concerts, and performances.

Please join us at future Board meetings and visit our website for additional information: <https://www.anwsd.org/anwsd-school-board.php>

Respectfully prepared by

Mimi Clark
Waltham Representative
Addison Northwest School District



Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

Annual Report –Year End June 30, 2022

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2022 fiscal year:

Regional and Municipal Planning and Mapping

- Worked with Cornwall, Salisbury, Orwell and Vergennes on Municipal Planning Grants
- Worked with Bristol, Lincoln and Shoreham on Bylaw Modernization projects focused on housing.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation: Salisbury, 2021
- Updated and readopted the Population and Housing section of the Regional Plan.

Educational Meetings and Grants

- Hosted educational workshops on planning topics, including housing, planning essentials and community septic.
- Wrote or provided information and support to communities and organizations to secure grant funding.

Emergency Planning

- Worked with Addison County’s Regional Emergency Management Committee (REMC) and Vermont Emergency Management staff to assist with municipal emergency planning and training.
- Assisted communities in completing Local Emergency Management Plans to maintain ERAF status.
- Updated Mutual Aid agreements for Public Works Departments.
- Led an emergency exercise at the Hannaford Career Center
- Received two Flood Resilient Communities Fund (FRCF) grants
- Received one Building Resilient Infrastructure and Communities (BRIC) grant

Energy Planning:

- Assisted Waltham, Whiting, Shoreham, and Starksboro in developing their enhanced energy plans.
- Worked with Ferrisburgh and Vergennes to relaunch local energy committees.
- Worked with Efficiency Vermont and municipalities to implement enhanced energy plans.
- Provided energy scorecards for municipalities to track progress on state and local energy efficiency goals.
- Developed an online map of renewable energy resources and siting.

Transportation Planning

- Supported the Addison County Transportation Advisory Committee’s regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to reduce road erosion from local roads.
- Assisted Towns with bike and pedestrian, Better Roads and stormwater grants.
- Served as a Municipal Project Manager for a sidewalk construction projects in Middlebury and Vergennes and a culvert replacement project in Bridport.
- Sponsored town transportation planning studies.
- Conducted traffic and pedestrian studies for towns.
- Hosted the regional Walk/bike council meetings and a statewide Bike/Ped Summit in Middlebury.
- Sponsored a Planning and Environmental Linkages Study for the City of Vergennes and surrounding communities

Natural Resources Planning

- Actively supported the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support conservation commissions.
- Prepared to serve as the Clean Water Service Provider for the Otter Creek Basin
- Provided educational outreach supporting the Otter Creek Tactical Basin Plan update.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



Town of Waltham





ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

2022 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Pantton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate appointed by each of the member municipalities. The Board regularly holds virtual meetings on the 3rd Thursday of the month at 7 PM, and the Executive Board meets monthly 8 days prior to the Board meeting at 4:30 PM. All meetings are open to the public.

District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333 **Fax:** (802) 388-0271 **Website:** www.AddisonCountyRecycles.org
E-mail: acswwmd@acswwmd.org **Transfer Station Hours:** M-F, 7 AM–3 PM & Sat, 8 AM–1 PM
Office Hours: M-F, 8 AM–4 PM **HazWaste Center Hours:** M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. A complete list of acceptable items and prices can be found on the District’s website.

2022 Highlights

COVID-19. District staff have been working diligently toward maintaining the solid waste management and collection system within its 21 member municipalities during these challenging times. Despite the disruption of COVID-19, the District Transfer Station remained open to commercial haulers and area businesses and continued to provide access to essential services without service interruptions. Despite challenges of supply shortages, vendor staffing difficulties, and rising operational costs in 2022, District staff were creative and committed to keeping the District efficient in managing the solid waste generated. Thank you to our residents and businesses for your support, as well as your individual and collective efforts toward meeting the District’s goals of waste reduction, reuse, recycling and composting!

New Organics Equipment. In 2022, the District was able to purchase new equipment for the management of food scraps at the Transfer Station, using \$40,000 of a Materials Management Implementation Grant awarded by the VT Department of Environmental Conservation in 2021. Items included: a 15-cu.yd., heavy-duty, sealed roll-off container with a rolling lid; a customized food scrap toter tipper; a portable toter washing system; a pickup truck/trailer for moving the toter washing system; and extra food scrap toters. The District was also awarded a grant from the VT League of Cities & Towns PACIF toward the toter tipper. These purchases enabled the District to more efficiently and safely operate a food scrap collection system at the Transfer Station.

Regional Residential Drop-off. The District is in the process of designing and permitting a new regional residential transfer station on Campground Road, off of Rt. 7. The facility is intended to provide an option for residents to drop off bagged trash and recyclables, along with food scraps and leaf & yard waste. The facility, to be built in 2 phases, will eventually accept scrap metal, tires, and special wastes (E-Waste, fluorescent light bulbs, books, and film plastic).

Financials. The District anticipates CY2022 total operating expenses of \$4,121,923, with operating revenues of \$3,927,234. CY2021 surplus revenues rolled over to the General Fund will make up the difference. Vendor price increases, fuel surcharges, equipment maintenance and other operational cost increases are beyond budgeted levels this year. Combined with increasing recycling processing fees charged by the recycler, price increases at the Transfer Station are inevitable in CY2023.

Illegal Burning/Disposal. The District contracted with the Addison County Sheriff’s Department in 2022 to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, assisting the many area volunteers who organized collection of roadside litter, and providing bags and gloves. The District subsidized the disposal of 10.94 tons of roadside trash, 5.59 tons of tires, and various other items, for a total economic benefit to its member towns of \$2,483.

2023 Annual Budget

The District’s adopted CY2023 Annual Budget differs from the proposed budget, due to a recent and unforeseen drop in recycling market prices. The Transfer Station tip fees will increase to \$145/ton (\$9 minimum fee) for MSW and C&D. The rate for Single Stream Recyclables will increase to \$125/ton. Rates on a few other items will have nominal increases. **There will be no assessments of member municipalities in CY2023.** For a copy of the full 2022 Annual Report and Adopted CY2023 Annual Budget and Rate Sheet, please call (802) 388-2333, or visit the District website at www.AddisonCountyRecycles.org.

**Town of Waltham
Health & Human Services Agency Funding Request
For FY2024 (July 1, 2023 – June 30, 2024)**

Organization Name: Addison County Home Health & Hospice

Mailing Address: PO Box 754, Middlebury, VT 05753

Primary Contact: Maureen Conrad, Director of Development

Phone: 802-388-7259 Email: mconrad@achhh.org

Amount requested from Waltham residents for FY2024 (7/1/23 – 6/30/24): \$579

Amount requested from Waltham residents for FY2023 (7/1/22 – 6/30/23): \$579

Please provide data requested below for your last complete fiscal year.

69. Number of Vermont towns served: 24

70. Total number of people served: 1584

71. Total number of Waltham residents served: 5 individuals/91 visits

72. Income and Expense

Total Income: \$7.6 MM (FYE 6/30/22) Total Operating Expense: \$7.9 MM (FYE 6/30/22)

% of Total Income from All Sources:		% Breakdown of Operating Expense:	
Federal Taxes:	60% (Medicare)	Fundraising:	<1%
State Taxes:	14% (Medicaid)	Facilities:	<1%
Town Funds:	<1%	Salaries: (+benefits)	75%
Donations:	3%	Office Expenses:	2%
Fundraising:	<1%	Programs:	9%
Grants:	<1%		
Other:	23% (3 rd party insurance, private pay)	Other (includes mileage:	13%

5. A brief Description of Services: (please see attached in letter)

Submitted By: Maurcen Conrad, Director of Development

**TOWN OF WALTHAM
REQUEST FOR INCLUSION ON TOWN WARNING**

AGENCY NAME: Addison County Parent/Child Center

ADDRESS: 126 Monroe Street, Middlebury, VT 05753

TELEPHONE NUMBER: 388-3171 **AMOUNT REQUESTED:** \$ 500

CONTACT PERSON: Donna Bailey

SOURCES OF INCOME IN PERCENTAGES

REC'D FROM FEDERAL TAXES:	<u>10 %</u>
REC'D FROM STATE TAXES:	<u>81%</u>
REC'D FROM MUNICIPAL TAXES:	<u>2 %</u>
REC'D FROM DONATIONS:	<u>4 %</u>
REC'D FROM OTHER:	<u>3%</u>
TOTAL SHOULD = 100%	<u>100%</u>
TOTAL ANNUAL INCOME:	<u>\$ 2,260,940</u>

SYNOPSIS OF MAJOR EXPENSES:

DESCRIPTION	AMOUNT
<u>Salary + Benefits for over 30 staff members</u>	<u>\$ 1,919,336</u>
<u>Professional Services</u>	<u>77,373</u>
<u>Programs</u>	<u>105,805</u>
<u>Facilities</u>	<u>91,866</u>
<u>Food</u>	<u>48,014</u>
<u>Office Expenses</u>	<u>27,884</u>
<u>Insurance</u>	<u>22,405</u>
<u>Other</u>	<u>72,096</u>
TOTAL	<u>\$ 2,364,779</u>

LIST A BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND ACTIVITIES

The mission of the Parent/Child Center is to provide support and education to families and assure that our community is one in which all young children get off to the right start, with the opportunity to grow up healthy, happy, and productive. The Center provides parenting education classes and workshops (on site and in neighboring communities), community playgroups, home visits, pregnancy prevention programs, job training, academic classes, transportation, and childcare.

NUMBER OF TOWN OF WALTHAM RESIDENTS THAT REC'D YOUR SERVICE 6
ACTUAL/ESTIMATED (UNDERLINE ONE)

Addison County Service Delivery
July 1, 2021 - June 30, 2022

Disaster Response

In the past year, the American Red Cross has responded to **4 disaster cases** in **Addison County**, providing assistance to **14 individuals**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave people of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disaster Events	Individuals
Bridport	1	1
Ferrisburgh	1	2
Salisbury	1	2
Whitting	1	9

Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout Addison County to educate residents on fire, safety and preparedness. We made **1 home safer** by helping families develop emergency evacuation plans.

Blood Drives

We collected **1,412 pints** of lifesaving blood at **47 drives** in Addison County.



Training Services

Last year, **340 Addison County residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.



Service to the Armed Forces

We proudly assisted **15 of Addison County's Service Members, veterans, and their families** by providing emergency communications and other services, including counseling and financial assistance.

Volunteer Services

Addison County is home to **17 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.





agewellvt.org
 Helpline: 1-800-642-5119
 P 802-865-0360
 F 802-865-0363
 875 Roosevelt Hwy, Ste. 210
 Colchester, VT 05446

TOWN OF WALTHAM REPORT FY 2022 (10/1/2021 - 9/30/2022)

Last year, Age Well served 9 people from Waltham, services included:



3 calls to the Helpline



1 hour of Care & Service Coordination



258 Meals on Wheels delivered



3 hours of Options Counseling

2 Waltham residents volunteered over 4 hours

IMPACT

1 YEAR of Meals on Wheels equals roughly the same cost as one day in a hospital.

89% say Meals on wheels makes them feel more safe and secure while at home.

93% say it helps maintain social distancing during the COVID-19 pandemic and beyond.

ABOUT AGE WELL

Age Well, formerly CVAA, are the leading experts and advocates for the aging population of Northwestern Vermont. We believe that health happens at home and focus on lifestyle, happiness and wellness—not on age. Since 1974, we have been part of Vermont’s Area Agencies on Aging, coordinating services and care for Addison, Chittenden, Franklin and Grand Isle Counties.

Committed to helping individuals age well, we reduce barriers by providing access to healthy meals, in-home care and community resources. Delivered by staff members and over 1,000 incredible volunteers, our sought-after services are designed to meet the diverse needs of our clients, their families and caregivers.

We do not charge for services provided. As a nonprofit, we rely on donations and encourage clients to contribute if they are able to do so.

**MISSION: TO PROVIDE THE SUPPORT AND GUIDANCE THAT
 INSPIRES OUR COMMUNITY TO EMBRACE AGING WITH
 CONFIDENCE.**



Town of Waltham



**Bixby Memorial Free Library
January 2023 Report for the People of Waltham**

Thank you for your steady financial support, together with Addison, Ferrisburgh, Panton and Vergennes, of this **accessible and welcoming local community place for ALL**. The Bixby is yours!

Your support provides a toy-, craft- and book-filled **children’s room**; a dedicated space for **young adults** with titles just for them; a **community room** with comfy sofas, fireplace, magazines, wifi, work tables, computers and printing; **expanded hearing- and vision-accessibility tools and large-print books**; **rooms** for meetings, presentations, recitals, clubs and community gatherings (including a newly-refreshed **second floor Bixby Hall**); **treasured historical objects, art, and archive exhibits** throughout the library thanks to volunteer experts, things to borrow, and more!

All of this accessibility is possible thanks to the **qualified, trained, and resourceful staff and volunteers**, who enable the library to be open **five days (37 hours) a week, throughout the year**. *Please stop by and say hello!*

Infants through seniors gathered for community meetings, health and financial seminars, storytimes, clubs, culture & history talks, crafts, cooking, fitness and writing classes, art exhibits, musical performances, volunteering, and more.

“I’ve been feeling so isolated. But as soon as I got to the Bixby, I recognized friends who I hadn’t seen in a while and it felt good to give my mind something interesting to think about.”

The Bixby is often the **first place newcomers find a connection to the community and feel a sense of belonging**.

“One of my first stops, literally on the day I closed on my house, was the Bixby... [it] has become as special in the lives of my six children as my hometown library was for me.”

People increasingly use our free computers and WiFi to search for employment opportunities, **apply for jobs**, and use the public printer for paperwork.

“I was grateful to use the Bixby’s computers to find and land a job. Once I get settled in, I’ll sign up for my library card and attend some programs. Thank you!”

Folks are loving the new **Bixby “Library of Things”** we created with grant funding. Borrow items that you only need occasionally: Fix-it tools, sky and bird-watching, A/V equipment, sewing machine, snow shoes, etc. Other ideas?

“We borrowed the Cricut machine and the whole family made Halloween decorations. I saved money and we had so much fun together.”

Those in need count on the Bixby as a place they can go and stay to get cool, get warm, and be safe.

The Bixby created two “public cooling rooms” during the 2022 oppressive heat spells, offered the warmth of two electric fireplaces during the chill, and became an official COVID testing site with grant support.

Dozens of **volunteers, donors, fundraisers, grantors, and partner organizations** helped make all this possible.

Thank you for your time, energy and expertise in leveraging and expanding our core resources to serve even more people, in more meaningful ways, to improve lives.

Looking Ahead

- **Seed Library:** We’ll be re-purposing our antique card catalogs to store and swap seeds for your gardens.
- **Strategic Plan:** It’s time for a refresh of the Bixby strategic plan to best serve the needs of our community.
- **Outreach:** Know of an opportunity to bring the library’s resources out into the community? Please let us know.

When’s the Last Time You Stopped By?

- Meet a friend, bring a child, enjoy the local history and art exhibits, or just relax. **The Bixby is yours.**

Feedback, Suggestions, or Volunteer Interests?

Contact Catharine Hays, Library Director: (802) 877-2211 or catharine.hays@bixbylibrary.org

For more information: <https://bixbylibrary.org>; Bixby Newsletter: <https://bixbylibrary.org/newsletter/>

Bixby Library Hours: Tuesday, Wednesday, Thursday 10am to 7pm and Friday & Saturday 10am to 3pm

GREAT FUTURES START HERE.



In 2022, the Boys & Girls Club of Greater Vergennes persevered through many challenges to include the 100% turnover of all former staff members. The club was able to stay open and serve the youth without pausing or shutting down, a remarkable feat. The community volunteers stepped up to help keep us open when we needed them the most. We held seven weeks of Summer Camp to include Hunger Games, Stem, Leadership, Water, Athletics, Team-Building, and Arts and Crafts Weeks. We also served breakfast and lunch for the youth. We rented a van over the Summer and were able to pick up youth from their homes and complete drop offs at the end of our programming to youth homes and other community activities like Fusion. We also opened up earlier this year to accommodate working families for drop-off. Youth experienced a rope course, rocket building, off-shore fishing adventures, hiking at Mt. Philo, college tour and even making ice cream at Lu-Lu's as part of their Summer fun.

The Club continues to be busy training new staff and introducing new programming to the youth all fresh and exciting. I joined the club in April 2022 and immediately started working on getting the word out about programming taking place at the club. Great stuff was taking place however not enough marketing was occurring to push it. In August, Chris Reck was hired to assist with Communications. Chris developed a new website, completed our monthly newsletters, and helped out with program staffing. Beth Cherry joined in August as well as Director of Programs and Resource Development. Youth attending the Club this year continue to benefit from programming and community outreach events.

In the Fall, it was back to school time and a few youth got to experience the Spartan Games in Killington, VT as a field trip. A grant covered the youth fees to participate in the games; it's an experience that will last a lifetime. We have also started contracting with outside vendors to enhance programming for our youth. We have partnered with yoga and taekwondo instructors as well as circus performers to teach the youth new skills. These additions help to create interest in the club and draw in new members.

Over the 2022 calendar year, we served 112 individuals. In addition, in 2022 the Club served over 2,400 meals and welcomed several new members.

The Club uses the Youth Risk Behavior Survey (YRBS), administered by the Vermont Department of Health, to monitor both risky and positive behaviors of youth in 6th through 12th grade. The 2019 YRBS data indicates a need to help members make better choices, and encourage youth to be kinder to one another. We address this with programming that fosters team building and anti-bullying framework. We are also in a unique position to work with youth (4th- 6th) prior to entering Middle/High School in Vergennes.

Boys and Girls Club of Greater Vergennes continues to be a "Free" resource to the youth and caregivers. We are a drop-in center for afterschool and encourage questions and/or scheduling a visit. We encourage frequent participation and work to retain members from year to year particularly as youth enter high school.

Sincerely, Alicia Grangent, Chief Executive Officer

Alicia Grangent



**Unaudited FY22 (July 1, 2021-June 30, 2022) Financials for
Counseling Service of Addison County, Inc. (CSAC)**

October 6, 2022

CSAC FY22 INCOME

Medicaid Fees	\$21,718,480	85.64%
State Grants/ Contracts	\$1,471,368	5.80%
Other Contracts	\$944,227	3.72%
Client and Insurance Fees	\$726,966	2.87%
Local Funds <i>see inset, right</i>	\$267,258	1.05%
Federal Funds	\$232,948	.92%
TOTAL	\$25,361,247	

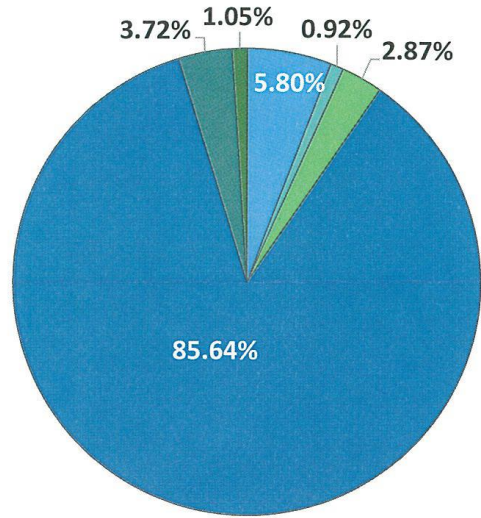
<i>Local contracts</i>	<i>\$141,756</i>	<i>0.56%</i>
<i>Program fund raising</i>	<i>\$116,690</i>	<i>0.46%</i>
<i>Town funds from municipal taxes</i>	<i>\$33,851</i>	<i>0.13%</i>
<i>United Way</i>	<i>\$12,036</i>	<i>0.05%</i>
<i>Other (interest, sold off assets, conference, etc.)</i>	<i>(\$37,075)</i>	<i>-0.15%</i>

CSAC FY22 EXPENSES BY PROGRAM

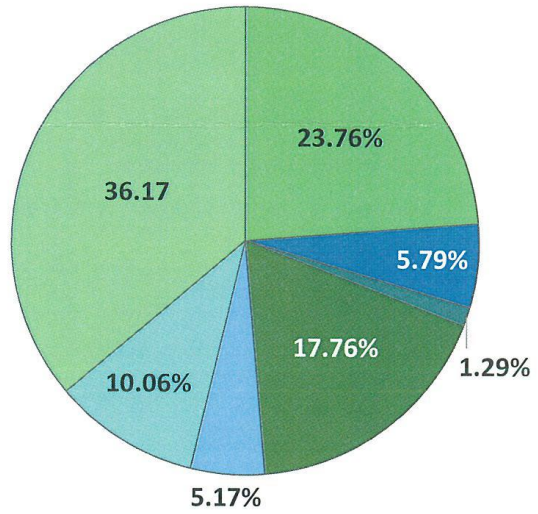
Developmental Services	\$8,979,735	36.17%
Youth and Family Services	\$5,899,004	23.76%
Community Rehabilitation and Treatment	\$4,408,838	17.76%
Administration	\$2,496,447	10.06%
Adult Mental Health	\$1,438,512	5.79%
Crisis Intervention	\$1,284,315	5.17%
Substance Use Services	\$320,814	1.29%
TOTAL	\$24,824,665	

**Unaudited FY22 (July 1, 2021-June 30, 2022) Financials for
Counseling Service of Addison County, Inc. (CSAC)**
October 6, 2022

CSAC FY22 INCOME	
85.64%	Medicaid Fees
3.72%	Other Contracts
1.05%	Local Funds
5.80%	State Grants/Contracts
.92%	Federal Funds
2.87%	Client and Insurance Fees



CSAC FY22 EXPENSES BY PROGRAM	
36.17%	Developmental Services
23.76%	Youth and Family Services
5.79%	Adult Mental Health
1.29%	Substance Use Recovery
17.76%	Community Rehabilitation and Treatment
5.17%	Crisis Intervention
10.06%	Administration



Elderly Services, Inc.
Project Independence Adult Day Care
ESI College ~ Eldercare Counseling ~ Family Caregiver Support
Member Agency, United Way of Addison County

**Elderly Services Report to the
Town of Waltham for 2023 Town Meeting**

Elderly Services thanks all Waltham residents for 40 years of support at Town Meeting Day. Eight Waltham residents benefited from Elderly Services in 2022, including 830 hours of adult day care and related transportation.

Located at 112 Exchange Street in Middlebury, Elderly Services offers you eldercare and aging support including:

- Project Independence medical/ social adult day center providing a closely supervised therapeutic environment for people living with stroke, chronic illness, advanced age, dementia, or social isolation.
- Eldercare consultations, advice and counselling for family members who care for a loved one.
- ESI College Lifelong Learning classes.
- Caregiver support and education.

Please call us at 388-3983 if we can be of help to you or your family.

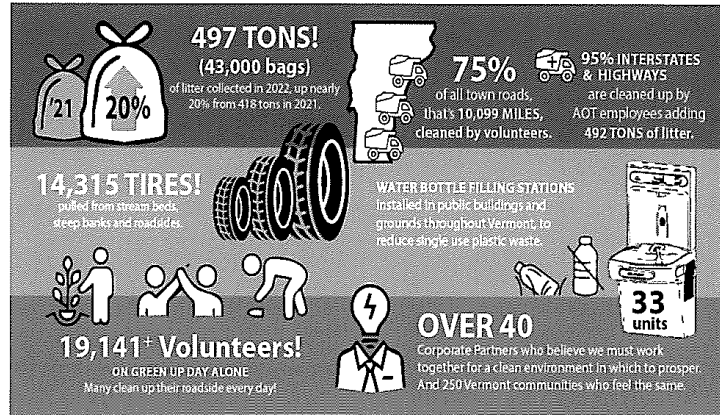
The Harry & Jeanette Weinberg Center
112 Exchange Street, P.O. Box 581, Middlebury, Vermont 05753
(802) 388-3983 ~ Fax (802) 388-0427
mail@elderservices.org ~ www.elderservices.org





GREEN UP VERMONT
www.greenupvermont.org

Green Up Day
May 6, 2023



Green Up Day on May 7, 2022 was a wonderful success thanks to 19,141 volunteers statewide who participated on Green Up Day. The infographic shows that all your hard work to beautify Vermont is crucial and that it makes where we get to live, work, and play, a truly special place. As one of Vermont’s favorite unofficial holidays, it is imperative for today and future generations to build pride, awareness, and stewardship for a clean Vermont environment, as well as keep residents civically engaged.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship. We are requesting level funding again for Green Up Day 2023.

Green Up Vermont initiatives are year-round for further our impact with waste reduction initiatives, additional clean-up efforts, and educational programs.

Green Up Vermont is a private nonprofit organization that relies on your town’s support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. **Thank you for your support of this crucial program that takes care of all our cities and towns.**

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at www.greenupvermont.org.

Visit our website, like us on Facebook (@greenupvermont), and follow us on Instagram (greenupvermont). greenup@greenupvermont.org 802-522-7245



Homeward Bound, Addison County's Humane Society, was founded in 1975. Our Mission is: To be a community-centered shelter that supports the human-animal bond through compassionate care, adoption, education, and advocacy.

We serve an average of 1,200 animals per year, including those who enter the shelter and those who receive services in the community. Our community services are designed to combat pet overpopulation, provide support to low-income pet owners, and enhance the human-animal bond through education and outreach.

Our annual budget to operate the animal shelter and provide these programs is approximately \$800,000. We receive no funding from federal, state or local government and no unrestricted funding from national humane organizations. With a staff of 14, we rely heavily on volunteers to enhance the lives of the animals while they are here and to help us have wide-spread impact in the community; on average we have 60 active volunteers annually. We operate the following community programs:

Humane Education: We host tours and pay visits to area youth programs providing education on proper pet care, dog bite safety, the importance of spaying and neutering, and encouraging kindness and responsibility.

Pets in Crisis: We work with local social service agencies to address the animal-related needs of victims of domestic violence, sudden illness, and natural disasters. We offer short-term housing for animals so their humans can focus on recovery without anxiety about their beloved pets.

Spay the Mom: We offer free sterilization to animals who have had accidental litters if the offspring are surrendered to the shelter.

Humane Investigations: We support law enforcement in cases of animal neglect or cruelty and provide resources and support for animal victims.

Microchipping: We offer microchipping throughout the year to provide pet owners with a low cost way to safeguard their pets should they ever become lost.

Rabies Clinics: We host several low-cost rabies clinics throughout the year to support community pet owners in complying with state and local regulations.

Trap-Neuter-Return (TNR): We operate a seasonal TNR program from April through November to help address the overpopulation of stray, feral, and loosely owned cats in Addison County.

PetCORE (Community Outreach, Resources, & Education): We operate a safety-net program for income-eligible pet owners. Services available include parasite preventatives, supplemental food, facilitated access to affordable spay/neuter services, and basic wellness veterinary care.

PetFIX: We offer affordable spay/neuter services for dogs and cats belonging to Addison County and Brandon residents.





HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing, and heating fuel, medical items, job-related needs and more. We work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives.

HOPE operates one of the largest food shelves in the state and has a thriving partnership with area farmers that allows us to salvage excess or unsaleable produce which is then available at HOPE and shared with dozens of other charitable food sites around the region.

Now that we are emerging from two years of pandemic, and government assistance programs have ended, we are seeing a large increase in the number of people coming to us for assistance. This along with continued supply chain problems and significant price increases, causes us concern regarding the ability to keep sufficient food inventory ready for those who need it.

During the year ended December 31, 2021, HOPE assisted 2,013 people. We expect that by the end of 2022 the number will be significantly higher.

HOPE respectfully requests that the voters of the Town of Waltham allocate the sum of \$200 to help defray the costs of providing assistance to town residents in the coming year. Thank you for your consideration.

John V. Craven Community Services Center
282 Boardman Street, Suite 1A Middlebury, Vermont 05753
Phone: (802) 388-3608 Fax: (802) 388-0758
HOPE is a United Way Member Agency

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The **Otter Creek Natural Resources Conservation District** contracts Riparian Plantings in priority watersheds paid for with the Trees for Streams Program, holds public and sector meetings for the Lake Champlain Direct watershed Plan, and the Otter Creek Tactical Plan, sponsors a Tree Seedling Sale and maintains a listing of local contractors. The District may be supporting farmers with Phosphorous measurement for practices installed. The District supports scholarships for up to 6 area students to attend Green Mountain Conservation Camp, supports Envirothon and continues that outreach at Addison County Fair and Field Days and the Addison County Tour and Annual District Meeting. Otter Creek NRCD also supports the Otter Creek Tactical Basin Plan with agricultural progress reports. The Long-Range Plan addresses continuing to support all existing programs, expanding them where feasible and supporting the capacity needed to do that.

In 2023 Otter Creek NRCD is moving into improving aquatic organism passage in streams through voluntary barrier removal. We are also documenting P agricultural Phosphorus reduction to Lake Champlain. The District will be looking to continue to support outreach and education around ways to get to water quality, tactical basin planning as pertains to agriculture and more tree planting.

Green Stormwater Infrastructure remains important. Rain gardens and other practices will recharge groundwater and reduce stormwater surges in streams and rivers following storm events. They are planted with a variety of flowering shrubs, bulbs, and perennials. It is construction that has measurable water quality benefits. See the Rain Garden at Marbleworks and at St. Stephen’s Church on the Green in Middlebury installed in 2006 with renovations begun in 2013; the Robbins’ residence installed in 2008, and 8 installed in 2009 in Middlebury, Bristol, Ripton and Starksboro. Cornwall and Bridport School have installed rain gardens with the support of OCNRCD and United Ways Days of Caring.

4 Waltham residents purchased fruit and shade tree seedlings from the Annual District Tree Sale.

The OCNRCD Annual Meeting was not held as we are in Phase 2 for Covid-19. We have yet to award the OCNRCD Conservation Farmer of the Year.

The Otter Creek District created a scholarship to remember Middlebury resident and District Pond Consultant, Robert C. Collins. This scholarship is awarded to high school students continuing their education in agriculture or conservation of the working landscape.

Envirothon is an opportunity for high school students to test their knowledge of conservation issues and compete in Vermont and nationally. The District supports this competition annually with a donation.

Meetings are the second Tuesday at the Farm Service Center meeting room on Exchange Street in Middlebury.





**AmeriCorps
Seniors**

**REQUEST FOR TOWN FUNDING
TOWN OF WALTHAM
AMOUNT REQUESTED - \$180.00**

Brief Description of RSVP:

RSVP is a volunteer management program which offers individuals the opportunity to share their experience, skills, and time by volunteering for local non-profit organizations. RSVP considers volunteering to be a key solution in responding to Addison County’s most pressing challenges. Needs are met in critical areas such as human services, elder care, health and education.

RSVP also oversees several free community outreach programs that benefit local residents. These include Bone Builders health and osteoporosis prevention classes offered twice per week at many locations in Addison County; the Green Mountain Foster Grandparent Program which places volunteers in our schools; the Warm Hearts Warm Hands initiative which distributes handmade items to local schools, hospitals, nursing homes, social service agencies; the RSVP/AARP Tax Program which provides income tax return services to low income residents; and the Peaceful Packs Program which provides essential items to children/families in crisis. These programs strengthen communities through service and volunteering, and allow Addison County residents to stay healthy, engaged, and financially stable.

Services Provided to Waltham Residents:

In FY’22, Waltham residents were able to receive free health/osteoporosis prevention classes and free remote income tax services. In Addison County 295 residents benefited from attending remote Bone Builders classes and 380 residents received remote income tax services. Over \$440,000 in federal and state refunds and credits was returned to the Addison County community as a result of volunteer tax preparers working with individuals and families. During the winter months, more than 400 warm clothing items were given to Addison County community members in need and volunteers helped provide essential items to children and families in crisis.

In addition, many Waltham residents who received assistance from a local service organization benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals from RSVP volunteers who assisted with meals, or residents who received free transportation services from volunteer drivers. Through RSVP, Waltham residents volunteered 128 hours to support the community. In total, RSVP volunteers provided 28,600 hours to local social service agencies, health care organizations, schools and other nonprofit organizations. This equates to \$856,000 in donated labor to our community.

The monies we are requesting this year will be used to help continue to defray the financial impact of COVID on our organization along with the cost of providing volunteer placement, support, transportation, and recognition. On behalf of our volunteers and nonprofit partners, we would like to thank the residents of Waltham for their continued support of RSVP. If you have any questions or would like to learn more about our programs, please feel free to call us at 388-7044.

Sincerely,

Lynn Bosworth

Lynn Bosworth
RSVP of Addison County

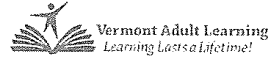
REPORT TO WALTHAM ON TRI-VALLEY TRANSIT (TVT)

Thank you for the Town of Waltham’s generous support. In the last four years your support has helped Tri-Valley transit provide an annual average of 340 free trips for three Waltham residents either by volunteer drivers or on wheel chair accessible vehicles. TVT’s Dial-a-Ride and Shuttle Bus systems provided a total of 158,302 rides for the year. All TVT’s transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of life-services.

TVT’s Dial-a-Ride programs focus on specialized populations including elders, person with disabilities and low-income families/individuals who are unable to self-transport. In Waltham, Community Rides offer direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment.



TOWN FUNDS REQUEST



AGENCY NAME: Vermont Adult Learning – Addison
 ADDRESS: 99 Maple Street, #18 Marble Works
 Middlebury, Vermont 05753
 CONTACT PERSON: Natalie Reigle, Regional Director
 CONTACT INFORMATION: nreigle@vtadultlearning.org
 802-388-4392, ext. 1008

BRIEF DESCRIPTION: We provide adults with basic skills instruction in reading, writing and math, GED prep and testing, a high school diploma program, and classes for English Language Learners.

AMOUNT REQUESTED FY21: \$300.00
 AMOUNT REQUESTED FY22: \$300.00
 WALTHAM RESIDENTS SERVED: 0
 TOTAL SERVED STATEWIDE (FY21): 1073

SOURCES OF INCOME/EXPENSES IN PERCENTAGES* (FY 2021: July 1, 2021 – June 30, 2022):

Sources of Income	381,522	%	Major Expenses	378,138	%
Rec'd from federal taxes:	85,859	22.50	Salaries and benefits	283,805	75.05
Rec'd from state taxes:	272,510	71.43	Office expenses	6,003	1.59
Rec'd from municipal tax:	11,284	2.96	Facilities	35,177	9.30
Rec'd from donations:	0.0		Programs	5,571	1.47
Rec'd from United Way	8,796	2.31	Other	47,582	12.58
Rec'd from grants & other:	3,074	.81	Net gain	3,384	
TOTAL	100.00%	100.00%	TOTAL	100.00%	100.00%

*This data pertains to the Middlebury site only, not VAL as a whole.

PROGRAM DESCRIPTION:

Vermont Adult Learning (VAL) offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma, basic skills instruction in reading, writing, and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

We are grateful to the people of Waltham for supporting the services we provide.

**THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF WALTHAM
SUMMARY REPORT**

Request Amount: \$100.00

For the last 42 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (~85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'22 (10/2021-9/2022) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **158** individuals to help increase their independent living skills and **6** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **172** households with information on technical assistance and/or alternative funding for modifications; **80** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **91** individuals with information on assistive technology; **39** of these individuals received funding to obtain adaptive equipment. **454** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **29** people and provided **16** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone. Due to the pandemic VCIL was able to start a new (temporary) program, Resilience and Independence in a State of Emergency (RISE) which served over 600 people in the 2 years it was funded. The Rise Program can help provide an array of items or services if the needs are directly related to the Covid-19 epidemic.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont. Our Montpelier office also houses the Vermont Interpreter Referral Service (VIRS) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY'22, VCIL provided direct services to Vermont residents utilizing the following programs/services:

- Information, Referral and Assistance (I,R&A)
- Home Access Program (HAP)
- Meals on Wheels (MOW)
- Peer Advocacy Counseling (PAC)
- Sue Williams Freedom Fund (SWFF)
- VT Telecommunications Equipment Distribution Program (VTEDP)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at www.vcil.org.

WomenSafe, Inc.
Elyssa Boisselle, Executive Director
24-hour Hotline: 802-388-4205
Business: 802-388-9180
info@womensafe.net
www.womensafe.net

In the fiscal year ending June 30, 2022* **WomenSafe** staff and volunteers provided the following total services:

- 544 total adults and children served through advocacy and supervised visitation services.
- 7,872 in-person meetings and phone calls through the advocacy program.
- 234 supervised visits and orientation meetings for 13 families including 21 children.
- Worked with the parents/caregivers of a total of 328 children exposed to violence.
- Prevention programming reached 4,180 youth and adults through 568 presentations and outreach events.
- 63 volunteers donated 7,088 hours of services.

**Numbers are unaudited*

WALTHAM

In Waltham, WomenSafe provided:

- Advocacy services to at least **3*** residents including the parents/caregivers of **3** children.
- **115** prevention programming presentations to **442** students and **50** adults within the Vergennes Elementary, Middle, and High Schools serving Waltham students.

** For safety, some people do not share their town of residence.*





State of Vermont
Department of Health
Middlebury Local Health Office
156 So. Village Green, Suite 102
Middlebury, VT 05753

[phone] 802-388-4644
[toll free] 888-253-8804
HealthVermont.gov

Local Health Office Annual Report 2022

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is at the address and phone number above. We provide essential services and resources to towns across Addison County in order to protect and promote the health and well-being of people in Vermont. For example, in the past year and beyond, the Middlebury Local Health Office:

Protected communities from COVID-19: Since the pandemic began three years ago our doors have remained open, and we've been able to serve communities thanks to individuals, families, schools, businesses, first responders, and countless others that worked with us to meet the needs of local towns. We provided vaccine, testing, and information, along with other key public health services.

Worked to prevent and control the spread of disease: In collaboration with community partners, since COVID-19 response efforts began, we hosted over 60 COVID-19 vaccination clinics and provided over 8,780 COVID-19 doses. Since August 2021, all local health offices have also documented and helped manage 8,125 COVID-19-related situations, including 1,271 COVID-19 outbreaks.

Ensured local preparedness for future emergencies: We worked with partners like schools, hospitals, and emergency personnel to ensure effective pandemic response and support preparedness to distribute medicine, supplies, and information during public health emergencies. This year, we responded to the emergence of human monkeypox virus by sharing information and providing vaccine to community members. As of November 15, 2022, 13 hMPXV vaccine doses have been administered.

Stayed attentive to people and communities most underserved: We provided services and resources to people who are more likely to experience adverse health outcomes due to health inequities. For example, we provided vaccine at schools without access, shelters, meal, and food distribution sites, farms, and more.

Collaborated with Town Health Officers around environmental health: To help Vermonters better understand the relationship between their environment and their health, we collaborated with towns and other local partners. Find information about environmental health including lead, cyanobacteria (blue-green algae), food safety, drinking water, climate change, healthy homes, healthy schools, and more at www.healthvermont.gov/environment.

Provided WIC services and resources to families and children: Provided WIC nutrition education and support to 907 individuals between July 1, 2021 and June 31, 2022, while enabling them to save on groceries so they can have more to spend on other things their family needs. WIC also empowers families with breastfeeding/chestfeeding support and provides referrals to other health and nutrition services. Learn more at www.healthvermont.gov/wic.

Supported student health and youth empowerment: According to the Vermont Youth Risk Behavior Survey, only 64% percent of students in Addison County agree or strongly agree that they "believe they matter to people in their community." This is higher than the state average of 58%. Regionally, efforts like mentoring and after-school enrichment programs help to ensure youth feel valued and included.

Promoted health in all policies: Health is not just individual behaviors and access to care, it's also housing, transportation, food access, education, natural resources, and other social determinants of health. We worked with towns, schools, worksites, healthcare providers, and other community organizations to establish plans, policies, and programming that improve health and wellness. To achieve health, we must continue to work together to improve opportunities for health across all sectors and periods of our lives.

Learn more about what we do at https://www.healthvermont.gov/local/Middlebury



Town of Waltham Animal License 2022

Owner	Address	Name	Tag #
Audy, Chelsea	177 Crosby Heights	Bodie	21
Baldwin, Christina	232 Hidden Meadows Ln	Cedar	50
		Aspen	49
Berringer, Emily	2111 Maple St	Sow	31
		Miko	32
Booska, Marjorie	65 Crosby Heights	Hunter	29
Booska, Tiffanie	949A Maple Street	Bailey	89
Bourdon, Susan	2073 So. Middlebrook	Cooper	45
Brunet, Sherry	101 Woodman Court	Oliver	47
Flynn, Kate	61 Woodman Court	Koda	48
Buck, Vanessa	153 Crosby Heights	Boomer	76
Burmania, Joan	657 Maple Street	Skippy	30
Carter, Joshua	2387 Maple Street	Zoe	15
Cobb, Lynda	1147 Green Street	Eddie	33
Cohen, Derek	119 Rabbit Run	Waylon	91
Colangelo, Fran	2219 Maple Street	Ollie	73
Cocoran, Donna	2803 Green Street	Sasha	24
Crystal, Jon	2023 Maple Street	Zoey	23
Cunningham, David	1044 Route 7	Artu	51
		Smoke	65
		Shield	64
		Shadow	63
		Ripper	62
		Mouse	61
		Maida	60
		McTavish	59
		Lobo	58
		Gwey	57
		Emma	56
		Bran	55
		Belle	54
Bear	53		
Ava	52		
Czachor, Christine	828 Route 7	Mya	82
Duprey, Anthony	184 Burnham Road	Attie	42
		Delta	43
Ensalata, Christina	1057 Maple Street	Lila	85
		Blue	86
Field, Harold	581 Hallock Rd	Ben	26
Flint, Melissa	592 Maple Street	Ruby	84
Folger, Ann	1245 Green Street	Sheba	17
Getchell, Christina	10 McKnight Lane	Nellie	103
Glassberg, Tim	173 Burnham Road	Tsuga	44
Glassberg, Jeffrey	3313 Maple Street	Wilson	37

Grace, Margo	591 Maple Street	George	38
Gross, Elaine	2550 Maple Street	Barley	95
		Jack	97
		Phoebe	98
Houskeeper, John	1261 Maple Street	Suzy	75
Heustis, Heidi	2191 Green Street	Dakota	81
Kandzior, Georgette	631 Maple Street	Hero	96
		Kona	104
Kayhart, Kevin	2680 So Maple Street	Thunder	35
		Lightning	36
King, Sandra	17 Rabbit Run	Mochi	92
		Juno	93
Kutchukian, Paul	808 Plank Road	Izzy	94
Lennox, Robert	169 Monroe Way	Ruby	46
Lent, John	2397 Maple Street	Liberty	5
		Addison	6
Lyons, Elmer	334 Crosby Heights	Sato	16
Martin, Kate	3435 Maple Street	Bella	40
		Ogan	41
McKirryher, Brad	2317 Maple Street	Lexi	34
Merrigan, James	2856 Green Street	Benny	66
Miedema, Jared	1200 Route 66	June	14
Morris, John	2531 Maple Street	Rosie	68
Moulton, Tracey	1140 Maple Street	Stella	71
		Spencer	72
Nevins, Alan	26 Woodman Court	Nala	18
Newton, Alex	157 Burnham Road	Ghost	9
Newton, Brent	157 Burnham Road	Benjamin	10
		Prada	11
		Coco	12
		Chloe	13
Parker, Chrystal	192 Pine Oak Park	Remmington	3
		Trigger	4
Pecca, Nancy	724 Maple Street	Rosie	69
		Tupper	70
Philbrick, Russell	1247 Route 17	Harley	7
		Hippo	8
Roddy, Margaret	306 Route 66	Moose	27
		Bear	28
Ryan, Timothy	190 Route 66	Rei	74
Sausville, David	2431 Green Street	Theo	83
Senesac, Dennis	438 Maple Street	Bert	87
		Ernie	88
Socorelis, Pauline	41 McKnight Lane	Bella	25
Steponaitis, Jacob	103 Crosby Heights	Luna	1
Stoudt, Carol	139 Schoolhouse Rd	Nell	79
		Daisy	80

Tarte, Darcy	246 Pine Oak Park	Maverick	99
		Bella	100
Torrey, Robin	946 Green Street	Brandt	20
		Bella	19
Tuner, Phillip	103 Crosby Heights	Valerie	2
Vaughn, Robin	662 Route 7	Toby	77
		JD	78
Viau, Lisa	220 Moonlit Meadows	Sophie	22
Von Trapp, Chris	1798 Maple Street	Jones	90
Walsh, Bill	335 Pine Oak Park	Billy	67
Wurm, Anja	1608 So. Middlebrook Rd	Clementine	101
		Luke	102
Yustin, Jennifer	333 Schoolhouse Road	Joey	39

